



Student Services Council Meeting
 April 20, 2016 • 9:00 AM
 Room 2314

MINUTES

Committee Members Present					
	Kehinde Adesina	X	Nadia Elwood		Kevin O'Rorke
	Nancy Berkey	X	Peter Griggs		Sylvia Ruano
X	Will Breitbach	X	Sandra Hamilton Slane		Sheree Whaley
X	Sharon Brisolará	X	Tim Johnston		
X	Tina Duenas	X	Becky McCall		

I. CALL TO ORDER

- a. The meeting was called to order by Tim Johnston at 9:06 a.m.

II. APPROVAL OF MINUTES

- a. It was moved by Sandra and seconded by Tina to approve the minutes of the April 6, 2016 Student Services Council meeting as presented. The matter passed unanimously, with abstentions from Becky and Nadia, who were not at the meeting.

III. DISCUSSION AND ACTION ITEMS

a. ECMC Webinar – Default Prevention Solutions

Becky reported that the Financial Aid office recently partnered with Educational Credit Management Corporation (ECMC) to assist in default prevention. Becky dialed into a call with Rosemary Martinez-Kepford of ECMC, who provided a presentation on the ECMC program (PowerPoint attached). Among its many offerings, there is a Financial Literacy Option – iGrad – a web-based interactive multi-media platform, with 9 financial modules, which can be incorporated into the classroom as well. After the presentation, Rosemary fielded some questions, confirming that ECMC could be an authorized contact for students, and was compatible with the Shibboleth program for single log-on. The call ended at 9:45. Becky shared that she is very impressed with the iGrad program, and felt this was a real asset. There was general discussion over high risk borrowers, and how that reflects on our default rate. Nadia reported on a success story with one of her

students, who had been “hiding” from her student debt, but with Nadia’s encouragement and assistance was able to get on an income-based repayment plan. Sandra suggested they give a brief presentation to the counseling staff to make sure they are aware of the program and can disseminate accurate information to their students. Tim pointed out that this call was included in order to bring us up to speed on the default rate, and the draft default management plan.

b. Draft Default Management Plan

Becky distributed a draft of the *Default Prevention and Management Plan 2016-2019*.

Tim explained that this is not required, but Becky is taking a proactive approach. Becky asked the group to review the draft and let her know of any changes needed.

c. Summer Schedule

The possibility of allowing staff to work until 4:30 with a ½ hour lunchtime during the summer months (June and July) was discussed. There was also some discussion about the possibility of the Financial Aid office closing to students on Fridays in the summer in order to work on packaging. This led to a larger discussion of how our Fridays are best utilized on campus, and how we might approach this from a student perspective in the future.

d. Facilities Needs Summary

A flyer was included in the meeting packet, reviewing what facilities needs a potential bond might cover.

e. Accreditation Evidence

It was noted that the due date to get your accreditation evidence submitted to Sharon S. is rapidly approaching (**Friday, April 29**). Will noted that it’s critical to have all 3 levels of metadata, (i.e. 2C.3) noted for each piece of evidence before submitting it to Sharon. If possible, please highlight the pertinent sections of each document before submitting.

f. Catalog

The deadline to get any catalog updates to Sharon S. is today. Will shared that the Catalog is being redesigned/reorganized by the Instruction Office (*not* through Marketing).

g. Other/Announcements

- **Enrollment:** Tim announced that we have been selected to be an early adopter for the Common Assessment. This is great news and will hopefully make for an easier and more efficient transition.
- **Financial Aid:** Becky shared that they have successfully auto-packaged 272 students as of yesterday! They have already awarded all of the Work Study, which is typically not awarded until June.
- **Access and Equity:** Sharon shared that RABA has signed off as of yesterday -- students will be able to travel on any RABA routes for free for 2 semesters with their Shasta College student ID. Tina asked when they would start advertising this to students, as this will have an impact on Student Senate. Peter said that they will start advertising this in the May promotions. This is great news for our students.
- **Other:** Nadia shared that she will be performing in a play, *Love, Loss and What I Wore*, from May 21 – June 11 with the Riverfront Playhouse. Nadia has noticed that students who have not paid their fees are not getting dropped. Tim noted this, and will check with A&R.

IV. NEXT MEETING

The next meeting is scheduled for Wednesday, May 4, 2016 at 9:00 a.m.

Recorded by:

Sharon Strazzo
Executive Assistant,
Vice President of Student Services