

Academic Senate

**Open Meeting**

Monday, Oct 10, 2005 \* 3:00-5:00 \* Room 1119

**MINUTES**

<b>Executive Committee members present</b>					
<b>x</b>	<b>Cathy Anderson</b>	<b>x</b>	<b>Toby Bodeen</b>	<b>x</b>	<b>Carolyn Borg</b>
	Dave Bush		Candace Byrne		Stephen Concklin
	Kendall Crenshaw		Jeff Cummings (N/V)		Divan Fard
<b>x</b>	Kevin Fox	<b>x</b>	Karen Henderson		Pamela Hanford
	April Howell		Gary Lewis (N/V)		<b>Sue Loring (N/V)</b>
<b>x</b>	Warren Lytle	<b>x</b>	<b>Ron Marley</b>		Susan Meacham
	Frank Nigro		Alan Spivey		Chuck Spotts
<b>x</b>	Maureen Stephens	<b>x</b>	Terry Turner	<b>x</b>	Laura Valvatne
<b>x</b>	Andrea Williams		Dave Wright (N/V)		
<b>Other faculty present</b>					
<b>Guests present</b>					

1. Call to Order: Meeting was called to order at 3:05.

2. Approval of Minutes –09/12/05 (not approved at last meeting) 09/26/05,  
(1 Attachment): The minutes of 09/12/05 were approved with the clarification that  
students retaking a class for a better grade is a decision that can be made locally.  
Approval of Minutes Motion: Toby Bodeen; Second: Andrea Wiliams.

The minutes of Sept. 26 were approved Motion: Terry Turner; Second: Maureen  
Stephens.

### 3. Reports

A. Update on the Academic Honesty Policy – Frank. Frank was unable to attend  
the meeting.

B. Update on the memo from Scholastic Standards – Cathy. Cathy has asked Joan  
Bosworth to direct the Nursing Department to make a recommendation to the  
Senate concerning the grade change issue from the Sept. 12 meeting and  
referenced in the Sept 12 minutes approved at today's meeting

### 4. Discussion/Action Items

A. Professional Development Committee (No Attachment) – Candace: *Candace will  
update us on the current status of the NPG Committee and we will discuss how we want to proceed  
with a PD Committee.*

The calculus 3A instructors, while strategizing the development of SLOs for the  
3A course, discovered that a review and a rewrite of the course objectives was  
necessary because of how each of the instructors interpreted the objectives.  
Course objectives will be used as course SLOs and until each objective is  
understood to mean the same thing by all teaching the course the objective will  
not serve as a functional SLO. This particular group decided which objective was  
least objectionable and will use that objective as the assessment SLO.

B. SLOs (No Attachment): *Ongoing work and discussion.*

The SLO form ( the form where the assessment procedure will be outlined), in  
part 2 should be modified to read “Describe in detail the assessment process”

A number of ideas were voiced regarding SLO development: developing a 3 unit  
class for teachers focusing on SLO construction; devoting a flex day to SLO  
construction; a late starting, short term class for SLO construction; earmarking a 2  
hour block during the spring flex day for SLO construction.

Cathy will request the Flex Committee schedule a two hour block during the Spring flex day for SLO development.

Carolyn Borg is working on SLO development for General Education.

Toby Bodeen and her colleagues are developing an SLOs for Student Services.

C. Fun Classes: *How is our project of getting together a list of "fun" classes going?*

Ideas for increasing enrollment:

1. Expand job site work experience by informing all Shasta College students the opportunity is available to them.

2. Kevin Fox will develop a 3-unit course for SLO development.

5. Other.

6. Adjournment: Meeting was adjourned at 4:30 p.m.

7. Next Meeting: 3:00 pm, October 24 in Room 1119.