



**Student Success Committee  
September 27, 2018  
3:30 – 5:00pm  
Room 2314  
Minutes**

CALL TO ORDER- 3:30 PM

ROLL CALL

Kari Aranbul	X	Rochelle Morris	X	Brian Spillane	X
Sharon Brisolara	X	Cherish Padro	X	Zhanjing Yu	X
Dan Bryant	X	Sonia Randhawa			
Jim Crooks	X	Shelly Presnell			
Cheryl Cruse	X	Student Rep –			
James Crandall	X	Susan Sawyer			

<b>Guests</b>		

1. APPROVAL OF MINUTES – 4/26/18 (Moved to after intro- J.Crooks)
  - Motioned by: Cheryl Cruse - Seconded by: Sharon Brisolara
  - Motion carries
  
2. DISCUSSION/ACTION –
  - Welcome to a New Year: Who we are and what we do
    - This committee is a joint effort of Academic Senate and Student Services Council. At the intersection of Student Services and Instruction, half our members are faculty. What we do is make recommendations and oversee development of integrated plan.
    - Student Success Workshops originated with this committee, multiple measures, etc.
    - Monitor development of integrated plan ( Student equity, basic skills initiative, SSSP)
    - This is an opportunity to have the areas being represented have a voice and participate.
    - Your job is to give recommendations for your area, then communicate back to their area.

- Student Equity and Achievement Program (SEAP)
  - John - Last December integrated plan was submitted. Over spring and summer, Chancellor's office "revamped" program. State has changed its strategy, they are now focused toward transfer level course. John and Tim will go to training Oct. 9th on how to report and execute changes. The goals for the integrated plan hasn't changed, but the strategies have. These can be condensed to 6 strategies. First strategy, AB 705 - do not place student in below transfer level class, unless student chooses to do so-or the college can show they would not be successful in that class. Both English and Math faculty are moving toward only offering only one level below transfer level. Mandates to maximize the probability that students will complete transfer level English and Math within one year.
  - Cherish – Assisted with ongoing effort with AB 705. Excited but apprehensive for students to take these higher level courses, but they may not be ready.
  - John – First activity to confirm placement for math classes- work with Math coordinator (Jennifer McCandless). Second activity – English department. Scott Yates – Basic Skills Counseling department works with English department to solidify placement for English courses. Third activity – ESL, responsible Admin. Susan Sawyer. Confirm and post placement for ESL. Fourth activity – Confirm and post placement to concurrently enrolled students and students with 10+ years from high school. Last activity- Confirm with the research dept. a framework to evaluate placement criteria and to study success by placement. Tim Johnston put a lot of effort into the integrated plan, should be noted.
  - Sharon – asked if a student wants a particular program, the automated ed plan would tell them which classes to take and when. James Crandall – Yes. Sharon – Would that change with things such as meta-majors? James – Yes. John – Choose major, list of courses would be listed. James – Can drag and drop classes and create a schedule. Rochelle- will it also include G.E. John – Yes, right now we have placeholders. James – it goes hand in hand with the degree audit program. Cherish – will they have to still meet with a counselor? James- Theoretically, yes. Students can modify their plan but it wouldn't be an official plan. Would still need to go to counselor. Sharon – will this work toward auto-awarding? James- yes, we are looking at auto enrolling right now. It will also offer a "What-if" scenario for students.
  - Student Self Service will eventually take over MyShasta. Automated Ed plan would be a part of self-service.
  - Expand Shasta Summit and Early Alert. 1. Confirm and implement the phased roll-out plan. 2. Promote the use among faculty 3. Promote the use by the Tutoring and Learning Centers. 4. Update workflow for flags based on user input.
  - Kari asked what Early Alert is about. Dan Bryant explained that it is a communication tool to alert students who are having a hard time in the class to connect them to resources and act as a case management system. Alerts go out to enrollment services and counselor as well as student. Kari asked if you would be able to see if the student was struggling in their other courses as well? Dan explained that there are certain features that are available, but they haven't decided what will be turned on or not.
  - Increase number of ADTS. 1. Implement Daniel's Transfer Center promotion plan. 2. Implement automatic ADT ed plan. 3. Study impact of auto awarding. How would auto-awarding impact financial aid? Would need to be very hands on in order to not interfere with a student's aid. Auto-awarding is defined by a program that pre-selects students who may be eligible for a degree, but the counselor must still review the courses and confirm the awarding. Student must declare an area of study. If student is undeclared, could create large area to gain degrees awarded.
  - Promote transfer pathways with K-12 partners.
  - Improve access to existing online student support.
  - Kari suggested that over the phone conversations with mentors become possible. James Crandall mentioned that his main goal is to improve the student experience.

