



**Student Success Committee
Minutes**

**February 25, 2021
3:30 – 5:00pm**

X	Valerie Ambrose		Camelia Mihele	x	Brian Spillane
X	Kari Aranbul		Rochelle Morris		Heather Wylie
X	Dan Bryant	x	Barbara Perry		Bing Xu
X	Cheryl Cruse		Sonia Randhawa		Elaine Carmena
X	Matt Gallmeister		Student Rep		
X	Kate Mahar	x	Melanee Grondahl		

Guests		

- APPROVAL OF MINUTES
 - 1-28-2021 Meeting Minutes, Barbara Perry motioned and Valerie Ambrose seconded to approve the minutes. All in favor, Brian Spillane abstained.

- DISCUSSION
 - Melanee & Valerie report from meeting with Peter Griggs
 - Valerie provided highlights from the last meeting discussion and remarked about the positivity among students that participated.
 - She stated that instructors are getting a lot more emails about resolving issues beyond faculty prevue. The thought is to create a resource/repository that can be shared campus wide.
 - Peter Griggs stated that Shasta College has a Youtube channel and already makes professional videos. Peter would be interested to host and create videos that the SSC would like to see. Peter is asking for a SSC 'wishlist'.
 - Kari also highlighted the Shasta College virtual campus tour.
 - Melanee stated that she would like to personalize the videos by providing a face to the videos.

- Kate stated that the SSC talked about how the group can remain flexible? How the Committee can help current needs?
 - Kate asked, is the key piece of the videos going to be orientated towards the “how-to” or the blogging/personal connection? A belonging/welcoming or to show what is available around campus?
 - Valerie stated the thought was having both, some will be one way and others may combine both.
- The Committee agreed to the idea of creating a list of around 10 video topics for Peter.
- Report out top 10 Resources
 - Group 2: Are you ready for online learning? Where to find textbooks and find funding? Information about scholarships? Quick overviews of the different programs. Information about the bookstore. A video to find tech. help. PACE and the Computer Center. Talking through programs (may be guided pathways related). Introduction of Counselors. Health and Wellness Center, Financial Aid and FAFSA. How to get a computer and access internet? Online learning stuff (Email and online etiquette). Best practices for online learning. Self-Scheduling. Study skills, time management skills, memorization, reading and writing. How do you find out what is happening? Deans and administrators and teachers saying “hi”? Campus tours of campuses they may be interested in? Food insecurities.
 - Kate stated that many of the above topics align with what is going on with the Meta-Majors project.
 - Group 1: EOPS videos, ESL videos, forms and how to sign and fill them out. PACE/CalWORKs videos, Tutoring and library videos, MyShasta and how-to do it, Veterans Center, online safety in reference to minors, and Financial Aid.
 - Kate stated she will put these topics into an accessible grid and separate them out into welcoming and technical categories.
- Discover our ‘Why’
- Spring Next Step discussion
 - Kate is willing to go before the Student Services Council to discuss the videos and repository ideas. She stated that it could be good to assign a point person, or persons, for each video topic. She asked how would the Committee like to move towards action? Should there be three members on the Committee to look at content in a certain category.
 - Valerie and Melanee stated that Peter would make the connection and that he just needs the Committee’s “wishlist”.
 - Melanee stated she would like to continue to have project oriented meeting.
 - Kate stated that the intent of the meetings would be project oriented. She also plans to make it so that projects are completed

during the meeting and does not require much time outside of each meeting.

- Kari highlighted that Tim Johnston would like to visit with the SSC to discuss dual enrollment.
- Kate re-capped the “next steps” will be to break the topics down into a grid and look for what is already available. Kate asked the Committee members to think about what they can do for videos as experts in their area. Kate stated that the Committee can break into teams and discuss what to work on.
- The Committee agreed to the next steps.

- REPORTS

- None.

- OTHER

- Melanee stated that it could be good to consider other projects the Committee could work on as Peter works on making connections.
- Valerie highlighted a concern she brought up in regards to minors in her classroom mixed with not getting information about students that are on the sex registry list. She stated that she is concerned of the minor’s safety if she is not aware of other students that may be on the list.
 - Melanee stated that it could also be a concern of safety for the instructors.
 - Brian Spillane asked if Campus Safety is aware of the concern? Valerie stated that Campus Safety is aware of the concern. Brian stated it would be interesting to see what creative fixes are done at other colleges.
- Kari stated that it would be great to go back over the Committee by-laws. Re-look at attendance/membership as well as the focus.

- ADJOURNMENT – 4:40 pm

Minutes record by James Konopitski, Student Services Coordinator