Agenda – PRC

November 03, 2022 12:30-1:30* pm

Zoom: https://shastacollege-edu.zoom.us/j/94886113093

PRC Fall 2022 meeting dates: 1ST AND 3RD Thursday 12:30-2:00
09.01
09.15
09.29 (the 5th)
10.06
10.20 (cancelled)
11.03
11.17
12.01
12.15

Voting Members			
X	Roger Gerard- Earth & Environment	X	Aaron Maready - Public Safety
X	Carie Palmer - Representing Academic Senate	X	Rob McCandless - Representing Counseling (at large)
X	Nancy Skaggs - Representing Health & Wellness	X	Anthony Eckhardt - Representing Visual & Performing Arts
X	Dan Bryant—Representing Industrial Technology	X	Paul Calkins - Representing Language & Literature
	Chelsea Hendershot - Representing Business & Hospitality		Sandy Lucero - Representing Extended-Education
X	Kari Aranbul – Representing Education	X	Morgan Hannaford— Representing Science, Technology, Engineering Math, (STEM)
X	Shelly Presnell - Representing People, Culture & Society		Quorum: YES
Student Membership			
	VACANT - CTE Student		VACANT - GE Student
Administration Membership			
X	Stacey Bartlett - Co-chair, Representing Administration (non-voting)	X	Zack Zweigle - Representing Administration (non-voting)
Other Membership			
X	Crystal Hilton - Faculty Co-Chair (at large), People Culture Society (non-voting)	X	Heath Johnson – Representing Research (non-voting)
X	Sara Holmes – Representing EWD (non-voting)		Courtney Vigna – Representing Office of Instruction (non-voting)

1. **Call to order:** Stacey calls the meeting to order at 12:33pm

2. **Introduction of guests/new members:** Kari Aranbul is taking over for Kate Ashbey. Kari will be representing Education. Welcome Kari.

3. **Approval of the agenda:** Nancy makes motion to approve, Dan Bryant seconds. No further discussion, no abstentions and motion carries unanimously.

4. **Review/Approve minutes (10.06.2022):** Carie makes motion to approve, Aaron Maready seconds. No further discussion, no abstentions, and motion carries unanimously.

5. **Discussion/action items:**

    a. **Review and approve PRC Handbook and Cover Art:**

        - Anthony Eckhardt makes motion to approve the Cover Art, Shelly Presnell seconds with the changes of Year 1 and Year 5 color change. No abstentions, and motion carries unanimously.
        - Carie makes motion to approve with one amendment: we didn't need to do the annual plan at the same time if you are going through Program Review. Shelly seconds. No further discussion, no abstentions and motion carries unanimously.

    b. **Review AP4021 Program Review and Discontinuance:** There are volunteered discontinuance and there are mandated discontinuances. This is why we need to follow the mini CTE's because if there is not a demonstrated labor market need, unnecessary duplication or it's not effective the Ed Code says it needs to be discontinued within a year. Some programs were brought when there was a strong need for something and if that need is no longer there the program needs to go away. That way students don't see that program when they open the catalog. The recommended discontinuance is where the program goes through the Program Review process and the green team is the team that looks at their final draft and they can recommend to discontinue it. Program Review then looks over what the green team said and the PRC makes the formal idea to discontinue the program. However, if the faculty in the program do not agree with the discontinuance they can ask for an Ad Hoc Taskforce. The taskforce independently review the final

recommendation and any data. They render their own findings. It's not program review and discontinuance like it used to be.

Zach mentioned that the Construction program was discontinued in 2010. What if faculty came back and said housing was booming again and we want to get the program going again. What would be the steps to reenact the program would they come to this committee first? Stacey said they would need to go to the Curriculum Committee. Once PRC discontinues your program and you want to bring it back, the program would have to go through the steps to re-create the program.

c. **Review Programs for Comprehensive Instructional Program Review NEXT YEAR.**
    a. **Action item: PRC members reach out to next year's program faculty and get them to join a Green Team:** Stacey is trying to encourage people that will be going through program review next year (2023-24) to become active on your Green Teams that happen in the spring.

       It's important for faculty to know if they want to do a different academic cluster rather than what we have grouped. They can create their own and we can modify our spreadsheet.
d. **CIPR –Gold Team feedback?:** Crystal and Stacey have received a lot of questions, which is exciting!
    a. **Member report by Interest Area**
    b. **Changes to CIPR based on early feedback –review**

6. Other?

*Silver Team Training- hi-ho Silver away! Today from 1:30-2pm.

Parking lot: Meeting adjourned at 1:31p