

Academic Senate

Executive Committee Meeting

Monday, March 12, 2007
3:00-5:00

Room 1108

Minutes:

Executive Committee members present					
	Cathy Anderson	X	Terry Bailey	X	Candace Byrne
X	Stephen Concklin		Lois Cushnie (N/V)	X	Kendall Crenshaw
X	Leo Fong	X	Lenore Frigo	X	Karen Henderson
	Pamela Hanford		April Howell		Jason Kelly
X	Guy Klitgaard		Ron Marley	X	Erin Martin
X	Susan Meacham		Peggy Moore	X	Ray Nicholas
X	Frank Nigro		Randy Reed	X	Terrie Snow
X	Robert Soffian		Chuck Spotts	X	Maureen Stephens

X	Ramón Tello		Andrea Williams		Dave Wright (N/V)
Other faculty present					
X	Lemoine Waite				
Guests					
X	Joan Bosworth				

1. Call to Order

Frank Nigro called the meeting to order at 3:00.

2. Approval of Minutes – 2/26/07 (1 attachment)

Guy Klitgaard moved approval of the minutes, and Ray Nicholas seconded. Susan Meacham noted a change to remove Randy Reed from list of those attending on February 26. The minutes were approved as amended.

3. Opportunity for public comment

a. This portion of the meeting is reserved for persons desiring to address the executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

No members of the public spoke.

4. Reports

a. Report from Instructional Council (Susan Meacham)

Susan Meacham informed the Senate of the following items from Instructional Council:

- Rhonda Nehr and Keith Brookshaw will be attending division meetings to remind faculty how to respond to student misconduct, following some incidents.
- Sabbatical awards should be announced after the next Board meeting.

- Student Services reported that orientations will now include a section on student misconduct.
- The Instructional Technology staff have been working to get faculty access to the I-drive when they are off campus. This means that faculty will soon be able to work on SLOs from off campus.

b. Report from the Senate President (Frank Nigro)

Frank announced that Doug Milhous will replace April Howell as representative from Business, Math and Technology, beginning next meeting.

c. Report on the Vocational Leadership Institute (Ray Nicholas)

Ray and Tom Martin from BMT both attended, and between them they were able to attend all sessions. Highlights Ray reported included:

- The Institute preached that Senates need to take control over our areas of responsibility. The range of responsibilities among different campuses is wide: some campuses do not have curriculum committees, while other campuses' Senates even set campus hiring priorities; and some campuses indicated that their Program Reviews were used against them—while other campuses' Senates have control over program reduction or discontinuance.
- Overview of Perkins: there currently exist no clear guidelines for distribution of funds; faculty were encouraged to have input into criteria and processes.
- Faculty present at the Institute were given a list of pending legislation and urged to contact their representatives.
- Some advisory boards are very diverse, including elected officials and students.
- Some campuses are very active with internships, even conducting internships online. Some whole programs are delivered online. Internships in the south are much like our workplace placements.
- Shasta College seems way ahead of other campuses in preparing to implement new math and English requirements.

Ray also indicated that the State Senate website has posted all the information from this conference, and Frank urged executive board members to check it out.

5. Discussion/Action Items

a. Vocational Education Committee (Lemoine Waite; no attachments): *Vocational instructors would like to form a Vocational Education Committee. Lemoine will explain the purpose and composition of this committee and ask for the Senate's blessing.*

Lemoine Waite reported that the Perkins Act requires reporting of data, and Shasta College suffers because reporting is not as comprehensive or effective as at other colleges, since funding is based on reporting. Lemoine has gathered a group of people from every vocational area, and these people are willing to serve on a Vocational Education Committee, which would be run under the office of VP Academic. Once the Committee is formed, it will determine its scope, which will certainly include looking at the reporting requirements. Joan Bosworth added that she has been given responsibility by Peggy Moore and Gary Lewis to head up VTEA efforts and that VTEA requires such a committee to develop plans, and she welcomes the initiative taken by Lemoine and these faculty. Senate executive board members saluted these efforts.

b. Excellent Educator (Susan Meacham; 8 attachments sent by Susan): *We will vote on this year's Excellent Educator. The two nominees are Michel Small (English) and Liz Waterbury (Music). The secret balloting will be limited to Executive Committee members, and the winner will be forwarded as Shasta College's Hayward Award nominee.*

Susan noted that all Executive Board members received the nominating documents for both candidates, and she handed out ballots for the secret ballot. After she counted the ballots, she reported that Michel Small was elected Excellent Educator. Executive board members applauded this worthy choice.

c. Reorganization and Senate representation (Frank Nigro; 1 attachment): *The reorganization necessitates some changes in how division representatives will be apportioned for 2007-2008. Please review the attached document to see how many representatives each division will get, and please think about the breakdown in each division by discipline. Any suggestions for improvement? Any changes?*

The Executive Board endorsed the changes to representation necessitated by the College reorganization and described in the attached documents. Frank reminded division representatives to see that their divisions again conduct elections, since division representatives serve a one-year term. Frank urged elections by the first meeting in April, April 9.

In addition, Susan Meacham will conduct at-large elections for the three at-large positions up for election this year.

6. Adjournment

The meeting was adjourned at 4:00 p.m.

7. Next meeting: ***Monday, March 26, 2007, in Room 1108***