1. Log into your MyShasta and select the *Search/Register for Courses* tile.

🛞 MyShasta		A mgallmeister	〔→ Sign out	⑦ Help
Welcome to Test1				
Hello, Welcome to MyShasta Choose a category to get started.				
Student Finance Here you can view your latest statement and make a payment online.	Financial Aid Here you can access financial aid data, forms, etc.			
Tax Information Here you can change your consent for e-delivery of tax information.	Student Planning Here you can search for courses, plan your terms.			
Search/Register for Courses Here you can view and search the course catalog.	Grades Here you can view your grades by term.			
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2. Enter in the criteria to search for and click Search.

				mgalin	neister L→ Sign out
emics · Search/Register for Courses					
Welcome to Test1					
arch for Courses and Course Se	ections			Search for cours	es
ubject Search Advanced Search					
Catalog Advanced Search					
Catalog Listing (returns search results with the	emphasis on the Course informat	ion rather than the section offeri			
Section Listing (returns a traditional view of section)	tion offerings)	ion namer chan the section offern	,		
Term	Meeting Start Date	Meeting End Date			
Spring 2021	~ M/d/yyyy	M/d/yyyy			
ourses And Sections					
WELD - Welding	~ 70	Section# (e.g. U2605)			
Subject	✓ Course# (e.g. 26A)	Section# (e.g. U2605)			
Subject	<ul> <li>Course# (e.g. 26A)</li> </ul>	Section# (e.g. U2605)			
+ Add More					
Days Of Week					
Sunday Monday	Tuesday	Wednesday			
Thursday Friday	Saturday				
ocation	_				
Select Location	~				
lime Of Day	Time Starts by	Time Ends by			
	✓ hh:mm AM/PM	hh:mm AM/PM			
Select Time Of Day					
Select Time Of Day Course Type					

3. A list of sections that meet the search critera will display. Once you've picked the section you wish to select, click on the Add button.

Searchine Searchine State in Courses													
Welcome to Test1													
Search for Courses and Course Sec < Back to Search/Register for Courses	tions							Search for courses		C	٦		
Filter Results (Hide)	Advanced Searc Filters Applied:	h Selection: W	ELD-70										
Availability  Open and Waitlisted Sections Open Sections Only Subjects	Step: 1. Fir 2. Re *(Add	to Registrati d and Add se view, Register Review Schedi ling a section	on: ctions to yo for, and M ule & Compl here DOES	our schedule.* lanage your sections. lete Registration 5 NOT register you fo	rit.)								
WELD - Welding (5)		Schedule	s are sub	piect to change.	Please re-verify	/ dates and	times on MySha	ista shortly befo	re the class start.				
Locations ^	Important Links	Orientation.	math and E	nglish placement, and	general education i	nformation.							
SC Main Campus (3) Other Shasta County (2)	Show	Additional in	formation a	about Campus Locatio	ins,								
Terms	Show 3	* Additional i	nformation	about Instructional N	lethods.								
Spring 2021 (5)	Add To Schedule	Term	Status 🔶	Section Name 🔥	Title	Registration Status	Dates	Location*	Meeting Information**	Faculty	Availability ^	Credits	Course Ma
Days of Week         ^           Monday (4)	Add	Spring 2021	Waitlisted	WELD-70-50870	Beginning Welding		1/20/2021-3/10/2021	SC Main Campus	M, W 12:00-4:50 PM 1/20/2021 - 3/10/2021 2500 2514 (LAB) 1/20/2021 - 3/10/2021 (WEBLE) 1/20/2021 - 3/10/2021 (WEBLA)	Hardin, R	0/20/0	3 Credits	View Cours
Time of Day	Add	Spring 2021	Waitlisted	WELD-70-50871 🚯	Beginning Welding		1/19/2021-3/11/2021	SC Main Campus	M, W 6:00-8:25 PM 1/19/2021 - 3/11/2021 2500 2514 (LAB) T, Th 6:00-8:25 PM 1/19/2021 - 3/11/2021 2600 2607 (LAB) 1/19/2021 - 3/11/2021 0/UEDI = 5	Judd, J	0/20/0	3 Credits	View Cour
Instructors	Add	Spring 2021	Open	WELD-70-50872	Beginning Welding		3/22/2021-5/19/2021	SC Main Campus	M, W 7:00-11:50 AM 3/22/2021 - 5/19/2021 2500 2514 (LAB) 3/22/2021 - 5/19/2021	Osbrink, R	7/20/0	3 Credits	View Cour
Arnett. T (2) Hardin, R (1) Judd, J (1) Osbrink, R (1)	Add	Spring 2021	Open	WELD-70-54553	Beginning Welding		1/7/2021-5/27/2021	Other Shasta County	(WEBLE) M, Th 12:00-1:50 PM 1/7/2021 - 5/27/2021 SHAS FARM (LAB) 1/7/2021 - 5/27/2021	Arnett, T	5/5/0	3 Credits	View Cour
Course Types ^	Add	Spring 2021	Open	WELD-70-54554	Beginning Welding		1/8/2021-5/28/2021	Other Shasta County	(WEBLE) T, F 12:00-1:50 PM 1/8/2021 - 5/28/2021 SHAS FARM (LAB) 1/8/2021 - 5/28/2021	Arnett, T	5/5/0	3 Credits	View Cour

