

Admissions & Financial Aid Office
 PO Box 496006, Redding, CA 96049-6006
 Phone: (530) 242-7650

Student requests for personal information **must be submitted in person to the Admissions & Financial Aid Office with valid government-issued photo identification.** Shasta College will maintain a copy of the student's photo ID with the information request. Requests for information cannot be submitted by an individual other than the student making the request, and information will be re-released only to the student. **Please allow up to five business days for processing.**

Student Information

First Name: _____ **Last Name:** _____

Student ID _____ **Date of Birth:** _____

Address _____
Street City State Zip Code

Email: _____ **Phone #** _____

Describe what information is to be verified

Send information to (Fax #, Email, or mail address)

Authorized by student signature: _____ **Date:** _____

*****FOR OFFICE USE ONLY*****

Verification of Acceptance:
 An application to attend Shasta College is on file. Pursuant to our open door policy, the above named student is admissible to Shasta College without any further approval. Our institution offers course work that can lead to an Associate of Arts Degree and/or transfer to a four-year institute, as well as vocational course work. Shasta College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges.

Financial Aid Verification
 See attached documents for financial aid verification

Current Enrollment: For current term as of date of signature only
 Registration for the _____ semester begins _____
 Dates of semester term are _____ to _____
 Currently Enrolled in _____ units defined as
Full Time Status **Half Time Status** **Less than half time**
 (12 units or more) (6 – 11.5 units) (5.5 units or less)

Prior Enrollment
 See attached documents for prior enrollment data

Received by: _____ Date received: _____ Date Sent: _____ Evaluated by: _____

Transcript annotated: _____ Attachment: _____
of pages