

Student Services Managers' Meeting
 Wednesday, Feb. 18, 2026
 10:00 AM – 12:00 PM
 Board Room

District / Division Goals

Minutes

Committee Members					
X	Tim Johnston - Chair		Patricia Esparza		Cat Morton
x	Sandra Hamilton	x	Michael Fannon II		Matt Rogers
x	Jamie Spielmann		Renee Garcia		
x	Alexa Zaharris		Clarisa Guzman	x	Kellie Weigel
x	Nadia Elwood	x	Candice Hann		Kendra Wells
	Brianne Brichacek		Sue Huizinga		Jeremy Wickenheiser
x	Robert Bowman	x	James Konopitski		Sheri Wiggins
	Trinity Brooks		Sandy Lucero		Zhanjing (John) Yu
	Crystal Burger	x	Hilly McCarthy	x	Jesse Knight
x	Alexis Corona		Crystal Mair	x	Joy Cusworth
Guests					
x	Buffy Tanner		Janet Hubbert		
X	Amanda Richmond		Cassie Leal		

- Student Onboarding / Caring Campus : Decrease Response Times
- Student Support: Expand use of Early Alert Supports and CRM

Focus: Provide a comprehensive Student Education Plan to students within their first year of attendance.

1. Approval of Minutes from February 04, 2026.
 It was moved (Michael) and seconded by (Jamie) to approve the minutes of February 04, 2026 as presented. All in favor, (0) opposed, (0) abstain – minutes approved unanimously.
2. Instructional Deans' Report – Andrew Vines will be leaving sooner than originally expected. In his absence, Jesse will step in to provide support until the position is filled. James would also like to see more instructional faculty participate in the front-line shadowing process to better understand how things operate.
3. Action Agenda
 - a. Information Item
 - i. BP 2015 Student Member
 - ii. AP 2015 Student Member
 - b. First Reading / Second Reading
 None.

4. Discussion Agenda

- a. Meeting Room After June 1 - Since June 1st will be the last day in the 100 building, we are currently searching for a new venue. If you feel it would be beneficial to change the group size of these meetings moving forward or adjust the structure, please let your dean (Jamie or Sandra) know so we can take the updated number of participants into consideration when securing a new space.
- b. Feedback on the Strategic Education Master Plan -

11:05 Alice Drill

5. Information Items

- a. Annual Plans / Funding Requests due today – These presentations will be at the next meeting on March 4th. Please reach out with any questions or support needed.
 - b. Budget review – Crystal has been doing a significant amount of work on this, and as of now, we are coming in 6 percent under the discretionary budget.
 - c. Student Services *Canvas* page – The “Knights in the Know” sidebar tab on Canvas is currently being maintained by Brianne. Tim has asked that once a month you review the page to ensure everything looks accurate and up to date, and to identify any items that may need to be modified or updated.
 - d. RISC Survey in March – Cassie informed us that this survey will be sent out districtwide on March 16th, and we are strongly encouraging students to participate. We would also appreciate staff encouraging student participation during any interactions you may have with students.
 - e. Recommended Student Fees 2026-27 – The new fee schedule has been posted on the website. The Student Health Services fee will increase by \$1.00, and we are required to increase the cost of out-of-state tuition. We are proposing that the parking fee remain the same and not increase. These proposals will move forward for Board approval in March and, if approved, will take effect in the fall.
 - f. Student equity plan – Data updates taking place.
6. Area Updates / Announcements – Alexis Corona is joining us today, and she shared that the TRIO 5th Annual Spring Carnival/Career Fair for middle schools—Anderson, Pacheco, and Cottonwood—is coming up soon. The event is scheduled for Wednesday, April 22 or 29 (date to be confirmed). If anyone is able to contribute time or donate swag for prizes, it would be greatly appreciated. There is a fillable form that will be sent out for those who are interested, and Alexis will share that with you.

Parking Lot:

- a. Onboarding process
- b. Student Equity Plan review S26
- c. AP 4027 (Catalog Rights)
- d. AP 7270 Student Employment