

# STEPS TO Enrollment

Complete steps by  
**APRIL 12<sup>th</sup>**

for **FALL PRIORITY ENROLLMENT**

## FOR HIGH SCHOOL STUDENTS

### ☐ STEP 1:

#### Create an account in CCCApply/MyPath

- You first create a California Community Colleges student account before applying to Shasta College.

#### Complete your application to Shasta College

- You'll receive 2 emails within 48 hours –

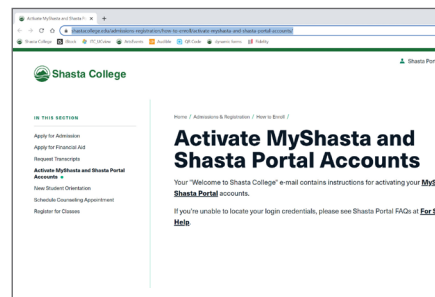
**First Email:** Confirms application was completed.

**Second Email:** Provides you with your unique Student ID Number, Username, and log in instructions at Shasta College.

**Note:** It is strongly encouraged to include your *Social Security Number* as it is necessary to link the FAFSA to your student account.

### ☐ STEP 2:

#### Activate your MyShasta Portal



### ☐ STEP 3:

#### ONLY FOR CONCURRENT STUDENTS

##### Review Concurrent Enrollment Information

- Complete the Concurrent Permission Request Form – guides are available online.

##### Meet with a Shasta College Counselor

- Only if you need to address pre-requisites

**You can skip forward to Step 8**

## STEPS 4-7 ARE ONLY FOR HIGH SCHOOL SENIORS

### ☐ STEP 4:

#### Complete Orientation after receiving Student ID

- You will log in via the Portal to get credit for completing it.

### ☐ STEP 5:

#### Apply for Financial Aid

- Complete the free application for Federal Student Aid (FAFSA) or the CA Dream Act application (CADAA). Be sure to list Shasta College as one of the colleges you may attend, so that your information will be sent to the college.

### ☐ STEP 6:

#### Send Transcripts

- Unofficial transcripts help your Shasta College counselor assist you in creating an Ed Plan.
- Official transcripts need to be sent once final grades have been posted for your senior year.

### ☐ STEP 7:

#### Complete an Ed Plan / Schedule a Counseling Appointment

- This is required for priority registration.
- This will determine English and math placement options and create the optimal path.

### ☐ STEP 8: Complete the Pre-Registration Form

- Each semester you will be prompted to review and complete the Pre-Registration Form on your MyShasta account. The form must be completed before you will be cleared to register for classes.

**Note:** You will also be prompted to review and ensure your contact information remains up-to-date every 90 days.

### ☐ STEP 9: Register for Classes & Pay for Fees

- Your classes have been planned but you still need to **complete the registration step** once your registration date opens up. Find your registration date and time on MyShasta.

**Note:** Even students who qualify for free tuition will still be responsible to pay the Campus Center Fee and the Student Health Fee, though these may also be covered by other forms of financial aid.

A list of these steps with helpful links can be found by visiting Shasta College's **How to Enroll** webpage: <https://www.shastacollege.edu/admissions-registration/how-to-enroll/>



**Shasta College**

[www.shastacollege.edu](http://www.shastacollege.edu)

Shasta College is an equal opportunity educator and employer.



**Enrollment Services**

(530) 242-7650

# IMPORTANT THINGS TO CONSIDER

1. ***It is strongly encouraged to include your social security number and ensure it is entered correctly.*** It is needed to match you with your financial aid application.
  - ***To update your social security number,*** complete the electronic Change of Information Form which will require that you upload a photo of your signed social security card and a form of Government issued photographic identification, OR re-apply to the college which will only require that you type in your social security number. Please reach out to Admissions if you have any questions.
2. ***Ensure you have a current email address*** that is not a high school address on your Shasta College account, so that once you graduate you can still access it. Note that each student must have a unique account and family members cannot share one. You will receive a Shasta College email address and login information. This will be sent to the personal email on file.
3. Visit the Shasta College Portal for options to ***Reset Password and Retrieve Username.***
4. ***Ensure we have a current phone number on file*** in the profile section of your MyShasta Account.



#### For Questions, contact:

**Admissions and Records:** [admissions@shastacollege.edu](mailto:admissions@shastacollege.edu)

**Financial Aid:** [financialaid@shastacollege.edu](mailto:financialaid@shastacollege.edu)

**Admissions and Financial Aid phone:** (530) 242-7650

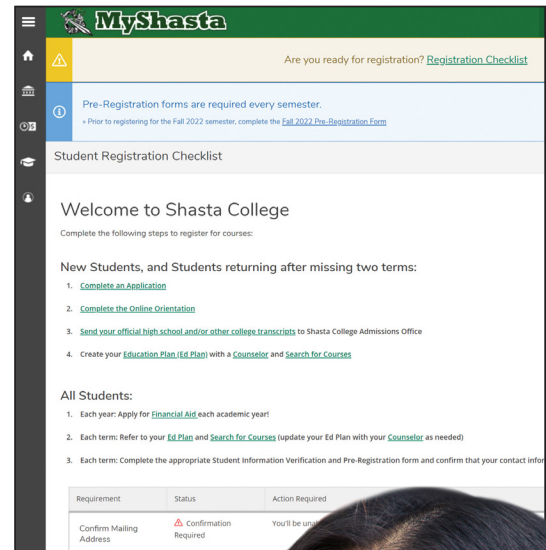
**Intermountain, Tehama, and**

**Trinity Campuses:** (530) 242-7750, option 4

#### The Student Success Center offers:

**Virtual Assistance:** Monday – Thursday 3:00 p.m. – 5:00 p.m.

**In-person Help:** Monday – Thursday 9:00 a.m. – 4:00 p.m. and  
Friday 12:00 p.m. – 4:00 p.m.



## IMPORTANT DATES

**DECEMBER, 2023** – The FAFSA must be completed each year. Expected to open up in December.

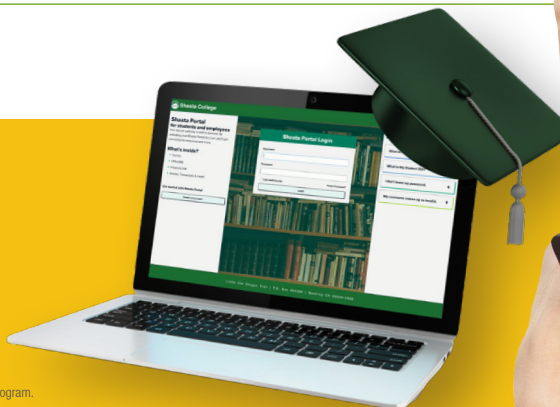
**APRIL 2, 2024** – Completing the FAFSA by this date can ensure you receive the maximum amount of financial aid.

**APRIL 12, 2024** – Deadline to qualify for North State Promise Priority Registration. Seniors must have Orientation and an approved Ed Plan completed.

**APRIL 12, 2024** – Deadline to qualify for Shasta College Promise 2 Years Free. Seniors must have Orientation, Ed Plan and FAFSA completed.



\* Please see our website for additional details and to apply for the program.



**Shasta College**