

Academic Senate

Executive Committee Meeting

Monday, Feb.12, 2007
3:00-4:45 p.m.

Room 1108

Minutes:

Executive Committee members present					
X	Cathy Anderson	X	Terry Bailey	X	Candace Byrne
X	Stephen Concklin		Lois Cushnie (N/V)	X	Kendall Crenshaw
X	Leo Fong	X	Lenore Frigo	X	Karen Henderson
	Pamela Hanford		April Howell		Jason Kelly
X	Guy Klitgaard	X	Ron Marley	X	Susan Meacham
X	Peggy Moore (N/V)	X	Ray Nicholas	X	Frank Nigro
X	Erin Martin	X	Terrie Snow		Robert Soffian

	Maureen Stephens	X	Ramón Tello	X	Andrea Williams
	Dave Wright (N/V)				
Other faculty present					
X	Eileen Smith	X	Susan Sawyer		
Guests present					
X	Gary Lewis	X	Brian Spillane	X	Catherine Jackson
X	Joan Bosworth				

1. Call to Order

2. Approval of Minutes – 1/22/07 (1 attachment)

Executive board members suggested two changes to the minutes: correction of a typo in sec. 3b and addition of the name Marko Marian to the section “Other faculty present.” Approval of the minutes with the two corrections was moved by Andrea Williams and seconded by Cathy Anderson. The minutes were approved with the noted corrections.

3. Reports

a. Report from Instructional Council (Susan Meacham; no attachment)

Susan reported on a number of discussion items that surfaced at the most recent Instructional Council meeting:

- Planning has begun for local eighth graders to visit Shasta College; or input, contact Sherry Nicholas or Rosie Finmand, who are coordinating this visit.

- There is a move towards more uniformity in the process each division uses to hire adjunct faculty and also more consistency in the way the divisions handle program reviews.
- Now that the nursing program is slated to move to the new Health Sciences facility downtown, interest in occupying the 2100 building grows.
- The IC was notified that faculty flex approvals go through HR.
- Discussion is also underway about strategies to make consistent how faculty market classes.

b. Report from the Senate President (Frank Nigro; no attachment)

Frank followed up on the visit by Shaaron Vogel, Area A representative to the statewide Faculty Senate by reporting that he has not yet received items Sharon is going to send and that he will distribute them when they arrive. Frank thanked people for attending both that meeting and the SLO workshop. He praised the quality of the SLO presentation. Materials and copies of a PowerPoint presentation from the workshop are available from Peggy Moore's office. Viewing materials is eligible for flex credit.

4. Discussion/Action Items

a. Tenure Review Committees (1 attachment): *On Paul Calkins TRC, Cindy Dupre has been proposed as a temporary replacement for Michel Small. On Ann Sittig's TRC, Eileen Smith has been proposed as a permanent replacement for Joan Adams. We need to approve these changes or not.*

Susan Meacham moved and Lenore Frigo seconded approval of these changes. This motion passed unanimously.

b. Faculty Development Committee (Candace Byrne; 1 attachment.): *At the last meeting we reviewed the recommendations from the ad hoc committee on Faculty Development. Frank emailed this to the entire faculty and asked that comments about the proposal be forwarded to the individual division reps. Division reps were also asked to field any expressions of interest to serve on this committee. Are we ready to move on these recommendations?*

Frank asked for feedback on the concern expressed at the previous meeting that no one would serve on such a committee. Executive board members mentioned at least two faculty, Leimone Waite and Tom Martin, who are very interested.

Kendall Crenshaw suggested changing "counseling" to "student services" in the section of the document that specifies membership.

Frank indicated his intention to explore the level of commitment to faculty development by President Lewis and interim VP Academic Peggy Moore. Assuming strong commitment, he plans to then form the committee, who would be guided by the conceptual framework in the attachment.

Cathy Anderson moved that Frank approach the Board to ask that the Board “rely primarily” upon advice of the Academic Senate in matters concerning faculty professional development. Kendall Crenshaw seconded. The motion passed

c. Retreat rights policy (Frank Nigro, Cathy Anderson; 2 attachments): *Gary Lewis has proposed turning several administrative positions into Educational Administrators, meaning they will be eligible to retreat into the classroom. Based on concerns raised at Senate last semester, Cathy and Frank have revised the procedure for certifying retreat rights. We discussed these revisions at the last meeting, and Cathy and Frank have come up with another revision of the policy. Attached too are proposed revisions to the accompanying Board Policy.*

Much discussion focused on the question of what qualifications the Senate should require in administrators who wish to retreat and how administrator-friendly the document “AP 7250” should be. Concern revolves around the possibility that administrators with no previous teaching experience may request rights.

Cathy Anderson moved and Susan Meacham seconded adopting #1 and #3 of the distributed document, “AP 7250.”

Kendall Crenshaw moved to amend the document’s second paragraph under #1 to specify “within 20 regular instructional days.” Steven Concklin seconded the motion to amend, and the motion was approved.

In the vote on the amended motion, that motion too passed.

d. Campus Reorganization (Peggy Moore; no attachments): *Peggy Moore has been visiting division and department meetings, clarifying how the proposed reorganization will work and fine tuning it based on faculty feedback. She would like to discuss it with the Senate now. It is not within the Senate’s power to promote or block this reorganization. However, we can certainly give input and attempt to influence the process.*

Peggy Moore mentioned some changes to the original proposed reorganization since meeting with divisions and on the basis of feedback from divisions: Foreign Language will move to the division of English, math and science; STU classes will also move to that division, economics move into business from social sciences.

Moore stated her position that the College will be better positioned to address two state emphases on workforce development and basic skills, for example, to strategize ways to keep basic skills students and, with workforce development, to improve vocational students’ communication and math skills. Also, another benefit of the reorganization, if career technical programs are in only two divisions, leveraging vocational monies will be easier. She also stated that she sees benefits of having math and English faculty talking about common student

learning problems and issues. Lastly, she stated a desire for better fit—ECE is now in art, and math and science are now separate.

Moore stated that discussions will happen with deans regarding workload issues, including staffing needs to support the new organizational structure.

e. Composition of the Matriculation Committee (Lois Cushnie; 1 attachment):

Lois Cushnie, chair of Matriculation, is proposing the attached composition of Matriculation to bring it in line with our MOU with the Board on this. The Senate needs to approve these changes.

This item was postponed until the next meeting.

5. Adjournment

The meeting was adjourned at 4:50.

6. Next meeting: ***Monday, Feb. 26, 2007, in Room 1108***