4. Once you click the Add button, the Section Details prompt will appear. This page provides all pertinent information about the class. To finish adding the section, click the Add Section button.

Section Details						
WELD-70-S0872 Begin Spring 2021	ning Welding				^	
Instructors	Osbrink, R	(rosbrink@st	nastacollege.ee	<u>du)</u>		
Meeting Information	M, W 7:00 AM 3/22/2021 - 5/ SC Main Camj /Activity)	11:50 AM 19/2021 ous, Heavy Duty N	lechanics 2514	4 (Laboratory/Studio		
	3/22/2021 - 5/ SC Main Camp	19/2021 ous, (Internet Cou	rse Lecture)			
Dates	3/22/2021 - 5/	19/2021				
Seats Available	7 of 20 Total					
Credits	3					
Requisites	None					
Course Description Note: Students must provide safety glasses and welding gloves, and those materials which are of continuing value outside of the classroom setting. This cost will be explained at the first class meeting.						
	A beginning c basic welding Emphasis is p	ourse designed fo skills to be used i laced on oxyacety	r the student i n a trade or se lene and arc v	interested in acquiring rvice occupation. velding in all positions.	~	
C	The lest we p	stian at this sour		Add Section		

5. A confirmation message will appear in the upper-right of the page, and the Registration Status column will display a 'Planned' message.

				A mgallm	neister C→ Sign out LD-70-S0872 has been plann register for it, go to <u>Plan and</u>	Help     I			
				Search	for courses	٩			
								2600 2607 (LAB) 1/19/2021 - 3/11/2021 (WEBLE)	
Add	Spring 2021	Open	WELD-70-S0872 +\$	Beginning Welding	V Planned	3/22/2021-5/19/202	SC Main Campus	M, W 7:00-11:50 AM 3/22/2021 - 5/19/2021 2500 2514 (LAB) 3/22/2021 - 5/19/2021 (WEBLE)	Osbrir
	C 1 2024	~	MELD TO CASED	5 · · · w/10				14 TI 40 00 4 50 DH	

6. After adding all of the sections you wish to register for, click the 'Review Schedule & Complete Registration' button.

Advanc	ed Search Selection: WELD-70	
Filters /	Applied: Spring 2021 ×	
~	Steps to Registration: 1. Find and Add sections to your schedule.* 2. Review, Register for, and Manage your sections. Review Schedule & Complete Registration *(Adding a section here DOES NOT register you for it.)	

7. You'll be taken to the Plan & Schedule page. On this page you will manage all of your registrations - including registering, dropping, and waitlisting for classes. When you're ready, click the Register button and you will be registered into the course.

