

STUDENT SERVICES COUNCIL

SUMMARY NOTES

August 8, 2012

9:00 A.M. --- ROOM #2314

Notes taken by Kevin

Present: Kevin O'Rorke, Connie Barton, Nancy Berkey, Sylvia Ruano, Kate Mahar, Sandra Hamilton Slane, David Travis, Sheree Whaley

Absent: Sherry Nicholas

Guests: Meredith Randall, VPAA

Budget: None

Augmentation Requests: None

Travel/Field Trips: None

Personnel: None

DISCUSSION/INFORMATION

1. **Welcome Guest-** *Meredith Randall*
2. **Flex Day Morning Coverage** –*Post signs in all offices stating hours of operation for the day Agenda attached*
3. **Student Services Fact Sheet-** *In process, Sherry still collecting info (Handout-DRAFT)*
4. **Federal Student Work Study positions-** *Prioritizing list for SS*
5. **Extended Service Differentials-** Discussion
6. **Gateway to College-** *Kate gave a brief update on the progress of the grant.*
7. **College Quest- Committee formation (Simpson University 9/24, 5-8:00 PM)**
8. **Welcome Day- staffing (Heidi and other DOS staff)**
9. **Data needs for the upcoming fall Annual Area Plans**
10. **Digital Signage-** *Sandra and Lillian working on this.*
11. **Student Services Flex Day (8/17) –Division Meeting 4-4:45 PM**
12. **Frontline Staff-Webinar-Aug 23 – 2PM (\$295.00 for the training)**
13. **Information table-** *Check with Sherry*
14. **Cal Grant GPA verifications (specifically Math 101) - discussion**
15. **Course Conflicts-**
16. **BP/AP updates- (Handouts)- Brief review**

COMMITTEE REPORTS

Accreditation- None

Budget: None

Instructional Council: None

AREA UPDATES

Admissions and Records: Sheree- None

Deans Meetings: Sandra- None

EOPS/DSPS/TRIO-SSS: David –None

Financial Aid: Connie –None

TRIO/GEAR UP:

Old Business: *Continue to work on SSC Bylaws.*

OTHER – *Sherry to send out Strategic plan to SSC.*

Meeting ended at 11:00 a.m.

