

STUDENT SERVICES COUNCIL

SUMMARY NOTES

June 13, 2012

9:00 A.M. --- ROOM #2314

Present: Kevin O’Rorke, Connie Barton, Kate Mahar, Sandra Hamilton Slane, David Travis, Sheree Whaley, Nancy Berkey, Sylvia Ruano, Sherry Nicholas

Absent: None

Guests: None

Budget: *Kevin shared a one page handout that demonstrated if prop 30 were to pass or to fail (graph)*

Augmentation Requests: None

Travel/Field Trips: None

Personnel: *Updates- One of the FA Tech’s put in her letter of resignation. T. Dunas in A&R still on maternity leave.*

DISCUSSION/INFORMATION

- 1) **Fire Fighter Academy Enrollment-** *Kevin reported that Meridith (VPAA) is developing a rubric on courses and sections*
- 2) **Direct Loan Guidelines FA-** *Connie gave a brief update of the new guidelines coming through, more to come.*
- 3) **SAO/SLO Results-** *Done and this will guide us through how we tackle the Annual Area Plans that will be submitted in September of each year.*
- 4) **MIS Data-** *This needs to be accurate it’s what is reported to the Chancellors’ Office and what we are funded for. Kevin will continue to work with James Crandall on this issue.*
- 5) **Student Services Fact Sheet-** *Kevin shared that he is revamping the old SS “With You All the Way” flyer into an SS Fact Sheet. Sherry will be soliciting information from each area to include, should be done in the next month.*
- 6) **Catalog Changes-** *Send any changes to Sherry*
- 7) **Federal Student Work Study positions-** *Sandra- prioritize positrons requests. Sandra to bring old data to the next meeting, looking at department usage for student workers.*
- 8) **Faculty Handbook-** *Update, the group is to review and send any edits/changes to Sherry. Sherry will submit to Wanda.*

COMMITTEE REPORTS

Accreditation

Budget:

Instructional Council:

AREA UPDATES

Admissions and Records: Sheree- None

Deans Meetings: Sandra- None

EOPS/DSPS/TRiO-SSS: David –None

Financial Aid: Connie –None

TRiO/GEAR UP: None

Old Business: None

OTHER – *Welcome Nancy Berkey and Sylvia Ruano to the SSC team. Brief discussion on SS office hours for the summer. All hours should be posted on doors or windows.*

Meeting ended: 10:15 a.m.