



Student Services Council
 Wednesday, December 7, 2022
 10:00 AM – 12:00 PM
 Board Room OR Zoom
<https://shastacollege-edu.zoom.us/j/98639618135>
 Phone: 1-669-900-6833 / Meeting ID: 986 3961 8135

Draft Minutes

District / Division Goals

Goal 1: Increase First-Year Persistence by 2%
 Goal 2: Increase Completion Rate by 2%
 (degrees/certs)
 Goal 3: Increase completion efficiency by 1%
 Goal 4: Increase course success by 1%

Goal 5: Improved math/English through-put
 particularly for disproportionately impacted groups
 Goal 6: Increase transfer to 4-year institutions by 1%
 Goal 7: decrease average number of accumulated
 units by 5%.

To increase the number of credentials awarded and the number of students transferring to UC/CSU and decrease the number of accumulated units, by the end of Fall 2022:

- Submit approved Student Equity Plan (Sandra) COMPLETED
- Expand high school outreach and support services. (Shaunna)
- In cooperation with IT, implement the Multiple Measures Placement Service. (Tim)
- Implement CRM/early alert platform and associated student support workflow to include the Hub. (Sandra)
- Evaluate and adjust dual and concurrent enrollment workflows, as necessary. (Natalie)
- Implement and evaluate public facing program map workflow. (Shaunna / Natalie)
- Complete planning of a new Student Services “One Stop” building on the Redding campus. (Tim)
- Institutionalize “New Applicant Outreach”, “Degrees When Due” and “Front-end Transcript Evaluation” projects. (Natalie/Alexa/Buffy)
- Implement “Teaching College” status through California Virtual College (CVC-OEI) (Natalie/Alexa)
- Implement new staff on-boarding Canvas shell (Sandra)

Committee Members (voting)					
X	Robert Bowman		Sue Huizinga	X	Shaunna Rossman
	Jerry Brown	X	Tim Johnston	X	Natalie Tucker
X	Nadia Elwood	X	Amber Perez	X	Nick Webb
X	Sandra Hamilton-Slane	X	Carlos Reyes		
Committee Members (non-voting) & Guests					
X	James Konopitski	X	Sandy Lucero	X	Crystal Mair
X	Chelsea Kefalas	X	Alexa Zaharris	X	Buffy Tanner

1. Approval of Minutes

Natalie/Robert approved by unanimous consent with 1 abstention.

2. Information

a. Cancel Dec. 21, 2022 meeting; next meeting: Feb. 1, 2023

b. Annual Area Planning Timeline

i. Feb 1 meeting will review Rubric and Ranking Sheets. Sharepoint site will be active at that time. Information about where to post

ii. Feb 15th – presentations – Extended Ed initiatives will still be presented through Student Services Council.

iii. Feb 24 – submit rankings

iv. March 1 – review and affirm priority rankings

c. AB 1/705 Report – see customized memo from Chancellor’s Office that was attached to the agenda

Question – Colleague placement is still manual process. Working with CCC Tech Center and Ellucian to develop a system-wide process for automated placement. Interim options related to pre-requisite removal and pop-up notifications is under consideration for Shasta College.

3. Presentations

a. Program Evaluation: Gateway to College Highlights

- Impact of location changes for 4 straight semesters due to COVID and renovations, each location requiring reconfiguration of services
- Staff turnover – Transition in all positions since 2019
- Have restored full enrollment after a drop to 20 students during pandemic
- Essential partnerships with Shasta Union High School District, A&R, TRIO Upward Bound, Office of Education Community Connect for student support resources (link to county-based social services)
- Lots of successes – Gateway to College National Network Program Excellence Award for 7 past years. Avg # college credits at graduation is around 12.
- Challenge – increase number of students matriculating to Shasta College. One approach is to connect students to campus resources while still in GtC.
- Goals –
 - Deeper student engagement. Partnering with GRAD partnership through North State Together to run a Passport program to monitor progress towards their goals
 - Connections to resources to remove barriers and help students achieve goals
 - Developing and fostering cohesive staff team

Question – impact of learning loss on this population. Has resulted in a higher number of students who now qualify due to loss of credits. There are now new options for homeschool like Shasta Collegiate Academy, but may not have performed well. Seeing a higher percentage of students with higher needs (mental health and fewer credits)

b. Shaunna / Alexa – Conference Updates Student Affairs Administrator Conference

March 13-16 Statewide CSSO conference in LA – all managers are eligible to attend (but can’t approve all attending!).

4. Instructional Deans’ Report

Bringing in a transfer-level CTE math course; others are being sunsetted.

5. Action Agenda

a. Board Policies / Administrative Procedures – Second Reading

- i. AP 5055 Enrollment Priorities – addressing needs of students who are parents in compliance with legislation

Nadia made a motion; Amber seconded approval of AP 5055.

Discussion – How to identify eligible students (CalWORKs, CARE, FAFSA). Suggest a workgroup for workflow.

Approved by unanimous consent.

b. Board Policies / Administrative Procedures – First Reading

6. Discussion Agenda: Vision for Success / Student Equity / Guided Pathways

a. Fall 2022 Goals – Progress Review

- a. Spring 2023 Goals – request for updates on renovation status such as 2000 building

b. Budget

- a. LAO Fiscal Outlook (attached)

b. Enrollment Discussion

- i. CSU System (attached article)

- ii. CCC System (attached article)

- iii. Shasta College & Implications for the SCFF

c. Student Onboarding (attached articles)

7. Other / Area Updates / Announcements

- a. Local Veterans Services Office has increased staff which will offer more engagement for veterans students who have difficulty accessing services.

Next meeting – Feb 1, 2023 (hybrid)