

## Resources in Support of Undocumented Students

### Definitions

An **undocumented** person is a non-citizen who entered the United States without legal immigration status or who stayed after the period she or he was authorized to be here. Undocumented students in California represent many nationalities.

UCs and CSUs have published letters calling for the President to uphold and expand DACA (Deferred Action for Childhood Arrivals.) While there is not currently (March 2017) a focus on deportation of “Dreamers” or ending DACA, the future of DACA remains uncertain. A map of universities and colleges nationwide who have committed support to undocumented students or have declared themselves to be sanctuary institutions can be found [here](#).

### Policies and Laws

There are currently several policies or laws that affect undocumented students in California:

- **AB540:** California State Law that allows eligible students to pay in state tuition. To qualify for state tuition under AB540 you must have
  1. Completed 3 years of high school in California
  2. Graduated or obtained the equivalent of a high school diploma
  3. Completed an AB540 affidavit (California Non-Resident Tuition Exemption Request form).
- **DACA** (Deferred Action for Childhood Arrivals): Federal DHS (Department of Homeland Security) policy that defers the removal of eligible undocumented youth and allows them to apply for work authorization if granted DACA. There are several requirements including entering the US before the age of 16, being younger than 31 as of 6/15/12 and having lived in the US continuously from 6/15/07 through 6/15/12. [After the election, students who had not yet filed for DACA were advised to not do so until presidential action on DACA was clarified.]
- **California Dream Act:** California State Law that allows undocumented students to apply for and receive private scholarships, state financial aid, university grants, and community college fee waivers.

### Rights

Undocumented students can attend any college or university in California as long as they are admitted. Undocumented students who do not qualify for AB540 or not eligible for DACA face the most challenges in being able to go to college.

No federal law requires school districts to report undocumented students to immigration authorities and arguably school districts are prohibited from reporting them by the *Plyler* case which mandates that undocumented children have access to education.

The Family Educational Rights and Privacy Act (FERPA) generally prohibits school districts from providing third parties such as ICE information about students contained in student records. More specifically, FERPA prohibits school districts from disclosing personally identifiable information in a student’s “education records” to outside agencies without parental consent or a subpoena.

The Immigrant Legal Resource Center (ILRC) has further publicized the following: “According to the Department of Homeland Security’s longstanding policy, enforcement actions by immigration officials such as ICE or border patrol to apprehend, arrest, interview, or search an individual, or to surveil an individual for enforcement purposes should not take place at sensitive locations such as schools. . . .

Immigration enforcement actions may only take place at a school when (a) prior approval is obtained from an appropriate supervisory official, or (b) there are exigent circumstances necessitating immediate action without supervisor approval. Therefore, absent highly unusual circumstances, under current policy immigrant families should not fear encountering immigration officials engaging in raids at schools.”

### **Advice for Undocumented Students from the Immigrant Legal Resource Center ([ILRC](#)):**

- Make a family plan, including a list of emergency contacts and back-up childcare in case a parent is detained. Contact a BIA (Bureau of Immigration Appeals) Accredited Organization for assistance.
- Keep a file of important documents. Carry a valid work permit or green card, if you have one. If you're undocumented, don't carry papers that show your country of origin.
- Consult an immigration attorney or a BIA Accredited Organization about your options, and carry his or her phone number with you.
- Know your rights [if you're stopped or questioned](#).

### **Finding Resources**

- The ILRC has a wealth of information online, including [updated advice about DACA](#), legal rights, and special [information for LGBTQ immigrants](#). The center also has a [general resources](#) page, a [Family Preparedness Plan](#) for all families in English & Spanish, with additional information for immigrants and mixed family status households, and a [handbook for immigrant youth](#). Additional information related to education can be found at [Educators for Fair Consideration](#).
- FEMA's [Family Emergency Communication Plan](#) provides clear steps to collect and share all necessary information within the family, including guidelines to practice. Ready.Gov also has an [Emergency Communication Plan](#) to prepare your family in case of an emergency
- In California, families can also look for a community education event or legal services workshop through Ready California (<http://ready-california.org>), a statewide collaborative of service providers.
- Students can check out [E4FC's Scholarships That Don't Require Proof of Citizenship](#).
- A list of Board of Immigration Appeals (BIA) Recognized Organizations is attached. These organizations has access to free or low cost legal advice by a representative trained to provide immigration counsel and up to date information.

### **Shasta College Services and Resources**

- **AB540 Status:** Helps with the ability to pay instate tuition. The Financial Aid office also has information on the California Dream Act which lets AB 540 students qualify for other state and non-state funded financial help at public colleges. Go to [the California Dream Act Page](#) or contact Alan Ulrey in the Financial Aid Office at 242.7710 ([aulrey@shastacollege.edu](mailto:aulrey@shastacollege.edu)).
- **Admissions and Records:** Undocumented students apply for admission as other students do by clicking on [the CCC Apply Link](#) and completing Shasta College's Online Application. Admissions and Records also has a staff member dedicated to helping undocumented students determine residency. Go to [California Nonresident Tuition Exemption Forms, AB540 and AB2000](#) or contact Rochelle Morris at 242.7664, [rmorris@shastacollege.edu](mailto:rmorris@shastacollege.edu).
  - If you need additional help, please visit the Student Success Center in room 102, the same building as Admissions and Records and Financial Aid. Call Sharon Felder ([sfelder@shastacolege.edu](mailto:sfelder@shastacolege.edu)) at 242.7672 or James Konopitski ([jkonopitski@shastacollege.edu](mailto:jkonopitski@shastacollege.edu)) at 242.7671.