Schedule     Timeline     Advising     Petitions & Waivers	Search for a	for courses	
Spring 2021 +     Image: Spring 2021     Image: Spring 2021  <			Search for Sec
Spring 2021 +     Fitter Sections     Save to ICal     Planned     VELD-70-50872: Beginning Welding     XELD-70-50872: Beginning Welding     Xemove Planned     Gam     Yelanned     Credits: 3 Credits   Grading: Graded   Instructor: Ostrink, R   922/2021 to 5019/2021   Seats Available: 7     Meeting Information     Itam     10am   12pm			
♥ Filter Sections       ■ Save to iCal       ● Print       ■ Print       ■ Print         WELD-70-S0872: Beginning Welding       ×         ✓ Planned         Credits: 3 Credits Grading: Graded Instructor: 050rink, R 3022/0201 to 5/19/2021 Seats Available: 7       Mon       Tue       Wed       Image: 200 minits of the print of the prin	rses		Register All
WELD-70-S0872: Beginning Welding     X       ✓ Planned     Gam     Image: Control of the c	ned: 3 Credits	lits Enrolled: 0 Credit	s Waitlisted: 0 Credi
✓ Planned     6am     Image: Constraint of the section of the	Thu	Fri	Sat
Credits:     3 Credits       Grading:     Gradiding:       Grading:     Gradiding:       Instructor:     Ostrink R       3/22/2021 to 5/19/2021     Sam       Seats Available:     7       Meeting Information     10am       Itam     11am       View other sections     12pm			
Grading: Graded     Bam     Bam     Image: Sraded			
3/22/2021 to 5/19/2021 to 5/19/202			
Meeting Information     10am       Negister     11am       View other sections     12pm			
View other sections 12pm 12pm 12pm 12pm 12pm 12pm 12pm 12pm			
View other sections 12pm			
1m			

8. Once the registration has processed, the payment requirement message will display. Also, the 'Register' button is now the 'Drop' button, in case you wish to drop the class. Click on Pay for Registration access the payment process.

