



Student Services Council
 Wednesday, May 3, 2023
 10:00 AM – 12:00 PM
 Board Room OR

Zoom: <https://shastacollege-edu.zoom.us/j/94790660373?from=addon>
 Phone: 1-669-900-6833 / Meeting ID: 947 9066 0373

Minutes

District / Division Goals

- Goal 1: Increase First-Year Persistence by 2%
- Goal 2: Increase Completion Rate by 2% (degrees/certs)
- Goal 3: Increase completion efficiency by 1%
- Goal 4: Increase course success by 1%

- Goal 5: Improved math/English through-put particularly for disproportionately impacted groups
- Goal 6: Increase transfer to 4-year institutions by 1%
- Goal 7: decrease average number of accumulated units by 5%.

To increase enrollment/retention, the number of credentials awarded and the number of students transferring to UC/CSU and decrease the number of accumulated units, by the end of Spring 2023:

- Track *Vision for Success* outcomes by Student Services program. (Tim)
- Examine and implement relevant recommendations from the CCC-UC Transfer MOU Final Report. (Tim)
- Finalize DOE application submission for CBE. (Tim)
- In cooperation with IT, implement the Multiple Measures Placement Service. (SP 1.2.1) (Tim)
- Update website to help students connect with support services consistent with their individual journey. (Tim)
- Track the implementation of Student Equity Plan Initiatives including the CRM/early alert platform and associated case management student support workflow. (SP 2.3.4; 2.3.6; 2.4.1; SEP Persistence) (Sandra)
- Contact all new applicants by phone to inform students about the availability of support services and tutoring for TLME courses. (Alexa)
- To increase the number of students with education plans, complete the implementation of Colleague student planning and sunset the use of Excel spreadsheets. (SP 1.1.1) (Shaunna, Tim)
- Expand cohort based counseling. (Shaunna)
- Evaluate dual and concurrent enrollment workflows and identify a point of contact. (Natalie)
- Enhance a new employee orientation and ongoing professional development activities that focus on student needs and the student journey. (Sandra)
- Build community on campus through additional activities that welcome all campus employees such as book clubs, mentoring programs, walking/exercise groups, brown bag series and/or meet and greets. (SP 3.2.5)

Committee Members (voting)					
X	Robert Bowman	X	Sue Huizinga	X	Shaunna Rossman
X	Jerry Brown	X	Tim Johnston		Natalie Tucker
X	Nadia Elwood		Amber Perez	X	Nick Webb
	Sandra Hamilton-Slane	X	Carlos Reyes		

Committee Members (non-voting) & Guests					
X	James Konopitski		Sandy Lucero	X	Crystal Mair
	Chelsea Kefalas	X	Alexa Zaharris	X	Buffy Tanner
	Matt Rogers		Patricia Esparza (TRIO)		Clarisa Guzman (TRIO)
X	Jacquie Wright		John Yu		Kelsey Troncale (TRIO)
X	Jill Ault	X	Yanna Iatridis		

1. Approval of Minutes

Carlos moved and James seconded a motion to approve the minutes of the April 19, 2023 meeting. Minutes approved unanimously.

2. Information

a. Student Trends and Enrollment Projections

<https://www.mapsproject.org/step>

b. The May 17 Student Services Council meeting is cancelled.

c. Student Services Council Retreat will take place Monday, May 22, 2023 at the Tehama Campus. Gathering at 8:30; meeting starts at 9:00 am.

3. Presentations

a. 10:00 am: Economic Workforce Development and Student Services
(Yanna Iatridis)

- Yanna shared a PowerPoint presentation giving everyone an overview of current and new upcoming programs provided by EWD and how they intersect with Student Services.
- Within the PowerPoint presentation she shared her Org Chart highlighting resources and program contacts.
- She noted that workforce development is the core mission.

b. 11:00 am: Student Centered Funding Formula (SCFF) and Student Outcomes and Success Metrics
(Jill Ault)

- Jill shared a condensed version of Schedule "C" and walked the committee through the logistics and items that affect funding for Shasta College overall.
- The K-12 system gets funded at statutory COLA which came out at 8.22% however CCCs do not automatically get funded at statutory COLA.
- Next year will be important for enrollment – particularly in light of the three-year rolling average.
- 2024-2025 will be our new base funding year.
- We want to focus all energy and resources on growing 2023-24 enrollment to positively affect the three-year average.
- Committee discussed macro funding issues including the expansion of Fund 12 (categorical) funding and the 50% law.

4. Instructional Deans' Report

- With respect to Counseling and compliance with AB 1705, we will be seeing different patterns in English and math for Fall
- Watching open enrollment selections

5. Action Agenda
 - a. Board Policies / Administrative Procedures – Second Reading
None
 - b. Board Policies / Administrative Procedures – First Reading
None
6. Discussion Agenda: Vision for Success / Student Equity / Guided Pathways
7. Other
 - a) Area Updates / Announcements

Reminder: Work authorizations are due, if you want assistance in processing your work authorizations, please send your list to Crystal or Jacquie. HR will have the form live by June 1.

Robert: invited all to join next Thursday May 11 for Step-Up Graduation in the Theatre.

Nadia: Next Friday EOPS is holding their recognition breakfast at the Sheraton, Redding for students and faculty. EOPS invited 56 instructional faculty to the breakfast -- instructors that students wanted to recognize. CalWORKs student participation exceeds pre-COVID numbers. In Spring 2021, there were 82 students; in Spring 2023 there are now 180 students. Have not had this number of students since 2016.

Success story – Nadia shared a story of how they were able to support a student having difficulty with funding and how the student overcame obstacles to graduate and has committed to Cal Berkeley.

Buffy: shared that Dynamic Forms will be rolling out a “cc” option May 10. She is going to reach out to Michael Fannon to see if they could place a check box on the “application to graduate” form next to the program so that notifications can be sent.

Alexa: Please volunteer for commencement if you are able.

Sue: thanks for your support for the TRIO Carnival last Friday. The Upward Bound summer program starts June 11, and they have 60 students planning to attend.

Student Services Council Retreat:

- The morning session will focus on *Caring Campus*
- Kate will present on ACE/BOLD updates and a CBE student services audit
- Jessica Knight has accepted the position of Program Coordinator for MESA.

The meeting adjourned at 11:59 am. The next meeting will be the Student Services managers retreat on May 22 at the Tehama Campus.