



**SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT**  
**Facilities Planning Committee**  
Friday, September 30, 2022  
Zoom, 9am  
NOTES

**CALL TO ORDER:** The meeting was called to order at 9:03am by Andy Brown.

**ATTENDANCE:**

Members Present

Jill Ault-	Administration Representative
Andy Brown-	Committee Chair & Administration Representative
John Lutkemeier-	Administration Representative
Aaron Mangrum-	Physical Plant Representative
Melissa Markee-	Faculty Representative At –large
Evan Peters-	Physical Plant Representative
Carlos Reyes-	Administration Representative
Chelle Sugimoto-	Faculty Representative Appointed by Academic

Members Absent

Theresa Markword-	Administration Representative
Billy Miller-	Student Services Representative

Guest

Pat McNamara

**APPROVAL OF NOTES:** A motion was made to approve the notes from August 26, 2022. Markee/ Reyes approved.

**PUBLIC COMMENTS:** None

**REPORTS:** Melissa Markee asked if the review of the committee bylaws can be added to the October agenda.

**DISCUSSION/ ACTION:**

**Introduction on New Committee Member**

Andy Brown introduced our new committee member, Evan Peters, Maintenance Electrical Foreperson. Evan P. had worked at Shasta College 7 years ago for 10 years.

### **Observatory**

Carlos Reyes will investigate the project more this semester. Andy B. asked that the location that is chosen to be a location the observatory can stay at and not have to be moved.

### **Substations A, C, F**

Substation A is on the west side of the 2000 building. Substation C is between the 1100, 1300 & 1400 buildings. Substation F is on the west side of the football field. Each substation will provide electricity to various buildings. The fencing around the substations is up. Phase 2 of the project will start after January 1<sup>st</sup>. Phase 2 will be setting the units on the slabs, disabling the old units, and wiring the new units.

### **2000 HVAC**

Increment 1 of the project is complete, that includes the kitchen and the main cafeteria. Increment 2 will be starting in the fall. We wanted to split the units because there are times when the kitchen and cafeteria are not used at the same time.

### **Keying Access**

We are working with Allegion.

### **AMAG**

There is a chip shortage, and the card readers are back ordered. The lead time on the card readers is nonexistent. We are going to start preparing the doors now with wiring, so we are ready when the chip readers do arrive.

### **1800 Boiler Replacement**

The project is in progress. The demo was done two months ago. The boiler heats the 1800 building and gym. The boiler is expected to arrive the end of October.

### **1100 Sidewalk Project**

The sidewalk on the south end of the new CIS building to the north side of the 1100 towards 1400 will be replaced and widened to 12 feet. Carlos Reyes asked what the ETA is. Andy B. said that the equipment is showing up today and they will start working on Monday. The handrail at the 1100 will be removed.

### **Regional Public Safety Training Grounds Phase III**

The project went out to bid today. The project will be underground water lines, electrical, two gas lines for the future. The parking lot will be paved. The project is scheduled to start in the middle to the end of November.

### **Discuss Measure H Bond Projects**

No Update

### **Ad Hoc Committee for Furniture Standards**

No update.

**Ad Hoc Committee for Landscape/ Aesthetics**

No update.

**OTHER:**

**Annual Area Plan Discussion**

Jill Ault said she received the annual area plans from both Frank Nigro & Tim Johnston. Jill A. will need to prioritize the lists.

Theresa M. said that she and Sherry Nicholas will be walking around to each building doing a space inventory. The campus space inventory is due October 3<sup>rd</sup>.

**ANNOUNCEMENTS:** The next meeting will be Friday, October 28, 2022.

**ADJOURNMENT:** The meeting was adjourn at 9:19am.