- **The Office of Access and Equity** has created a Fact Sheet for community members, prospective undocumented students, and their families. Visit [the Access and Equity Website](#) for a copy. Other supportive resources such as a food pantry, transportation services, occasional meal vouchers, possible assistance with textbooks, and connection with community agencies and legal assistance may also be available through the Office of Access and Equity. For more information, contact [equity@shastacollege.edu](mailto:equity@shastacollege.edu), call Ramona at 242.7618 or Crystal at 242.7612. Para informes en español, llama 242.7625.
- You may be able to qualify for other programs or resources including EOPS, DSPS, SciFi (for foster youth), or other supportive programs. Learn more at the Student Success Center (room 102, 242.7672) or the Office of Access and Equity (rooms 2071a, 2067, 242.7618).
- Undocumented students are entitled to the same **protection against sexual harassment or sexual discrimination** guaranteed to everyone at Shasta College under [Title IX](#). Undocumented students are also entitled to and will receive the same safety protections as other students.
- **GED Preparation:** If a student is interested in taking classes to prepare for the GED or in taking the GED exam, they should click on [GED Preparation](#) in the Foundational Skills/Student Learning section of the Science, Language Arts, and Mathematics (SLAM) division site.
- **ESL:** For more information on taking English as a Second Language classes or accessing ESL college resources click on [ESL](#) also found through the Foundational Skills/Student Learning section of the SLAM Division under the Office of Instruction.

### Steps to Admission for Undocumented Students from Shasta College's Financial Aid

1. Apply for [Admissions](#) at Shasta College and obtain access to your [MyShasta Account](#).
2. Apply for the [BOG Fee Waiver](#).
3. Complete the [California Dream Act Application](#). To help collect the required information on your Dream Act Application view the following:
  - [2017-18 CA Dream Act Instructions](#)
  - [2017-18 Dream Act Worksheet](#)
4. Submit your final High School Transcript to the Admissions and Records Office.
5. Complete the CA Non-Resident Tuition Exemption Request form and submit to the Admissions and Records Office. This form can be found on the [Admissions](#) click on Form choose AB540 Exemption Request.
6. Once your Dream Act Application has been received by Shasta College, you will receive notification via the email regarding documents required to determine your eligibility for all California State grants. The documents/forms required will also be viewable in your [MyShasta Account](#) under MyForms.
7. You will receive an email notification once your eligibility has been determined. Your award letter will be available to view in your [MyShasta Account](#) once final determination of award(s) have been confirmed.
8. Apply for scholarships at [www.shastacollege.edu/fa\\_scholarships](http://www.shastacollege.edu/fa_scholarships), by reviewing [Ayuda Financiera](#), clicking on [E4FC's Scholars program](#) and searching in the other resources they provide.

## Department of Justice Accredited Representatives

Organization	Phone	Website
*Northern Valley Catholic Social Service, Inc. Main Office Mariela Hernandez 175 Solano Street Corning, CA 96021	(530) 824-7670 <b>(530) 824-4039</b> <b>(Direct Line)</b>	<a href="http://www.nvcss.org/tehama">www.nvcss.org/tehama</a>
Immigration Law Clinic, UC Davis King Hall, School of Law Davis CA 95616	(530) 752-7232	<a href="http://www.law.ucdavis.edu">www.law.ucdavis.edu</a>
Southeast Asian Christian Ministry (SEACM) Principal Office 2315 Placer Street Redding, CA 96001	(530) 241-5802	<a href="http://www.seacmission.org">www.seacmission.org</a>
California Rural Legal Assistance Foundation (CRLAF) Principal Office 2210 K Street, Suite 201 Sacramento, CA 95816	(916) 446-7901	<a href="http://www.crlaf.org">www.crlaf.org</a>
Catholic Charities of Solano 125 Corporate Place, Suite A Valejo, CA 94590	(707) 644-8909	<a href="http://www.csssolano.org">www.csssolano.org</a>
Hermanidad Mexicana Transnacional Sacramento Branch 4905 Stockton Blvd Sacramento, CA 95820	(916) 454-3652	<a href="http://www.hermanidadmexicantransnacional.org">www.hermanidadmexicantransnacional.org</a>
International Rescue Committee Sacramento Branch 2020 Hurley Way Suite 395 Sacramento, CA 95825	(916) 482-0120	<a href="http://www.resuce.org">www.resuce.org</a>
Opening Doors, Inc. Principal Office 1111 Howe Ave Suite 125 Sacramento, CA 95825	(916) 492-2591	<a href="http://www.openingdoorsinc.org">www.openingdoorsinc.org</a>
Placer People of Faith Together 6440 King Road Loomis, CA 96560	(530) 401-3758	<a href="http://www.ppoft.org">www.ppoft.org</a>