



**Student Success Committee
Minutes
March 25th, 2021
3:30 – 5:00pm**

| | | | | | |
|---|-----------------|---|------------------|---|------------------------|
| | Valerie Ambrose | x | Melanee Grondahl | | Brian Spillane |
| x | Kari Aranbul | x | Kate Mahar | x | Heather Wylie |
| x | Dan Bryant | | Camelia Mihele | | Bing Xu |
| x | Elaine Carmena | | Rochelle Morris | | Student Representative |
| | Cheryl Cruse | x | Barbara Perry | | |
| x | Matt Gallmeiser | x | Sonia Randhawa | | |

| Guests | | |
|---------------|--|--|
| Tim Johnston | | |

- APPROVAL OF MINUTES
 - 2-25-2021 Meeting Minutes: Melanee Grondahl motioned to approve the minutes, Barbara Perry seconded. All in favor, Heather Wylie and Elaine Carmena abstained.
- DISCUSSION
 - Melanee Grondahl-Student Success Workshops
 - Melanee stated that faculty are welcome to attend the Workshops.
 - Three flex credits were approved for any faculty member that would like to organize a workshop. Faculty can present for flex hours.
 - Melanee has been asked by Frank Nigro and Mike Mari to look into our current success workshops as well as the creation of any new ones. Melanee is also working on creating a STU course (interviews, resume writing, career related); in order to match course content via the workshops.
 - Melanee also stated that she is not opposed to pre-packaged modules, but we do not need to adhere to a specific type.
 - Melanee asked if the Committee would be willing to brainstorm about Student Success Workshops.

- Kate emphasized the importance of this work.
- Kari stated that this could also coincide with guided pathways mapping. Kari liked the idea to have the Student Success Committee to partner with what Tim discussed.
 - Some suggestions she received: Sometimes the instructor doesn't know high school students are in their class and it can be a concern for some instructors.
 - Melanee stated that she heard that some courses preparation will change based on the type of students within the class. If a class is full of high school students she may change how it is taught versus classes with all adult learners. It would be good to look at variation needs in specific disciplines.
- Heather stated that the honors program had various supports from both ends. Heather appreciated the push to be more intentional with institutional support for high school students.
- Dan stated that many high school students have started enrolling into his automotive classes. Half of students that enrolled into his automotive class are students that are not even part of the program. Dan would be interested to also look into online learning in regards to high school student enrollments.
- Kate stated that when high school students are given the option to make more choices – students can get 'tripped' up in the process. Having a support system could be very important.
- Matt asked, if possible, to connect with College Connection and gather their input. The College Connection staff may have some valued insight.
- Kate asked about Tim's timeline on supporting these topics? Tim stated there is no firm timeline.
- Melanee suggested to invite other staff members to join in on the conversation to create a task force.
- The Committee agreed to help Tim with what he discussed and provide support.
 - Kate stated that the Committee will follow-up with Tim in future conversations.
- Video project discussion
 - Melanee provided a recap about the video project. Kate shared the spreadsheet based off of last meeting's discussion.
 - Peter Griggs has offered to support, but the Committee does have to identify priorities.
 - Committee discussion:
 - Heather stated that it would be nice to add a video for when a student feels unsafe in a class, what does the student do? What does a student do if they have a concern?

- Heather asked if there is a shared repository where someone can just take it from a location and put it into something else.
- Melanee was wondering how the videos can support content in a course? How can some of the information be brought into a course? Melanee suggested having a Canvas location in which instructors can share support within their courses.
- Dan shared some BAITS division videos.
- Kari asked if Paul or Brianne can create a place that is just a resource tab. Kari asked what is it going look like and where is it going be placed?
- Dan states he utilizes the creative common knowledge base and posts the videos on his Canvas pages.
 - Kari asked who is doing the videos? Dan stated that he is not aware but willing to research. Dan stated that it felt very production based.
- Kate provided a video example of an agricultural faculty member that supports the Shasta College farm.
 - Heather stated that having a more unified approach in marketing our programs and humanizing our faculty would be appreciated.
- Spring Next Step discussion
- Action Items
 - Kate stated that it would be great to narrow down the projects and have a better idea at the end of the May meeting. Kate recapped the decisions made by the Committee?
 - The Committee agreed to support Melanee with workshops.
 - The Committee agreed to support student success strategies/task force to support Tim's discussion.
 - The Committee agreed to support the video project.
 - Kate asked Heather if the portfolio discussion wants to be a task force? Heather stated that she can see it start as an exploratory task group. Heather also stated there is teaching perspective for the student.
 - Kate will write out the Committee's support decisions and will bring it back at the May meeting.
- REPORTS
- OTHER
 - Heather motioned to put Portfolio discussion on the May Committee agenda.
 - Kari stated that considerations are in place to put together a Canvas page regarding portfolios and can be discussed within the Committee.
 - By-Laws
 - Kari shared her screen regarding the current vs proposed membership list.

- Kate stated that the way in which the Committee is changing could get others excited to join the Committee.
- ADJOURNMENT – 4:47pm

Minutes recorded by James Konopitski, Student Services Coordinator