

Academic Senate

Open Meeting

Monday, Sept. 26, 2005 * 3:00-5:00 * Room 1119

MINUTES

Executive Committee members present					
x	Cathy Anderson		Toby Bodeen	x	Carolyn Borg
	Dave Bush	x	Candace Byrne		Stephen Concklin
x	Kendall Crenshaw		Jeff Cummings (N/V)	x	Divan Fard
x	Kevin Fox	x	Karen Henderson		Pamela Hanford
x	April Howell		Gary Lewis (N/V)		Sue Loring (N/V)
x	Warren Lytle	x	Ron Marley	x	Susan Meacham
x	Frank Nigro		Alan Spivey	x	Chuck Spotts
x	Maureen Stephens	x	Terry Turner	x	Laura Valvatne
	Andrea Williams		Dave Wright (N/V)		
Other faculty present					

Guests present					
x	Doug Meline	x	Brian Spillane		

1. Call to Order: Meeting was called to order at 3:05.

2. Approval of Minutes –09/12/05 (1 Attachment): Maureen Stephens moved we approve the minutes and Warren Lytle seconded. Frank Nigro noted the date was wrong on the minutes. Candace Byrne wanted to clarify point 3.a. Carolyn Borg moved that we table the minutes until Cathy Anderson can get clarification on this part of the last meeting; Terry Turner seconded. The motion to table carried unanimously. Cathy will get this clarified by Gary Lewis, and we will re-vote on the minutes at the next meeting.

3. Reports

a. Update on the University Center – Carolyn: Carolyn Borg reported that she's encouraged by what's happening. She's met with the dean of liberal studies at Chico. They will be offering several classes in the spring, classes to be taught here. We have a lot of classroom availability in the afternoons, Fridays and Saturdays. It's likely Chico will be scheduling classes from 4-7 in the evenings plus Fridays and Saturdays. Once all this is in place, students will be able to complete a BA degree in Liberal Studies. The teaching students will be able to start in the spring, so Carolyn is starting to try to identify students now. Chico for the most part trying to teach the courses with people from this area. If anyone's interested, Carolyn noted they should send an email to the department chair of whatever department they're interested in teaching in. Chico and Shasta both will be doing a big marketing campaign.

Carolyn also noted Southern Oregon University will be offering two programs online: a Criminology/Criminal Justice degree and a Business degree. There's also an MBA program on Saturdays. Our students will pay regular fees but not out of state fees. We also have a transfer reciprocity agreement where our students can eventually transfer to SOU and not pay out of state. Both Chico and SOU will pay us a small amount to cover our costs.

b. Cathy Anderson reported on a meeting she had just attended on the budget. The projections for next year are based on this semester's FTEs. They show that we are going to be down 350 FTEs for the year. The good news: we received stability funding that covers the gap for this year, so we can stick with our budget. The bad news: we have only one year to recoup the 350 FTEs we're down; otherwise our base goes down. If that happens, we will be losing a considerable sum each year

after this year. Once our FTEs go and stay down into next year, the state will only fund us for half the growth. Thus, we'll have to grow twice as fast to get back to our old projected growth level.

Cathy asked that we send her any ideas on how to increase enrollment for the spring.

4. Discussion/Action Items

a. Hiring Replacements for Vacant Faculty positions (No Attachment): *Can we wait until next fall to hire replacements so that we have spring semester to advertise?*

Cathy explained that if we have someone resign for a certain period of time before the semester starts, then we're obligated to replace them within a certain amount of time. We cannot replace them late unless the Senate approves the delay. Nick Cittadino's counseling position, Joan Bosworth's nutrition position, the vacant Culinary Arts position, the vacant PE position, Stacy Larson's English position, and Vickie Kimbrough's Dental Hygiene position: these are the hires which fit in this category. It's connected with Title V and the full time ratio formula. The admin has asked us to consider letting them delay doing the hiring in the spring until fall. Cathy clarified that we don't have to set the replacement deadlines the same for all six of these positions.

Ron Marley moved that we not delay Dental Hygiene, that we delay Culinary Arts and English till the fall, but neither should be reprioritized. We will check up on the Nutrition, Counseling and PE positions. Frank seconded the motion. The motion carried unanimously.

b. SLOs (No Attachment): *Ongoing work and discussion.*

Maureen and Terry showed the SLO forms they had put together the SLOs for the Fine Arts and Communication degree. Cathy has made this available on the I-drive. Maureen explained the process she and Terry followed, how they went with the structure done by the subcommittee on SLOs to get started. She then googled "learning outcomes" for the courses involved and uncovered lots of existing SLOs done by other colleges for similar courses. She and Terry next combined SLOs from different colleges with what they had come up with and tailored them to our own needs. Cathy noted that that this was also, more or less, the process she and her subcommittee had followed.

The Senate looked at what they had done and tried to understand them as outsiders. The idea was that these forms should be perfectly clear to someone who did not actually fill them out, so that if the SLO "authors" happened to retire or leave or drop dead, their replacement would be able to step in and complete them.

April Howell presented a series of questions that her center's faculty have been asking about SLOs, and the Senate attempted to answer them. CIS, for example: There was a question about how to set up and measure all the things a graduating CIS student should reasonably be expected to know. One possibility is to develop a "capstone course" where they do everything that's required. Our job as instructors is not to find the money or rooms for assessment, but to come up with the ideas, to brainstorm; many of the details on "how" to do all of this will have to be figured out later. The faculty will have to come up with the best SLOs they can, and they will eventually have to assess them, so that should be kept in mind. There was also the suggestion that the LRC stock some titles on SLOs that we can all use as resources. Ron Marley volunteered to send Maureen some titles.

There was discussion about what would get taken out of a degree if an SLO capstone course had to be put in place. Would it require another class would get lost? Could it be an optional course? Could it be non-credit but required? Etc.

There were questions about whether "appreciation" is measurable. For example, can you measure if someone "appreciates" literature or art? Other discussion points included whether a class SLO might do for one of the degree SLOs.

Cathy concluded by noting that we need to be flexible in our discussions of SLOs. Some of them might come from capstones, but some may not.

c. Cathy noted that she had asked about the possible staff development funds that would come from the proposed cell towers. Until they're built, Mary Retterer does not want to spend the money. Once we have a firm commitment to build the towers, she'll ask that a committee be put together.

Candace urged that we have a standing Senate subcommittee on staff development. Frank reminded us that staff development falls under the 10+1 of the Senate's responsibilities. He's already spoken about the possibility of a Senate subcommittee getting involved at least with organizing Flex. Cathy asked that we email ideas about this committee and how it should be organized.

5. Other: nada.

6. Adjournment: Meeting was adjourned at 5:05 p.m.

7. Next Meeting: 3:00 pm, October 12 in Room 1119.