



**SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT  
Facilities Planning Committee  
Friday, October 27, 2023  
Zoom, 9am  
NOTES**

**CALL TO ORDER:** The meeting was called to order at 9:00am by Andy Brown.

**ATTENDANCE:**

<u>Members Present</u>	
Andy Brown-	Committee Chair & Administration Representative
Aaron Mangrum-	Physical Plant Representative
Melissa Markee-	Faculty Representative At –large
Theresa Markword-	Administration Representative
Carlos Reyes-	Administration Representative
Chelle Sugimoto-	Faculty Representative Appointed by Academic
<u>Members Absent</u>	
Jill Ault-	Administration Representative
John Lutkemeier-	Administration Representative
Evan Peters-	Physical Plant Representative

**APPROVAL OF NOTES:** A motion was made to approve the notes from August 25, 2023. Markword/ Sugimoto approved.

**PUBLIC COMMENTS:** None

**REPORTS:** None

**DISCUSSION/ ACTION:**

**1800 Water Leak**

We are in the final stages of getting the water turned back on to the 1800 building. The water line from the center of the 1800 building to the pool deck was replaced. The leak was in the ramp from the men’s locker room. SnL is the contractor repairing the water line.

**Scheduled Maintenance 5 Year Plan**

Theresa Markword presented the 5 Year Plan. Each year we submit a plan to the Chancellor’s office. The state allocated \$7.3 million in scheduled maintenance/ instructional support funding. They pulled it back to \$4.3 million. We had to rework the

2022-2023 projects. The projects we are doing are the sidewalk and concrete replacement. The Chancellor's office approved the 2022-2023 revisions.

### **Institutional Self- Evaluation Report (ISER)**

At the last meeting Will Breitbart shared a snippet of the Institutional Self- Evaluation Report and asked the committee members to review the report and give thoughts about the key evidence claims we made in the report. Andy B. asked committee members to reach out to Will B. with any recommendations.

### **Shade Structure- Fire Training**

The project is in progress. There will be three 30x80 shade structures installed at the fire training grounds. One will be installed on the east side, and it will be for our cadets. This shade structure is moving along. The other two will be installed west of the classroom and will be used by Cal Fire North. There was an issue with the brackets for these shade structures and new ones are being sent.

### **Cal Fire Housing**

We are in the final stages of the project. The punch walk is next week. We are working on the IT portion and installing AMAG on the doors.

### **Modular Project**

Cal Fire will be moving from the 5000 into the modular in the next couple of weeks. IT and fire alarm still need to be done.

### **200 Library**

The project is moving along.

### **2000 HVAC**

We are still waiting for two air handlers.

### **Keying Access**

The project is ongoing. We are working with a local vendor for the keys.

### **AMAG**

Readers have been installed on the outside of the 100 building, they are working on the 1800 and 1900 buildings.

### **Sidewalks**

The sidewalks at the south parking lot have been poured. We may wait for the interior sidewalks to see if it may fall under the 800 building project.

### **Women's Dorm Chiller**

Waiting for a new coil. We should receive it at the beginning of next month.

**Discuss Measure H Bond Projects**

**SC Community Leadership Center**

There was a ribbon cutting ceremony on Thursday, September 21<sup>st</sup>.

**Ad Hoc Committee for Landscape/ Aesthetics**

There was no update.

**OTHER:**

**Annual Area Plan Discussion**

There was no update.

**Facilities Modification Form**

Zach Zweigle said that a form was submitted and approved by the committee for a new gate at the farm, but he has not heard where the form went after getting approved. Andy B. said he spoke with Gage Ethridge and told him to move forward with the project and he will look into where the form is.

**ANNOUNCEMENTS:** The next meeting will be Friday, February 2, 2024.

**ADJOURNMENT:** The meeting was adjourn at 9:27am.