



Student Services Council Meeting
 May 4, 2016 • 9:00 AM
 Room 2314

MINUTES

Committee Members Present					
	Kehinde Adesina	X	Nadia Elwood	X	Kevin O'Rorke
X	Nancy Berkey	X	Peter Griggs	X	Sylvia Ruano
X	Will Breitbach	X	Sandra Hamilton Slane	X	Sheree Whaley
X	Sharon Brisolaro		Tim Johnston		
X	Tina Duenas	X	Becky McCall		

I. CALL TO ORDER

- a. The meeting was called to order by Kevin O'Rorke at 9:04 a.m.

II. APPROVAL OF MINUTES

- a. It was moved by Sandra and seconded by Becky to approve the minutes of the April 20, 2016 Student Services Council meeting as presented. The matter passed unanimously.

III. DISCUSSION AND ACTION ITEMS

a. Conversation/Retreat Topics

Kevin noted that at the recent CCCSSAA Spring Joint Conference he attended, there were some interesting topics discussed.

- i. De-Centralized vs. Centralized – One of the big topics of conversation at the conference was relating to this issue. Many felt reaching out to outlying areas was key, while others felt it could be detrimental to operations in general. Kevin asked everyone to consider these issues, to analyze our departments and our capacity to serve not just other sites, but outreach to other areas as well and how that would impact the operation of our offices. He requested everyone review our Educational Master Plan this summer with this issue in mind. College Council will review it in the fall, and while we can't make wholesale changes to the plan, minor changes could be made.

- ii. Remodel vs. New Building – Kevin and Joe reviewed the initiatives, some of which have been approved (Student Success Lab), ranked high (Financial Aid Remodel), or have received favor (Multi-Cultural Lab). Kevin requested that the council consider the following: if we continue to have various areas remodeled, it may affect our chances in the future to get a new building. Becky noted that they wouldn't be ready to begin the Financial Aid remodel until next summer, by which time we would know if the bond passed. Delaying until we get more information is one option. Kevin noted that there are no guarantees that a new building would be for Student Services, as we would of course need modern classrooms, and a majority of funds would be devoted to fixing the existing infrastructure. Another thought is - does it make more sense to centralize services into one building? Tina noted that students get frustrated and would like to have more centralized services in one place on campus. Kevin encouraged everyone to consider these issues and we will revisit this in the summer.
- iii. College Mission vs. Social Services Provider – Kevin shared that there were many discussions at the conference on this issue. It can be a difficult line we walk between being focused on being an educational provider and making referrals out to social services agencies vs. *becoming* the social services agency. We need to think about where this line is drawn. We have many organizations that are coming to campus and providing their services to students, allowing students to access them without leaving campus. Kevin noted that one CSSO stated that those agencies were now referring their clients out to their college for services. Sandra shared that this is happening with the Foster Youth program. Kevin would like to have a robust conversation this summer regarding this issue. It would be helpful to develop a Student Services philosophy on this issue that will match our Educational Master Plan.

b. NewsFlash

Special Financial Aid edition! Deadline to get items in to Sharon S. today!

c. Federal Work Study Job Request Deadline

Becky reminded everyone that the deadline for federal work study job requests is May 6, 2016. She will resend the email to everyone. There was some discussion about the need to attend the job fair if you would like to continue with your current work study students. Becky noted that you need to be sure those students have been awarded work study funds. If they have been awarded, and you want to keep them, you do not need to go to the job fair. Kevin noted that if you have students you would like to keep,

encourage them to get their paperwork turned in in a timely manner. He also reminded everyone that there are new laws providing the same work place protections, liability coverage, and accommodations to student employees.

d. **Bond and Budget Forum**

There will be a Bond and Budget Forum on Tuesday, May 10 from 12:30 – 1:30 p.m. in room 802. Make sure you work with your employees to provide office coverage for this forum, while allowing for staff attendance.

e. **Other/Announcements**

- **Admissions and Records:** Sheree mentioned a concern that the High Schools are pushing four year colleges/universities rather than Shasta College. She asked us to consider how we might change that. Tina is planning to send care packages to every school in the north state – so we have a presence. Sharon asked that we think about the transfer pathway. Daniel Valdivia is working with Peter on marketing centered on local high school students who have attended Shasta College and successfully transferred to universities. Kevin noted that dual enrollment helps with the issue - taking college classes while you're in high school is considered "cool." If we can make that experience a good one, we might encourage students to continue here.
- **Financial Aid:** Becky provided an extended update for the News Flash. She shared that they have been working hard on the ACE program, which has been very complex. Both programs have filled up, and 19 students are already on the waitlist for a second Business Cohort. The first cohort begins June 7. Finding instructors is the biggest challenge right now – Peter will work with Liz for retuning the marketing efforts towards that end.
- **Access and Equity:** Sharon shared that she will be meeting with the library committee, and looking at bringing in additional artists. Currently, they are gathering proposals from faculty interested in revising their courses to make them more culturally responsive and relevant. Kevin suggested that Sharon get on the New Instructor Academy agenda.
- **Student Life:**
 - Tina shared the graduation numbers for 2016:
 - 1,075 total applicants this year vs. 883 last year
 - 263 graduating with honors
 - 173 AA-T / AS-T Applicants
 - 190 Certificates

- 99 PTK members graduating
- 504 Indicated they'd like to attend
- 39 Out of State Students Graduating
- 9 International Students Graduating
- The Cinco de Mayo celebration is tomorrow from 10-1 in the Quad.
- African American graduation is on June 9.
- Dorm reservations are being taken now, and they will be hiring for the Director of Residence Life position shortly.
- They have confirmed 20 Chinese students for the fall.
- Student Senate elections were held and the new president is Emily Dierksen.
- We will be hosting 8 Korean students this summer, who will be staying in the dorms, along with Upward Bound students and the Lions All-star Football.
- **CalWORKs:** Nadia was excited to announce that she was able to order a laptop for her students! She shared the California CalWORKs publication, with several of our students highlighted. She will present it to the board as well. Robert Garcia came to the conference and spoke on the Student Panel. It was very moving.

IV. **NEXT MEETING**

The next meeting is scheduled for Wednesday, May 18, 2016 at 9:00 a.m.

Recorded by:

Sharon Strazzo
Executive Assistant,
Vice President of Student Services