



SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
Facilities Planning Committee
Friday, September 5, 2025
Zoom, 9am
NOTES

CALL TO ORDER: The meeting was called to order at 9:02am by Andy Brown.

ATTENDANCE:

<u>Members Present</u>	
Andy Brown-	Administration Representative
John Lutkemeier-	Administration Representative
Aaron Mangrum-	Physical Plant Representative
Mike Mari-	Administration Representative
Melissa Markee-	Faculty Representative At –large
Theresa Markword-	Administration Representative
Becky McCall-	Administration Representative
Chelle Sugimoto-	Faculty Representative Appointed by Academic
 <u>Members Absent</u>	
Evan Peters-	Physical Plant Representative
 <u>Guest</u>	
Pat McNamara	
John Westlund	

APPROVAL OF NOTES: A motion was made to approve the notes from July 25, 2025. Mari/ Lutkemeier approved.

PUBLIC COMMENTS: None

REPORTS: None

DISCUSSION/ ACTION:

Fueling Station

A new above ground fueling station will be west of the transportation department. We currently have two undergrounds tanks that are underneath the roadway that leads to the baseball and soccer fields. Andy Brown showed the plans for what the area will look like. There will be two fuel pumps and DEF. There will be a canopy over the tanks. Our current tanks hold 10,000 gallons each and the new tanks will hold 20,000 gallons each. With the tanks being larger we will save money by being able to buy more bulk fuel. Mike Mari asked about the trees that were removed. Andy B. said the trees that were

removed were live oaks and they were not in good shape. The tree removal had been vetted.

800 Building Remodel

The sidewalk through the redwood grove has been poured. The construction fencing around the 800 building will be moved closer to the building once the sidewalks have been poured. The framing has been done inside the building. The building will have the same look as the library. Melissa Markee asked if the area on the east side of the redwood grove would be accessible for classes to use. Andy B. said the area should be accessible.

700 Building

The project is moving along quickly. There was a crane there on Tuesday to remove the old HVAC unit off the roof. The demo has been done inside. The completion date is the end of February 2026. There may be a delay with the UPS system for IT. That should not delay the occupancy.

200 Library

There was a ribbon cutting ceremony for the building on Wednesday, September 3rd. We are working on closing out the project.

Apparatus Bay/ Solar/ EVOG Course

The apparatus bay will go to DSA next week. Cal Fire North will use the apparatus bay to store fire engines, laundry, and their maintenance department. The new EVOG course will be moved to the solar field.

Quad (Fire Lane)

It will go to the board this month. Once the project is done, we can close out the 1400/1600 shade structure project.

6- Story Fire Tower

The project is at DSA.

Facilities Update

Theresa M. shared pictures of the 200-building ribbon cutting ceremony, the 700 building HVAC removal, 800 building and the redwood grove sidewalk pouring.

Ad Hoc Committee for Landscape/ Aesthetics

Campus Aesthetics Committee

Mike Mari gave an update. Frank Nigro would like to see some movement with the landscape committee. It was discussed in the meeting what would be the next step to form the committee. It was agreed that Mike M. would send the Bylaws to the Facilities Planning Committee to review and vote on at the next meeting. Becky M. motioned and Mike M. seconded the motion to send the Bylaws to the Facilities Planning Committee.

OTHER:

Annual Area Plan Discussion

Becky M. gave an update. All the VP's have reviewed and made suggestions for funding sources. It is at the President's office for review. Becky M. made a request that when requests need funding those requests be made sooner in the year, so they are not overlapping fiscal years.

ANNOUNCEMENTS: The next meeting will be on Friday, October 31, 2025.

ADJOURNMENT: The meeting was adjourned at 9:28am.