

PROBATION POLICY

** Note: this policy is identical to Board Policy 4250.*

BP 4250 Probation, Disqualification and Readmission

Reference: *Education Code Section 70902(b)(3); Title 5, Sections 55754-55756, 55759, 55764*

For the purposes of Board Policy, the phrases “units attempted”, “all units”, or “all units attempted”, mean all units of credit for which the student was enrolled at Shasta College regardless of whether the student completed the course or received any credit or grade. This specifically includes all “credit”, “no credit”, “I”, and “W” grades. (Title 5, Section 55758) The word “semester” shall refer to the Fall and Spring terms. The condensed summer session is not considered a “semester.”

1. Standards for Probation

- (a) Academic Probation. A student who has attempted at least 12 semester units as shown by the official academic record shall be placed on academic probation if the student has earned a cumulative grade point average below 2.0 in all units which were graded on the basis of the grading scale described in Board Policy, Section 6440. (Title 5, Section 55754(a))
- (b) Progress Probation. A student who has attempted at least 12 units as shown by the official academic record shall be placed on progress probation when the percentage of all units in which a student has enrolled and for which entries of “W”, “I”, and “NC” are recorded reaches or exceeds fifty percent (50%). (Title 5, Section 55754(b))
- (c). For record purposes, any changes made in the student’s class schedule as a result of a counselor recommendation shall be treated as occurring within the first four weeks of the semester or 30% of the term for classes less than a semester in length. (Title 5, Section 55755bc)

2 Notification of Probation

Students shall be notified by the Admissions and Records Office that they are on probation no later than 20 working days after the start of the next successive semester. (Title 5, Section 55759). The notification will include an explanation of the conditions that the student must satisfy as a result of their probation (Title 5, Section 55755(c)).

3. Removal from Probation

- (a) A student on academic probation for a grade point deficiency shall be removed from probation when the student’s accumulated grade point average is 2.0 or higher. (Title 5, Section 55755a)
- (b) A student on progress probation because of an excess of units for which entries of “W”, “I”, and “NC” are recorded shall be removed from probation when the percentage of units in this category drops below fifty percent (50%). (Title 5, Section 55755b)

4 Extension of Probation

- (a) A student on academic probation who earns a grade point average of 2.0 or better for the semester, but whose cumulative grade point average still results in academic probation, shall have his/her probation extended an additional semester prior to dismissal.
- (b) A student on progress probation who completes more than 50% of all units attempted for the semester, but whose cumulative records still results in progress probation, shall have his/her probation extended an additional semester prior to dismissal.

5. Standards for Dismissal

- (a) For purposes of this section, semesters shall be considered consecutive on the basis of the student’s enrollment (for example, a fall semester followed by a fall semester shall be considered consecutive if the student was not enrolled in the spring semester of that academic year). (Title 5, Section 55756)
- (b) A student who is on academic probation shall be dismissed if the student earned a cumulative grade point average of less than 2.0 in all units attempted and graded in each of three consecutive semesters,

including the semester that placed the student on probation (which were graded on the basis of the grading scale described in Board Policy, Section 6440). (Title 5, Section 55756a)

(c) A student who has been placed on progress probation shall be dismissed if the percentage of units in which the student has been enrolled for which entries of “W”, “I”, and “NC” (as defined in Board Policy, Section 6440) are recorded in at least three consecutive semesters reaches or exceeds fifty percent (50%) in accordance with Board Policy, Section 6440. (Title 5, Section 55756b)

6. Notification of Dismissal

The Admissions and Records Office shall make every reasonable effort to notify a student of dismissal from Shasta College due to academic disqualification as soon as that information is available following the completion of the semester. (Title 5, Section 55759) If a dismissed student has already enrolled in classes for a fall or spring semester, the Admissions and Records Office will disenroll the student retroactively as of the first day of the new term. The Admissions and Records Office will notify the student in writing of this action. Dismissal does not apply to summer school.

7. Reinstatement

A student who has been dismissed from Shasta College because of academic or progress disqualification must meet with a counselor and then file a request for reinstatement with the Admissions and Records Office. A dismissed student may be reinstated after an absence of one or more fall or spring semesters. This will not preclude the student from being eligible for priority registration.

(a). Academic Dismissal. A student who was dismissed because of academic probation must earn satisfactory grades (a grade point average of 2.0 or better) during the semester of reinstatement. A student who does not earn the required grade point average will be dismissed. (Title 5, Section 55756c)

(b). Progress Dismissal. A student who was dismissed because of progress probation must satisfactorily complete more than 50% of all units attempted during the semester of reinstatement. A student who does not complete the required percentage of units will be dismissed. (Title 5, Section 55756c)

8. Appeal

Any student may appeal probation or dismissal procedures and regulations if that student feels there are special mitigating circumstances. All appeals shall be sent to the Scholastic Standards Committee, accompanied by a report from the student’s counselor. (Title 5, Section 5756d).