



***SHASTA-TEHAMA-TRINITY COMMUNITY COLLEGE DISTRICT
DISTRICT HEALTH & SAFETY COMMITTEE***

Meeting Notes

Friday, October 24, 2025, Time: 9AM

CALL TO ORDER: Co-Chair Andrew Brown called the meeting to order at 9:00 a.m.

ATTENDANCE: Members/Guests Present

Andrew Brown
Becky McCall
Mike Mari
Trinity Brooks

Keri Mathews
Kody Turner
Phil Clark
Joe Trompczynski

Members Absent

Elena Carmena
SCSS Representative
Equipment Technician
Denise Axtell

Craig Richie
Hazardous Compliance Specialist
Amy Westlund
Jeff McCormick

MEETING NOTES: Andy motioned to Approve. Mike motioned. Keri seconded.
No corrections or comments were made.

I. NEW BUSINESS:

- **Mental Health Awareness**

- Expand awareness of mental health resources for staff and students.
- Possibly include mental health resources in new employee orientation and ongoing staff training

- **Resources available:**

For students:

- Free short-term therapy covered by health fee
- Meditation room available without paperwork
- "Art with Impact" program for mental health awareness (60+ topics)

For staff:

- Meditation room access
- Employee Assistance Program (EAP) for counseling, available outside business hours
- Mental Health First Aid training to recognize symptoms and reduce stigma

Community support:

- 24-hour on-call mental health services (Hill Country mobile crisis unit)

- **Building 1600 Fire Lane:** Temporary fencing delayed due to material wait; expected by Monday.

II. OLD BUSINESS:

- Building 800: Final sidewalk pours scheduled next week; temporary fencing to be scaled back. New pathways opening from east parking lot.
- **TNR Program (Trap-Neuter-Release for Cats)**
 - Approximately 80 cats were trapped and neutered.
 - Cats relocated to farm area for rodent control.
 - Program temporarily paused to let cats adjust.

III. OCCUPATIONAL INJURY & ILLNESS INCIDENT REPORTS: HR/ Phil

- **New claims:**
 - Student injured shoulder (slip/fall) in bathroom
 - Faculty injured wrist (tripped)
 - Student worker strained back (transportation department)
 - Food service staff strained back (maneuvering around boxes)
- **Comparison:** Last year 6 claims; this year 3 claims..

IV. ALLEGED HAZARDS REPORTED TO MEMBERS: Andy

- No new alleged hazards reported.

V. INSPECTION REPORTS: Campus Safety

- Low-pressure issue in eye wash station; work order submitted.
- Annual county hazmat inspection completed; minor issues addressed.
- Request for AED in 6,000–6,100 area; quote to be sent to committee.
- Fire training grounds and transformer inventory updates discussed.

VI. SAFETY COMMUNICATION (notices, procedures, in-service training, etc.):

- Encourage reporting hazards via work orders (e.g., uneven sidewalks, fallen branches).
- Meditation room and mental health resources highlighted staff awareness.
- Enforcement of safety practices ongoing.

VII. ENFORCEMENT OF SAFE PRACTICES AND RULES:

VIII. RECOMMENDATION FOR HAZARD CONTROL:

IX. OTHER

Motion to adjourn. Mike motioned. Trinity seconded.

AB: rt Cc: Becky McCall, Vice President, Administrative Services