



**SHASTA-TEHAMA-TRINITY COMMUNITY COLLEGE DISTRICT  
DISTRICT HEALTH & SAFETY COMMITTEE**

**Meeting Notes**

Friday August 20<sup>th</sup>, 2019

**CALL TO ORDER:** Co-Chair Andrew Brown called the meeting to order at 9:01 a.m.

**ATTENDANCE: Members Present**

Andrew Brown  
Corrine Ewing  
Mike Mari  
Lonnie Seay  
Jeff McCormick

Pamela Carney  
Denise Axtell  
Phil Clark  
Elena Carmena

**Members Absent**

SCSS Representative  
Jay Axtell  
Marrianne Williams

Sonja Mendes  
Harry Easter

**MEETING NOTES:** Andy moved to approve July meeting notes. Corrine advised to have Lead removed from her title in the notes. Denise Axtell approved notes. *(\*Action item completed in July Notes & By Laws)*

**I. NEW BUSINESS:**

Andy reviewed Heat Illness prevention with the committee. He stated the importance of reminding staff to be mindful of smoke and heat conditions due to current weather conditions.

HSUC: Air scrubbers, Andy advised if the committee would be willing to supplement the HSU-Air Scrubber Invoice with safety credits. He stated this might become an annual need due to the air quality at HSU affected by the weather. Denise advised if purchasing might be a better option. Andy stated maintenance and storage could be concern if purchased. Mike advised the committee would need more information before a decision or vote be held. Andy advised he would table the request and review options with Jill.

**OLD BUSINESS:**

Andy revisited an old agenda item, the Resistograph. He reviewed with the committee regarding the need for this equipment. He advised the benefits of the Resistograph, stating it would help in identifying conditions of trees located on Shasta College. Denise stated if this would replace the work of an arborist. Andy stated the resistograph and Rico would be able to work together in identifying tree conditions on campus. The process would be quicker and more efficient regarding identifying tree condition, removal and record keeping. Mike advised what the cost would be for the item. Andy stated \$3500 dollars was an amount he had recalled but advised he will review and circle back to the committee.

**OCCUPATIONAL INJURY & ILLNESS INCIDENT REPORTS:** Marrianne/ Phil Phil reviewed the WC Claims Frequency by Occupation and Cause FY20-21 report. He discussed the losses and totals based on severity to frequency. Phil discussed the different areas impacted and the severity of the loss. He stated

that Shasta College ended the '20-'21 year with 15 losses. He reviewed the Point in time Comparison report, advising from '18-'19 a frequency loss of 14, '19-'20 a loss of 8, commenting that Shasta College has done a good job driving the number of losses down. However in '20-'21 the frequency of loss rose to 15. He stated the college would want to be mindful in keeping the frequency of loss down.

**II. ALLEGED HAZARDS REPORTED TO MEMBERS:**

Andy advised if there were any hazards reported to members. None.

**III. INSPECTION REPORTS: Campus Safety**

Andy advised Campus Safety would continue to manage the Inspection reports. He stated with the more new buildings being online, citing the CIS building and TE Campus 7400 Student Service building, advised it is important to have resources in place to maintain the inspection of the new buildings and report as needed.

Lonnie advised Campus Safety has a good workflow in place for building inspections. Once inspections are completed, maintenance concerns or issues are inputted into the tablet, recorded in the software and set up so that a work order could be placed on behalf of the building needs. He stated this is a work in progress and hopefully will not take longer than 2 years.

**IV. SAFETY COMMUNICATION (notices, procedures, in-service training, etc.):**

Andy advised in his last meeting with Phil, still available to Shasta College were free In-person Keenan Safety Trainings. He noted forklift training and bucket truck training as two classes he would like to take advantage of for Physical Plant. He opened the training to other departments. Phil advised he would be willing to work with Physical Plant and offer the training when needed.

**V. ENFORCEMENT OF SAFE PRACTICES AND RULES:**

Andy advised if Campus Safety had anything to add. Lonnie stated the situation with Covid, Wildfires are always so fluid, with information updated frequently. Campus Safety would continue to monitor and manage the changing situations and notify the college with any updates.

**VI. RECOMMENDATION FOR HAZARD CONTROL:**

Andy advised if there were any comments. None.

**VII. OTHER**

Phil advised reviewing Shasta College's current IIP. He stated it has been awhile since updated. Andy stated he would like to see a copy of the IIP and go from there.

*GE: rt* Cc: Jill Ault, Vice President, Administrative Service