Want is to replace MyShasta, 8-12 months away. Financial Aid is already over to self-service.

- Update on New Funding Formula
  - Student Success metrics
    - John – Our funding used to be based on enrollment, this year was the first time they have changed it. Now- 3 year roll-out plan: 1<sup>st</sup> year=70 (enrollment)/20 supplemental allocation (low income students)/10 (Student Success) 2<sup>nd</sup> year= 65/20/15 3<sup>rd</sup> year: 60/20/20. Implications are, enrollment still important but now-student success comes into play. We cannot make a great change in the area of low income students, but where we can improve is the student success factor. How many students receive certificates and complete 9 CTE units, ADTs and Associate degrees awarded, transfer level math and English within 1st year, transfer to 4 year university and number of graduates earn living wages. Each factor is worth a certain amount of points and those points add up to how much funding we will receive.
  
- Update Bylaws (if time permits)
  - Jim referred to the handouts regarding previous by-laws. Two issues; one, we need to update membership. Would like to decide today. Membership is listed currently by job titles. Would like to state it in a way that is not job-title specific. Instead of listing job titles, it would require 1-4 administrative roles, etc.
    - Dan Bryant asked about the divisions listed, if there is a certain number of divisions, would it be easier to say “one member from each” that way if they change it would still work.
    - Jim-There are divisions that aren’t represented on this committee. SLAM has 3 faculty members in the old structure.
    - Sharon asked if this committee really has an integral role in the integrated plan, we need to be careful about who we require to participate on the committee. Also would like to see Extended Ed. Rep specifically added to this committee.
    - James Crandall asked how to classify Administration since he is on the committee to represent technology, but he is also an Administrator.
    - Sharon suggested that we add to the bylaws that if the committee member is unable to attend the meeting, they would be able to send another member from their area to represent.
    - PEAT has been empty, but vacancies do not count against quorum. Cherish asked if it had to be a faculty member? Jim confirmed that as the bylaws state now, division reps must be a faculty member but they could vote to change that. John mentioned that if we are over seen by Academic Senate, we must have adequate faculty participation.
    - Jim asked if the committee is okay with removing “Student Success Coordinator” – Committee agreed.
    - Jim asked if the committee is okay with “1-4 Administrative” being the requirement. James Crandall mentioned he didn’t mind being one of the Admin. Reps. He agrees with Sharon that having an Ext. Ed. Admin. Rep and Student Services Rep would be important. Also adding an option that allows a designee to come in placement of Admin. Rep.
    - Committee suggests specifying all the areas that Admin., faculty and staff membership would be required from.
    - Sharon expressed her concern for a strong Extended Ed. Voice, doesn’t need to be her specifically. Also would like to see someone specifically representing equity concerns. Jim asked if that would be a separate member, Sharon said not necessarily.

- Cherish asked to change her positions title Learning Support & Pathways rep.
- Jim will bring draft to next meeting for committee to discuss and possibly approve.
- 2<sup>nd</sup> issue: Style, not as necessary- Jim encouraged committee members to explore on their own.

3. REPORTS -

4. OTHER –

- John - SEAP will report to this committee.

5. ADJOURNMENT – 4:57 PM

**Next meeting, Thursday- October 25, 2018 (3:30-5:00 PM) Room 2314**