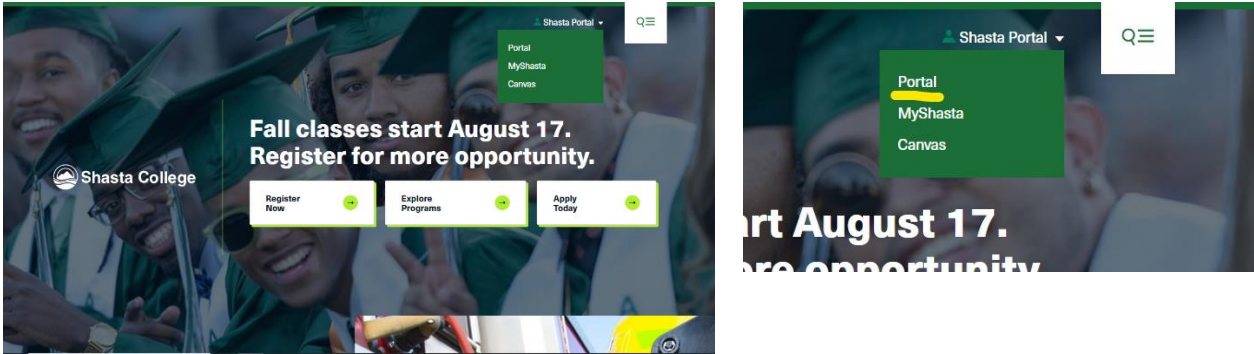
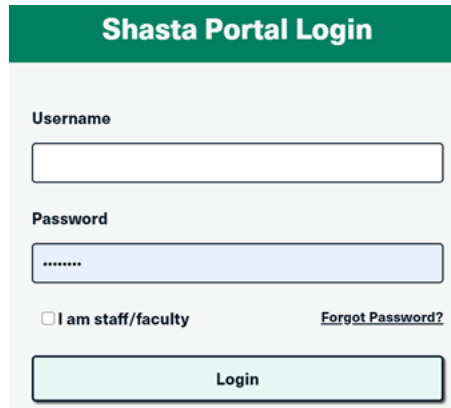


# Instructions for Applying to PACE on AIM

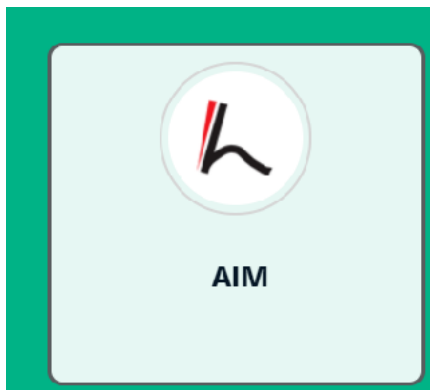
1. Go to Shasta College PACE page: [Shasta College Home](#)
2. Select Portal on the upper right side of the page



3. Enter your Username and Password and click Login  
(if you do not know your username and password please use the features on this page to identify and reset as needed)

The image shows a login form titled 'Shasta Portal Login'. It has a green header with the title in white. Below the header, there are two input fields: 'Username' and 'Password'. The 'Password' field is masked with asterisks. There is a checkbox labeled 'I am staff/faculty' and a link labeled 'Forgot Password?'. At the bottom, there is a green 'Login' button.

4. Click AIM Icon



## 5. Select New Student Application

## 6. Fill out Student information fields

**Additional Information**

**Affiliation(s)**

- Athlete
- CalWorks
- College Connection
- College to Career (C2C)
- Dorm Resident
- EOPS/CARE
- Gateway to College
- PTK
- SCI\*-FI
- STEP-UP
- TRIO
- Veteran

**Campus Location(s)**

- Downtown Campus
- Main Campus
- Trinity Campus
- Intermountain Campus
- Tehama Campus

7. Answer Questions 1-10

8. Type your full name in the electronic signature box

The information contained in this application is as accurate as possible. This confidential information may be shared on my behalf with personnel who are directly involved with the PACE program.

Full Name for Electronic Signature:

**Submit Application**

9. Click “Submit Application” at the bottom.

The information contained in this application is as accurate as possible. This confidential information may be shared on my behalf with personnel who are directly involved with the PACE program.

Full Name for Electronic Signature:

**Submit Application**

10. Your next steps: Gather documentation of disability. Forms that can qualify:

- medical document from doctor or doctor’s office
- letter from your therapist
- a copy of your Individual Plan for Employment from Department of Rehabilitation
- Individual Personal Plan Far Northern Regional Center
- IEP or 504 from your previous school or high school
- Previously attended college Accommodation Plan from DSPS

Documentation must be submitted to PACE to complete your application services.

A PACE Student Services Coordinator will contact you soon!