

## **STUDENT SERVICES COUNCIL**

### SUMMARY NOTES

September 19, 2012

9:00 A.M. --- ROOM #2314

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Present: Kevin O'Rourke, Connie Barton, Nancy Berkey, Sylvia Ruano, Sandra Hamilton Slane, David Travis, Sheree Whaley, Sherry Nicholas

Absent: None

Guests: None

**Budget:** None

**Augmentation Requests:** None

**Personnel:** SS Coordinator position (Rg. 33) has been negotiated with CSEA and will go to the BOT Oct. 10th for approval. The search process will begin mid October. A Full time FA position is also posted.

**Travel/Field Trips:** Keith Brookshaw, Counselor will travel abroad for international Recruitment- Alan Ulrey in FA will be attending a Foster Youth conference- Kevin will be at the Woodland Community College Accreditation Site Visit Oct. 22-25.

### **DISCUSSION/INFORMATION**

#### **1) Enrollment Priorities- info at:**

[http://extranet.cccco.edu/Portals/1/ExecutiveOffice/Board/2012\\_agenda/september/2\\_1\\_enrollment\\_priorities.pdf](http://extranet.cccco.edu/Portals/1/ExecutiveOffice/Board/2012_agenda/september/2_1_enrollment_priorities.pdf)

*Kevin reviewed the newly proposed Title 5 changes. There was a discussion regarding an appeal process.*

#### **2) Spring Registration Prep (Post Election)-FTES Chart**

*Kevin ran through a couple of scenarios of Prop 30 pass or fail. The group formulated a list of ideas where SS could assist the district if Prop 230 passes or fails.*

#### **Prop Passes**

- Dual Enrollment Course Registration rather than Contract Ed
- Increase number of orientation sessions
- Expand online orientation offerings
- Expand assessment testing at the high schools
- Counselor High Schools Visitations
- Explore registering online after semester begins
- Web Page- Marketing Campaign
- Promote Concurrent enrollment at High Schools
- Adjust/expand hours of operation
- SARS Call before Thanksgiving break
- Run a query on students who didn't re-enroll from Spring to Fall- Send notices via email/SARS Call/Cold Calls
- Expand late adds

#### **Prop Fails**

- Probationary and dismissed students enforcement
- Adjustments to Open Enrollment week
  - Adjust concurrent enrollment priority registration
- Adjust late adds requirements/dates

3) **AB 130 and 131 Update**-Connie will be working with IT on implementation processes. Lorelei in FA has been assigned the point person.

4) **Climate Survey** – Brief discussion- (attachment below)

#### **5) Annual Area Plan Questions/Updates Reminder of timeline**

- 9/19 Submit data needs to Marc, brainstorm, clarifying roles and responsibilities.
- 9/26 Updates, questions and discussions
- 10/3 Review rough drafts
- 10/10 Final drafts presented to SSC and prioritize/ranking of initiatives in each area plan

**COMMITTEE REPORTS**

**Budget:** *Sylvia reported that the budget committee will meet today and she'll have a report at the next meeting.*

**Cabinet:** Kevin none.

**College Council:** *Kevin shared that the EMP and Strategic Plan documents have passed through CC and will now go to the Board.*

**Enrollment Management:** *Sandra shared that the first meeting is set for Oct. 17.*

**Instructional Council:** Sandra – None

**Student Success:** Nancy – None

**Technology Planning Committee:** Sheree- None

**AREA UPDATES- All** None

**OTHER** – *Next Tuesday- Transfer Day on the Student Center Stage.*

Meeting ended: 11:05 a.m.

Climate Survey:

<i>Summary measures for selected variables</i>			
	2004 Agree	2010 Agree	2012 Agree
Item Count	67	75	76
Mean	1.753	1.686	1.971
Median	1.752	1.670	1.960
Standard deviation	0.349	0.367	0.280
Respondents	207	256	333

**Bold** indicates above the mean. These show positive agreement.  
**Bold and shaded blue** means between 1 and 2 standard deviation above the mean. These show very strong, positive agreement.  
**Red shading** indicates ratings below the mean at least one standard deviation, and bright red are two standard deviations below the mean. These show much less agreement.

<i>Color Coding</i>	2004 Agree	2010 Agree	2012 Agree
Mean	1.75	1.69	1.97
Standard deviation	0.35	0.37	0.28
2 STD Above	2.45	2.42	2.53
Shaded Blue (1 STD +)	2.10	2.05	2.25
Shaded Red (1 STD -)	1.40	1.32	1.69
2 STD below	1.05	0.95	1.41