



Student Success Committee
Minutes *DRAFT*
September 26, 2019
3:30 – 5:00pm
Room 2314

CALL TO ORDER-

ROLL CALL

	Valerie Ambrose	X	Rose Miranda	X	Brian Spillane
X	Kari Aranbul	X	Rochelle Morris	X	Heather Wylie
X	Dan Bryant	X	Barbara Perry	X	Bish Xu
X	Cheryl Cruse		Sonia Randhawa		Zhanjing Yu
	James Crandall		Student Rep –		
X	Jennifer Healey	X	Susan Sawyer		

Guests		
Sandra Hamilton-Slane		

- CALL TO ORDER – 3:30 PM
- APPROVAL OF MINUTES – 3/28/19 (Motioned by Cheryl; seconded by Barbara - unanimously approved.)
- INTRODUCTIONS –
- DISCUSSION/ACTION –
 - 2019-2022 Student Equity Plan (Sandra Hamilton-Slane)
 - A concise report that is turned into the Chancellor's office. Original report was submitted June 30th and there has already been a request to update by January 1st.
 - It is required by Statute to report out on the overall Student Equity and Achievement Program (SEAP).
 - There are five metrics being reported on, including enrollment, transfer level Math/English in the first year, etc.
 - There are also setting initiatives for populations, based on Shasta College data, who were achieving at a significant gap. That report was presented to the Chancellor's office and is available to view through their Nova database.
 - Student Equity portion uploaded on our website.

- There is a three year timeline to implement the initiatives and closing the achievement gap.
 - First step is identifying three to five targeted equity populations who experience disproportionate impact:
 - Black or African American Males
 - Male and Female Foster Youth
 - Male and Female students with disabilities
 - Male and Female veterans
 - Rose asked how many students in each of those areas Shasta College has. Sandra answered that the point is that their achievement in certain areas is disproportionate. Rose clarified she was asking how many groups, since Sandra listed four. Sandra answered there are 14 male and female groups for a total of 28. There was recently an initiative at the Board of Governor's to add current/formerly incarcerated students. This committee approved that locally last year, so they have been able to start pulling data for that group. Other populations include; homeless, low income, different racial/ethnic groups, etc. The groups named above are considered our "lowest achieving" groups with highest disproportionate impact.
 - Next step is identifying three to five activities to improve the outcomes for the targeted populations. The activities that have been chosen are:
 - Learning Assistance – Really putting a lot of effort in this area in terms of imbedded tutoring and supplemental instruction. Can only look at enrollment at this point. Only 17 SI's at this point.
 - Outreach and Recruitment – Enhanced intake process. Outreach is 55% for Shasta College, but these targeted populations are coming in much lower, around 35% for from groups.
 - Data Dashboard – Applicant demographics and new applicant outreach. Tracking those who have completed an application, but not orientation or other enrollment steps. Then A&R will reach out to those individuals to find out why they haven't completed those steps yet. Rochelle Morris pointed out that there will be a specific employee responsible for making these calls. John Yu added about how exciting this project is, because there will be multiple points of contacts with these students and make sure they have all their questions answered and feel comfortable with the process. Ideal data will show whether these groups are being reach or is this a population that is lost or hidden. Bing Xu asked what the 55% represented. Sandra answered that it was the percent of students over two years who have applied and actually enrolled.
 - Sandra is hoping to have the most recent report ready to share at the October meeting. After approval from this committee, it would move over Academic Senate for approval.
 - Other part of the report will include expenditures, which will report on last year's numbers.
 - Kari mentioned that she and John would like to go through the Student Equity Plan and using the metrics to determine which department can help reach the goal in those specific areas.
- Guided Pathways Update (Kari Aranbul)
 - Some departments have been starting their program mapping, while others have already completed.
 - There will be checklist that will be sent out regarding program mapping.

- REPORTS –

- OTHER –

- Chelsea inquired if the committee would like her to continue printing the agendas/minutes for each meeting, or whether members who prefer to print it

themselves or view electronically. Room was silent. It was decided to continue providing a small amount of printed copies just in case.

- Jennifer Healey wanted to know what this committee represents and the goal. John suggested she review the webpage and committee bylaws for more information. He explained that this committee is a joint committee under Academic Senate and Student Services Council. Jennifer asked for clarification on whether she is a voting member or not. John answered that yes, she is a voting member.

- ADJOURNMENT – 4:05 PM

Next meeting, Thursday- October 31, 2019 (3:30-5:00 PM) Room 2314