



**Student Success Committee
Minutes
October 25, 2018
3:30 – 5:00pm
Room 2314**

CALL TO ORDER-

ROLL CALL

Kari Aranbul	X	Rochelle Morris	X	Heather Wyile	X
Sharon Brisolara	X	Cherish Padro	X	Zhanjing Yu	X
Dan Bryant	X	Sonia Randhawa			
Jim Crooks	X	Student Rep –			
Cheryl Cruse		Susan Sawyer	X		
James Crandall	X	Brian Spillane			

Guests		
Jennifer McCandless	Carolyn Singh	

1. APPROVAL OF MINUTES – 9/27/18 (Motioned by James Crandall; Seconded by Kari- unanimously approved)
2. DISCUSSION/ACTION –
 - a. Finish revising bylaws
 - Jim explains that the main issue with the bylaws is membership. When one job title changes, the bylaws must change.
 - Jim talked to Carolyn about what was appropriate for faculty member from Library services - Decided with Cheryl that Librarian would suffice for their area.
 - Spoke with faculty members with counseling, they were in agreeance with the way it is written.
 - Cherish suggested changing from Learning Support and Pathways to Pathways and Learning Support (PALS).
 - Sharon asked who the faculty member representing (PALS) would be, Jim answered it would be Susan.
 - Heather wanted to correct ACSS to add World Languages.
 - Jennifer asks Jim if it has been beneficial to him, as a chair, to also be an English instructor- which could give a more global perspective of what Student Success Committee does. Jim- Being co-chair benefited me personally, but I don't think it is necessary for the chair to be from the English Department.
 - 2nd important issue: Constitution

- Question raised about verbiage “oversee” being used. Previous draft used “recommend”. Jim explained that he used that word because that is how the committee is described in the Participatory Governance Manual and he was attempting to align the two.
 - Programs for new students, basic skills students and probation students- That is the original wording. Our focus now includes equity, student success and support plan. Is the wording sufficient? Wording could change to “recommend policies and oversee programs for student equity, success and support”. Heather seconds adding equity. Jim suggests monitor as a new word to replace “oversee”.
 - Next Issue: Article 4 Committee Responsibilities
 - Replace “Recommend” with “Oversight and Direction”. Jim suggests deleting it completely since it is already in the Purpose.
 - Jennifer added she likes how Article 2 was worded. She suggests, “Provides recommendations for funding related to student success” Or combine line 2 and 3...Committee agrees.
 - Last issue: Style
 - Title wasn’t centered.
 - Change to “quorum” section.
 - Change to Article 2, one item listed under individual membership was deleted and incorporated into the next item.
 - Recap of changes: Updated names of divisions, came up with more current purpose under constitution, took out number 3 on committee responsibilities and added it to #2.
 - Unanimously approved
- b. Chancellor Office’s Vision for Success
- Summarized as 5 challenges, 6 goals, 7 commitments.
 - Challenges: 1. Completion Rates, 2. Completion timeline, 3. More than 40% of students are over 25, 4. CC more expensive because of completion times being slow, 5. Achievement gaps.
 - Goals: 1. Increase number of students by 20% who graduate with associates degrees or certificates. 2. Increase transfer rates by 35%. 3. Decrease overall units to completion from 87 to 79 total. 4. Increase to 69% of students exiting CTE programs who report being employed in the field of their study. 5. Reduce equity gap by 40% within 5 years and completely close gap within 10 years. 6. Reduce regional achievement gaps, with the ultimate goal to close completely within 10 years.
 - Cherish asked if this included students who applied to school but never actually registered. She heard that there are 2.1 million students in the community college system, but only 600,000 actually become enrolled in classes.
 - Sharon mentions the Applicant Outreach project that Extended Ed. and Student Success Center is working on following up with applicants who haven’t completed all their steps to get enrolled in classes, could be funded by SEAP to continue reaching out to those students.
 - Commitments: 1. Focus relentlessly on students’ end goals. 2. Always design and decide with the student in mind. 3. Pair high expectations with high support. 4. Foster the use of data, inquiry and evidence. 5. Take ownership of goals and performance. 6. Enable action and thoughtful innovation. 7. Lead the work of partnering across systems.
 - John notes that this is a major change.
 - Heather commended the new vision and noted the level of ownership that this brings.
 - Sharon said in equity circles, they are excited about the change from “achievement gap” to “equity gap” to show that there are factors beyond achievement level, but how we facilitate or possibly inhibit that ability to achieve through what we do or don’t do in our systems.

3. REPORTS –

- a. Academic Senate of the California Community Colleges AB 705 Regional Meeting
- Before AB 705, in English- many different levels; if student starts at bottom, it would take years to reach English 1A. Made changes to the levels- improved rates from 4% to 8% reaching English 1A.
 - For English, we would see 65-70% pass rates. The concern is, a teacher who has a class with a 50% pass rate- they could be left feeling discouraged because the College has an institutional goal of 70% pass rate. There is a hazard of concern that an instructor may feel they are the problem. Jim wonders if looking at the annual SLOs may help bring awareness.
 - Sharon agrees it is an important point, it brings up how we consider institutional goals. Also, Foothill has a site that only faculty can see, where they can view their own data to foster reflection. System allows aggregation to look at equity gaps and where they may need extra support for their students.
 - Heather agreed that it is beneficial to review your own data to see where there are areas in need of improvement or change.
 - Kari asked if there is any communication between K-12 and the College.
 - Jim notes that K-12's goals are not exactly align with College readiness. There is a gap between the level of achievement needed to graduate high school and needed to be successful in College.
 - Jennifer wanted to add a Math perspective that they are worried about their success rates as well. They have a different institutional goal of 60% pass rate rather than the 70%. Explains that a system change is needed. Traditional classroom tactics are not working for our current populations. Encourages high support in and out of the classroom.
 - Heather mentioned that she had Step-Up come and do a presentation in her class and the students' take away message was that "they need to commit a crime to get that kind of support?" She agrees that they have a point.

4. OTHER –

- a. Student Equity Plan by June 30th 2019. (John)

5. ADJOURNMENT – Jim adjourned at 4:44 PM

Next meeting, Thursday- November 29, 2018 (3:30-5:00 PM) Room 2314