



Student Services Council
 Wednesday, October 5, 2022
 10:00 AM – 12:00 PM
 Board Room OR

Zoom: <https://shastacollege-edu.zoom.us/j/98639618135>
 Phone: 1-669-900-6833 / Meeting ID: 986 3961 8135

Draft AGENDA

District / Division Goals

- Goal 1: Increase First-Year (F to S) Persistence by 2%
- Goal 2: Increase Completion Rate by 2% (degrees/certs)
- Goal 3: Increase completion efficiency by 1%
- Goal 4: Increase course success by 1%

- Goal 5: Improved math/English through-put particularly for disproportionately impacted groups
- Goal 6: Increase transfer to 4-year institutions by 1%
- Goal 7: Decrease average number of accumulated units by 5%.

To increase the number of credentials awarded and the number of students transferring to UC/CSU and decrease the number of accumulated units, by the end of Fall 2022:

- Submit approved Student Equity Plan (Sandra)
- Expand high school outreach and support services. (Shaunna)
- In cooperation with IT, implement the Multiple Measures Placement Service. (Tim)
- Implement CRM/early alert platform and associated student support workflow to include the Hub. (Sandra)
- Evaluate and adjust dual and concurrent enrollment workflows, as necessary. (Natalie)
- Implement and evaluate public facing program map workflow. (Shaunna / Natalie)
- Complete planning of a new Student Services “One Stop” building on the Redding campus. (Tim)
- Institutionalize “New Applicant Outreach”, “Degrees When Due” and “Front-end Transcript Evaluation” projects. (Natalie/Alexa/Buffy)
- Implement “Teaching College” status through California Virtual College (CVC-OEI) (Natalie/Alexa)
- Implement new staff on-boarding Canvas shell (Sandra)

| Committee Members (voting) | | | | | |
|---|-----------------------|---|---------------|---|-----------------|
| x | Robert Bowman | | Sue Huizinga | x | Shaunna Rossman |
| x | Jerry Brown | x | Tim Johnston | x | Natalie Tucker |
| x | Nadia Elwood | x | Amber Perez | x | Nick Webb |
| x | Sandra Hamilton-Slane | x | Carlos Reyes | | |
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| Committee Members (non-voting) & Guests | | | | | |
| x | James Konopitski | x | Sandy Lucero | x | Crystal Mair |
| x | Chelsea Kefalas | x | Ryan Loughrey | x | Buffy Tanner |
| x | Alexa Zaharris | | | | |
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1. **Approval of Minutes:** James Konopitski motioned and Carlos Reyes seconded the approval of the Sept. 21, 2022 minutes. Tim J. highlighted the metrics associated with Goals 6 and 7. Motion passed unanimously with no abstentions.

2. **Instructional Deans' Report:** Carlos reported that Spring 2023 schedules were under construction. Instructional Deans anticipate the schedule to mirror the Fall 2022 schedule with a continued focus on in-person offerings.

3. **Discussion Agenda: Vision for Success / Student Equity / Guided Pathways**
 - a. Student Equity Plan
 - i. Sandra presented a draft of the Student Equity Plan for Council review and comment.
 - ii. Sandra provided an overview of the template and the review process.
 1. The data reflects a three year retrospective across five categories to assess whether students are falling behind at a statistically significant level relative to other students.
 2. The question is not if students are “college-ready”, but if the college is “student-ready”.
 - iii. Sandra asks the Council to review the draft in light of two overarching questions:
 1. Do you recognize that what is written is about Shasta College?
 2. Do you have additional initiatives or comments that you would like to add?
 - iv. Plan will be brought back for a second reading on Oct. 19. The focus of our efforts will be to “work the plan” and not leave it to gather dust.
 - b. In the month of October, what is my department doing to **increase**: Goal 1: Persistence? and Goal 4: Course Success?
 - i. Chelsea shared that College Corps increases persistence by offering \$10,000 for 450 hours of service-oriented work over the course of an academic year. Chelsea explained the ways that College Corps supports diversity.
 - ii. Nadia shared that EOPS/CalWORKs/SCI*FI are partnering with Financial Aid to create a new Student Services Specialist position to support students and reduce economic barriers.
 - iii. Nick noted that the Gateway to College program features a high level of student support. The program continues to assess student success – the relationship between goal 1 and goal 4.
 - iv. Sandy announced that a new Temporary Student Success Facilitator who is bilingual will be supporting the Tehama campus Monday through Thursday, 10 – 6.
 - c. AB 1705 Seymour-Campbell Student Success Act of 2012: matriculation: assessment
 - i. Student Services Council reviewed the newly modified Education Code and discussed next steps to ensure compliance.
 - ii. After discussion, the Student Services Council highlighted the following next steps:
 1. In cooperation with IT, fully implement MMPS (Multiple Measures Placement Service) to automate student placement based on default, Chancellor’s Office approved decision rules.
 2. In cooperation with IT, implement “pop-up” windows for students who attempt to register for pre-transfer math or English courses.
 3. For students who are required to take transfer level math/English to satisfy program/goal requirements, Counselors would advise students to take transfer level math/English with or without support, as appropriate.
 4. Instruction Division will investigate “late start” pre-transfer math and English courses in case a student needs to withdraw from a transfer level course.

5. Instruction Division will continue to offer a math skills “bootcamp” to prepare students for transfer level math courses.
 6. Instruction Division will continue to evaluate the effectiveness of Supplemental Instruction (SI) and Embedded Tutoring.
 - iii. Certain students are excluded from this requirement as described in Education Code section 78213(i)(1).
 - d. 2300 building: Highest/Best
 - i. Ryan L. shared a concept design highlighting the expansion of “The Hub” – Basic Needs Center to better meet student demand and regulatory requirements.
 - ii. Tim J. invited other concepts to be discussed at the Oct. 19 Student Services Council meeting. Tim J reminded members that this design may be temporary as the 100 building remodel may incorporate a number of additional programs.
 - iii. Chelsea noted that College Corps would be interested in a space on the Redding campus.
4. Information
 - a. Program Evaluation Template was emailed separately.
 - b. Integrated Planning Manual – Tim emailed Council members an updated version of the Integrated Planning Manual presented to College Council.
5. Area Updates / Announcements
 - a. Robert was excited to share that he will be presenting at the Metallica Scholars Institute (affiliated with the American Association of Community Colleges) to explain STEP-UP program elements.
 - b. Jerry shared that UMOJA hosted a Community Meeting. 35 students attended and Bryon Hamilton was the featured speaker.
 - c. James invited the campus community to a Vet Net Ally event on Oct. 18, 9-1 facilitated by Marshall Thomas. Additional information including a link to RSVP will be forwarded. James also invited council members to participate in the Shasta Lake Veterans Day Parade.
 - d. Ryan recognized the new Student Senate President, noted the significant contribution of staff to high school outreach, and offered a “go fund me” link for the benefit of a staff member in need. Ryan also noted his involvement in the Creek Clean Up project and acknowledged members of College Corps also in attendance.
 - e. Nadia noted that the GED website was in need of attention and stated that she would contact the program director.

Parking Lot:

CRM / early alert
New Staff Training / Tools
Student feedback – fall review of program level data
Canvas – Student Support Portal