

SLO Committee Meeting Minutes (Draft)

Thursday, February 28th, 2019

4:00-5:00

CELT

1. Call to order: 4:06 p.m.
2. Approval of Minutes—Thursday, January 31st, 2019

Motioned by Sara M. to approve minutes as amended. Jeff H. seconded. Unanimously approved.

3. Opportunity for Public Comment: No public comment

4. News/Reports

- a. Reports from Committee Representatives

- i. SLO Co-Coordinators' report:

- Canvas Assessment course and resources: Kate reported on Canvas shell. Some existing material received from another institution is viable; we have additional materials from Lenore's previous work as SLO Coordinator and will add more as we anticipate needs on our campus. Discussion regarding best ways to support new and existing faculty.
- Presentations to division meetings: Kate has presented at PEAT, ACSS, and will present at BAITS on 3/1. She will try to present at next SLAM and HSUP. Sara teaches 11-2 Fridays and can't make most division meetings.
- eLumen presentation March 1, 10-11 am, CELT: Sara reported that 10 faculty members have RSVP'd, and more have indicated interest in attending. Coffee and snacks will be provided by Sara.
- Data days for Spring 2019 reflection year reporting: Kate explained data days—purpose is to help faculty find previous year's assessment results in Nuventive Improve, support Reflection Year reporting. Sara will check 800 computer lab, LIC, and 2100 computer labs. Jeff and Sara also will create a brief video to support faculty in returning to last year's assessment results in Improve.

- b. Other Reports: N/A

5. Discussion/Action Items

- i. PLO mini-grant invitation: Invitation will be sent out to faculty on Monday, March 3rd, and will include the scope of the project and important dates. Friday, March 12th will be a PLO mini-workshop for mini-grant participants (paid) and for other faculty who wish to attend (individual FLEX to be approved by deans).
- ii. Data Days help: Data Days scheduling discussed. Committee decided both before and after Spring Break would provide best opportunity for faculty to attend. The following dates/times were settled upon:
 - Thursday April 4th at 4
 - Friday April 5th at 9
 - Thursday April 25th at 4
 - Friday April 26th at 9

6. Other

7. Future Meetings: Thursday, March 28th, 4 p.m. in the CELT

8. Adjournment: 5:13 p.m.