Academics Student Planning Plan & Schedule							pent is required to com	onlate registe
Welcome to Test1						. A payin		ipiete registi
Plan your Degree and Schedule your cou	urses					Search for	courses	
							•	Search
() Important Fee Information: Payment is due at the tir Student Finance) and your financial aid award letter from your classes. See <u>https://www.shastacollege.ed</u>	me of registration. You m · (under Financial Aid). Alt du/cost-financial-aid/cost	ay have adequate fi ernatively, you have of-attendance/tuitio	nancial aid to cover until midnight of th on-fees/ for more inf	these fees; please ch e day you register to formation.	eck MyShasta for yo pay or set up a payı	our account summar ment plan, or you ma	y (under ay be dropped	ay for Registr
Schedule Timeline Advising Petitions & Wai	ivers							
Spring 2021 +							Register All	
∑ Filter Sections	o iCal	🔒 Print				Planned: 0 Credits	Enrolled: 3 Credits	Waitlisted:
	/ / /							
WELD-70-50872: Beginning Welding		Sun	Mon	Tue	Wed	Thu	Fri	Sat
WELD-70-50872: Beginning Welding ✓ Registered, but not started	6am	Sun	Mon	Tue	Wed	Thu	Fri	Sat
WELD-70-50872: Beginning Welding       Veldis       Credits: 3 Credits       Grading Graded	6am 7am	Sun	Mon WELD-70-50872	Tue	Wed	Thu	Fri	Sat
WELD-70-50872: Beginning Welding           ✓ Registered, but not started           Credits: 3 Credits           Grading Graded           Insuccior Opinic R           9/22/2021 to 5/19/2021	6am 7am 8am 9am	Sun	Mon Web-70-50872	Tue	Wed	Thu	Fri	Sat
WELD-70-50872: Beginning Welding       Veldered, but not started       Credits 3 Credits       Grading Graded       Instructor: Ostrinin, R       322/2021 to 5/19/2021       Vettering Information	6am 7am 8am 9am	Sun	Mon WELD-70-SON72	Tue	Wed	Thu	Fri	Sat
WELD-70-50872: Beginning Welding       VRegistered, but not started       Credits: 3 Credits       Grading: Graded       Instructor: Obtinin, R       3/22/2021 to 5/19/2021       Vetting Information       Drop	6am 7am 8am 9am 10am 11am	Sun	Mon WELD-70-50872	Tue	Wed	Thu	Fri	Sat
WELD-70-50872: Beginning Welding       VELD-70-50872: Beginning Welding       redits: 3 Credits       Grading: Graded       Instructor: Osbrink, R       3/22/2021 to 5/19/2021       Meeting Information       Drop       View other sections	6am 7am 8am 9am 10am 11am	Sun	Mon	Tue	Wed	Thu	Fri	Sat
WELD-70-50872: Beginning Welding       VELD-70-50872: Beginning Welding       redits: 3 Credits       Grading: Graded       Instructor: Ostrink. R       3/22/2021 to 5/19/2021       Meeting Information       Drop       View other sections	6am 7am 8am 9am 10am 11am 12pm	Sun	Mon	Tue	Wed	Thu	Pri	Sat
WELD-70-50872: Beginning Welding       VRED-70-50872: Beginning Welding       redits: 3 Credits       Grading: Graded       Instructor: OSIMIR. R       3/22/2021 to 5/19/2021       Velding Information       Drop       View other sections	6am 7am 8am 9am 10am 11am 12pm 1pm	Sun	Mon	Tue	Wed	Thu	Fri	Sat
WELD-70-50872: Beginning Welding       VRegistered, but not started       Credits: 3 Credits       Grading: Graded       Instructor: Ostmink, R       3/22/2021 to 5/19/2021       V Meeting Information       Drop       View other sections	6am 7am 8am 9am 10am 11am 12pm 1pm 2pm	Sun	Mon	Tue	Wed	Thu           Image: Im	Fri	Sat
WELD-70-50872: Beginning Welding       VELD-70-50872: Beginning Welding       redits: 3 Credits       Grading: Graded       Instructor: Ostmin, R       3222021 to 5/19/2021       V       Meeting Information       Drop       View other sections	6am 7am 8am 9am 10am 11am 12pm 1pm 2pm 3pm	Sun	Mon	Tue	Wed	Thu	Fri	Sat
WELD-70-50872: Beginning Welding       VRegistered, but not started       Credits: 3 Credits       Grading: Graded       Instructor: Ostnink R       3/22/2021 to 5/19/2021       Vetering Information       Drop       View other sections	6am 7am 8am 9am 10am 11am 12pm 1pm 2pm 3pm 4pm	Sun	Mon	Tue	Wed	Thu	Fri	Sat

9. To return to the Plan & Schedule page, from the MyShasta homepage, select the Student Planning tile and then click the Plan & Schedule link.

👯 MyShasta		A mgallmeister	〔→ Sign out	⑦ Help
Welcome to Test1				
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## MyShasta – Search and Register for Courses

	🕺 MyShasta	A mgallmeister	〔→ Sign out	⑦ Help
Acad	emics · Student Planning · Planning Overview			
⚠	Welcome to Test1			
<b>(i)</b>	Beta test warning Student Planning is a brand new tool we are offering our students to explore and plan for their programs. Currently, we <u>cannot guarantee</u> the accuracy of the are still in the process of making corrections and improvements. You must contact and verify with a counselor that your Ed-plan is complete and will meet your educational goals.	information provided	l in Student Planr	iing. We
Ste	e are many options to help you plan your courses and earn your degree. Here are 2 steps to get you started:	Search for courses		Q
	View Your Progress Start by going to My Progress to see your academic progress in your degree and search for courses. Go to My Progress Go to Plan & Schedule	l on your ed-plan here ou've accomplished and r	egister your remainin	ng classes