

# SHASTA COLLEGE

ADMISSIONS & RECORDS  
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(530) 242-7713  
residency@shastacollege.edu  
Fax: (530) 225-4995

DATE: \_\_\_\_\_

FROM: Heidi Loftus, Student Services Specialist

TO: \_\_\_\_\_



## **CLASSIFIED NON-RESIDENT:**

You have been classified as an out-of-state resident because of information you supplied on your Shasta College application. **California State Colleges and Universities require that a person be physically present in the state one year and one day prior to the beginning of the semester in which they plan to enroll and show objective evidence of intent to make California their permanent place of residence.** Since your date of entry into California is under two years, we are required to have documentation on file proving physical presence and intent. Once a student has been classified as an out-of-state resident, they must provide proper documentation before they can be reclassified as a California resident for the purpose of paying California enrollment fees. **If you cannot provide the proper documentation, you will remain classified as an out-of-state resident until you can do so.** However, you may still enroll as a non-resident. All fees are subject to change.

### **One item from each category:**

- The following are examples of documentation that **may** be acceptable for **physical presence** purposes:
  - (California 540) state tax returns,
  - official rental or lease agreement,
  - AFDC or CALWORKS Passport of Services,
  - unemployment documents,
  - Escrow papers.
  - 12 months of utility bills(internet, water, electric) in your name with a California address listed
- The following are examples of documentation that **may** be acceptable for **intent** purposes:
  - California driver's license or ID
  - vehicle registration,
  - voter registration,
  - Professional Practice Licensing,
  - Registering for Selective Service in California,

### **3. Financial Independence: (The California Education code Section 68044)**

The California Education Code requires that the financial independence of a nonresident student seeking reclassification as a resident be included in the factors to be considered in the determination of residence. **You must not have received any form of financial support from a parent residing outside of California for the year prior to your claim of resident status.** Your parents may be required to sign and have notarized an affidavit and submit appropriate tax forms to verify. **Additional documentation may be required.**

The following are examples of documentation that **may** be acceptable for **Financial Independence** purposes:

- tax returns from the student and/or parents
- loan paperwork
- bank statements (12 consecutive months)
- trust paperwork

**SPECIAL NOTE: If you are claimed as a dependent on another states' tax return, you will not be able to establish California residency until that is not the case.**

**Your current status is unmarried and under the age of 19.** Your residency is determined by your parents'

Residency; we require documentation on file proving your parents' presence and intent to make California their permanent residence. Two pieces of documentation from your parents are required. (See samples above.)

### **SEE ITEM CHECKED BELOW REQUIRING ADDITIONAL DOCUMENTATION TO COMPLETE YOUR FILE**

**CITIZENSHIP NOT CLARIFIED.** Check type of visa or immigration card INS has issued you:

Permanent Resident \_\_\_\_\_ INS Number: \_\_\_\_\_  
Other: \_\_\_\_\_ (PLEASE INCLUDE COPY OF OTHER DOCUMENTATION)

Please submit all of your documentation to the Admission & Financial Aid office, or email clear copies to [residency@shastacollege.edu](mailto:residency@shastacollege.edu). **Please include your student ID # in the email.**