



**SHASTA-TEHAMA-TRINITY COMMUNITY COLLEGE DISTRICT
DISTRICT HEALTH & SAFETY COMMITTEE**

Meeting Notes

Friday December 3rd, 2021 9AM

CALL TO ORDER: Co-Chair Andrew Brown called the meeting to order at 9:02 a.m.

ATTENDANCE: Members Present

Andrew Brown	Pamela Carney
Corinne Ewing	Denise Axtell
Mike Mari	Harry Easter
Joe Trompczynski	Sonja Mendes
Marrienne Williams	Jill Ault

Members Absent

Jeff McCormick	Elena Carmena
Lonnie Seay	SCSS Representative
Phil Clark	Jay Axtell
Craig Richie	

MEETING NOTES: Andy moved to approve October meeting notes.
Mike Approved. Denise seconded.

I. NEW BUSINESS:

IIPP:

Andy stated he will schedule to meet with Phil to review the new IIPP Format. He also stated he would like to reach out to Butte College, Kim Jones to discuss their IIPP. He advised Shasta College has not updated the IIPP since 2018 and with the many new changes; this would be a good time to do so.

Safety Funds:

Andy discussed the purchase of a new Diving Board for the pool. He apologized to the committee, as he did not reach out for a vote to purchase the item. However, in the interest of safety and inspection, he purchased a spare diving board. Denise advised if he would like a motion to approve. Andy stated he would like to have a motion to approve the Diving Board. Denise motioned. Marrienne Approved.

Next item discussed was the possible purchase of a Sweet Sweeper. Andy advised he has been in contact with the SoCal vendor regarding the equipment and demonstration of the item on Main Campus. The equipment would pick up street/ground debris, with the Acorn Trees noted as possible pedestrian hazards on campus. Marrienne asked Andy how much the Street Sweeper cost; Andy stated the item cost as \$127k. Jill stated SC works with two different insurance companies; Workman's Comp and Property & Liability (SWAAC). She stated the Property Liability (SWAAC) has a balance of \$415k. She advised to the committee, to review and discuss if there were any additional equipment needed. Mike advised the bleachers would need to be reviewed for public safety and for any future hazards. The solution may cut the Gym seating capacity by 25%, but in the interest of safety, Mike advised it should be reviewed. Mike stated he

would set up a meeting with Jill and Andy to discuss further. Jill advised the funds would only continue to grow, as it is not a use it or lose it structure.

II. OLD BUSINESS:

Resistograph- Andy stated they are still narrowing down the purchase for a Resistograph.

III. OCCUPATIONAL INJURY & ILLNESS INCIDENT REPORTS: Corinne/ Phil

November: Claims

Corinne advised one new claim filed; Part time faculty was teaching a class, a student driving a motor grater backed up the vehicle and hit the employee.

November: Company Nurse/Accident Reports

Corinne advised the employee fell with no medical treatment needed for the incident.

IV. ALLEGED HAZARDS REPORTED TO MEMBERS:

SCMC North Lot Stop Sign:

Andy stated the Stop sign is at PPD. The sign will be reset and reinstalled.

SCTE Sinkhole:

Andy discussed the sinkhole at SCTE. He stated the area has been roped off with caution tape and plywood to cover the sinkhole. They have obtained quotes to have it repaired. Andy stated the storm drain has deteriorated making the sinkhole worse.

Andy also noted a week ago, a SCTE boulder and stop sign were damaged.

He stated possibly a large truck or larger vehicle cut the corner short and drug a boulder down Diamond Ave along with ripping off the Stop Sign. He stated another stop sign will be reinstalled.

V. INSPECTION REPORTS: Campus Safety

Joe stated no new reports. The missing fire extinguisher from the Athletic Fieldhouse has been replaced. He advised a few new buildings still need Emergency Action Guides. He stated no major issues with reports, only minor items.

VI. SAFETY COMMUNICATION (notices, procedures, in-service training, etc.):

Andy advised PPD completed Forklift and Scissor lift training with Keenan. With additional training still available, Physical Plant will schedule Narrow Aisle Forklift training for PPD/Custodial. Andy advised if any departments were interested in scheduling any Keenan trainings, to please reach out for more information.

VII. ENFORCEMENT OF SAFE PRACTICES AND RULES:

Andy stated no new changes to current projects.

A new project discussed would be to upgrade the HVAC system in building 2000. He stated the timeframe to be June '22 completed for '22 Fall Semester.

Jill advised the Federal Stimulus Fund would pay for the project. They are currently working with the Agency to receive Approval.

The CIS building is scheduled to be available for Spring '22.

VIII. RECOMMENDATION FOR HAZARD CONTROL:

Marrienne advised if Andy would have documentation or information regarding Covid-19 upgrades, improvements and/or adjustments made to SC HVAC Systems. Andy advised a lot of behind the scene updates have been completed to the SC HVAC systems post pandemic. He stated for example, pre-pandemic filter MERV (minimum efficiency value) was 8. Post pandemic, they have been increased to MERV 13. He stated outside air has been greatly increased into buildings with fresh air. Andy advised HVAC systems run continuously throughout the day and into the evening and that all filters have been upgraded according to the guidelines we have received. Sonja advised a good place to house the information for public knowledge would be with Campus Safety.

IX. OTHER

Andy advised if there were any questions or concerns.
None stated.

Meeting adjourned at 9:32 a.m.

GE: rt Cc: Jill Ault, Vice President, Administrative Service