



FINAL Minutes - PRC

November 06, 12:30-2:00 pm

Zoom: <https://shastacollege-edu.zoom.us/j/88580380637>

PRC Fall meeting dates: 1ST & 3RD Thursday 12:30-2:00

1. Sept 04
2. Sept 18 (PRC Kick-off Party)
3. Oct 02 (cancelled)
4. Oct 10 (Gold Team Training)
5. Oct 16 (cancelled)
6. Nov 06 (Silver Team Training)
7. Nov 20
8. Dec 04

Voting Members			
x	Roger Gerard- Earth & Environment		Aaron Maready - Public Safety
	Carie Rosensteel - Representing Academic Senate (late)	x	Rob McCandless - Representing Counseling (at large)
x	Nancy Skaggs - Representing Health & Wellness	x	Andrew Patterson - Representing Visual & Performing Arts
x	Dan Bryant—Representing Industrial Technology		Paul Calkins - Representing Language & Literature
x	Tom Martin - Representing Business & Hospitality		Allegra Davis - Representing Extended-Education
x	Katie Leach – Representing Education	x	Morgan Hannaford—Representing Science, Technology, Engineering Math, (STEM) (late)
x	Zachary Gifford- Representing People, Culture & Society	x	Quorum: YES (8 voting members)
Student Membership			
	Jessica Sarver - CTE Student		VACANT - GE Student
Administration Membership			
x	Stacey Bartlett - Co-chair, Representing Administration (non-voting)		Mark Klever - Representing Administration (non-voting) -
Other Membership			
x	Crystal Hilton - Faculty Co-Chair (at large), People Culture Society (non-voting)	x	Cassie Leal – Representing Research (non-voting)
	Sara Holmes – Representing EWD (non-voting)	x	Iva Gallmeister – Representing Office of Instruction (non-voting)

1. Call to order – Stacey called meeting to order 12:31pm
2. Introduction of guests/new members – Crystal advised regular PRC meeting will be first then training is 12:45p. PRC Committee members introduce themselves and areas they represent. Pamela Neronha team member, Nelson Espinosa team members, Lilia Farmer counselor-team members, Will Breitbach guest, Taylor Cardoza team member, Kimberly Carlson SLO Coordinator and team member, Nickie McGarry team member.

3. Approval of the agenda – Crystal Hilton requested to move the green team meeting to the end of the agenda. Katie Leach motioned to approve the agenda with the edit. Tom Martin seconded, no discussion. Motion passed.
4. Review/Approve minutes (September 18, 2025) – Nancy Skaggs motioned to approve, Rob McCandless seconded, no discussion. Motion passed.
5. Silver Team Training: 12:45pm – Crystal Hilton conducted a Silver Team program review training.
 - a. Other
6. Parking lot: What makes a “good program”? –
7. What makes a "good program" at the next meeting.
8. Discussion/action items:
 - a. Green Team signups! - Crystal conducted signups for captains and members for Green Team.

Stacey adjourned meeting at 1:42pm