



**SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT**  
**Facilities Planning Committee**  
Friday, May 26, 2023  
Zoom, 9am  
NOTES

**CALL TO ORDER:** The meeting was called to order at 9:00am by Andy Brown.

**ATTENDANCE:**

Members Present

Andy Brown-	Committee Chair & Administration Representative
John Lutkemeier-	Administration Representative
Aaron Mangrum-	Physical Plant Representative
Melissa Markee-	Faculty Representative At -large
Theresa Markword-	Administration Representative
Carlos Reyes-	Administration Representative

Members Absent

Jill Ault-	Administration Representative
Evan Peters-	Physical Plant Representative
Chelle Sugimoto-	Faculty Representative Appointed by Academic

Guest

Pat McNamara

**APPROVAL OF NOTES:** A motion was made to approve the notes from April 28, 2023. Markee/ Reyes approved.

**PUBLIC COMMENTS:** None

**REPORTS:** None

**DISCUSSION/ ACTION:**

**Cal Fire Housing**

The housing for Cal Fire will be in the old racquetball courts. There are six bays and each bay will have enough room for eight cadets. The roof has already been done. The project is estimated to take three months at the most. Most of the electrical work is being done in house. The project is out for bid with the bid opening on June 6<sup>th</sup>. There is board meeting on June 7<sup>th</sup>. but we have to allow 72 hours for any protests on the bid and the project will be submitted to the board for approval at a special board meeting on June 9<sup>th</sup>.

### **Modular Project**

The modular sections have been put together and placed on the west side of the 5200 building, it's 4,000 square feet. We are looking at putting the chiller for the modular on the gym. There will be a fence around the modular and we will see if the welding program can do it. The mechanical on the roof will be done next week.

### **200 Library**

The project was awarded to McCune Construction and the start date is June 5<sup>th</sup>. The pre demo is being done now.

### **Observatory**

Andy Brown will reach out to Randy Reed regarding the project.

### **2000 HVAC**

The project is 95% complete and should be complete by mid-June. The air handlers will not be here until October, and we will continue to use temporary ones. The carpet will go in June 26<sup>th</sup> and furniture July 5<sup>th</sup>.

### **Keying Access**

Once we determine what we want to do, we will need to complete multiple forms because the keys are being made just for Shasta College. Carlos Reyes asked if we know what buildings will be done first. The most accessed buildings are 100, 800 and 1900 and those will be done first.

### **AMAG**

The readers are backordered.

### **Roadways & Sidewalks**

We have the final plans. We are waiting 5-6 weeks to see if the state will take back any of the scheduled maintenance money. If they do than we will have to prioritize whether to do the roadways or sidewalks. If we do have to prioritize, we will do the sidewalks.

### **Women's Dorm Chiller**

We are waiting for the chiller. The contractor is already in place.

### **Discuss Measure H Bond Projects**

#### **SC Community Leadership Center**

Floors 2-4 occupants will move in the June 1<sup>st</sup>. The furniture installers are in there working now. The painters will be doing touch up. The 5<sup>th</sup> floor will be ready the first two weeks of July.

#### **Regional Public Safety Training Grounds- Bond Phase 3**

The project is complete. The project consisted of asphalt and fire hydrants.

**Landscape**

We need to finish out the 2500 building landscape. McEntire Landscape is putting together quotes for the CIS north. The landscape has been approved by the landscape aesthetics committee.

**800 & 1000**

They have been having regular monthly meetings with the project committee for the 800 project. They will start to have regular meetings with the project committee for the 1000 building.

**Exterior Signage**

Roadway and building signage. Repurpose both the south and north entrance signs. We will need participation from the architect, due to the size and DSA.

**Ad Hoc Committee for Landscape/ Aesthetics**

The committee has met a couple of times. They talked about the CEQA management. They talked about a proposal for someone to monitor the protected trees, either a current employee or a new employee. They will meet again in the fall.

**OTHER:**

Zach Zweigle said he has tasked Gage Ethridge with cleaning up the arboretum at the farm. The division would like it cleaned up to have a BBQ when the school year starts.

**Annual Area Plan Discussion**

No update

**ANNOUNCEMENTS:** The next meeting will be Friday, July 28, 2023.

**ADJOURNMENT:** The meeting was adjourn at 9:20am.