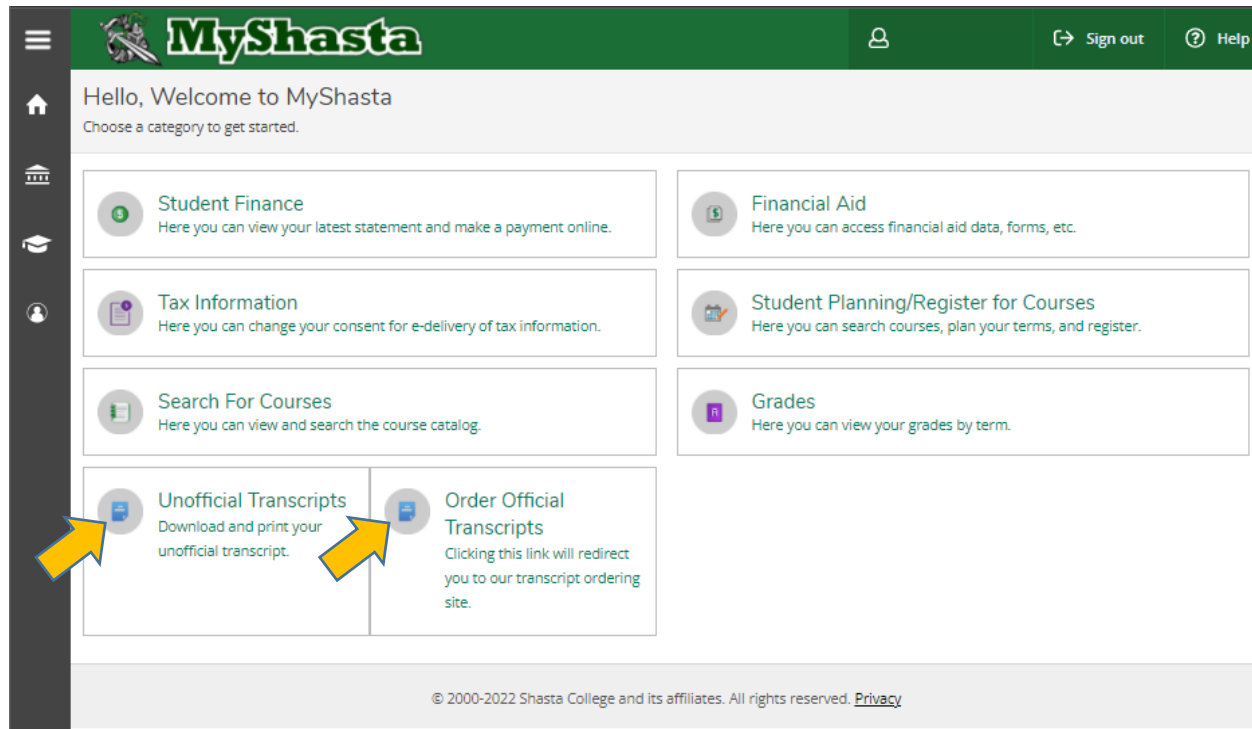


Obtaining Transcripts from MyShasta

- Log into the Shasta College Portal at: <https://my.shastacollege.edu>
- Open **MyShasta**
- Select the **Unofficial Transcripts** or the **Order Official Transcripts** option as shown below:



If you do not know your username and/or password and are unable to log into the Shasta College Portal, please follow this link:

<https://accountrecovery.shastacollege.edu/>

and complete the **User Info Lookup** form for the system to email you log in information.

If you are unable to complete the form for **User Info Lookup** please contact Admissions and Records directly to request your transcripts: transcripts@shastacollege.edu or via phone at (530) 242-7662

USER INFO LOOKUP

First Name

Last Name

Date Of Birth

Last 4 digits of SSN

Email Address