



**SHASTA-TEHAMA-TRINITY COMMUNITY COLLEGE DISTRICT
DISTRICT HEALTH & SAFETY COMMITTEE**

Meeting Notes

Thursday, May 29, 2025, Time: 9AM

CALL TO ORDER: Co-Chair Andrew Brown called the meeting to order at 9:00 a.m.

ATTENDANCE: Members/Guests Present

Andrew Brown
Becky McCall
Mike Mari

Keri Mathews
Kody Turner
Phil Clark

Members Absent

Lonnie Seay
Jeff McCormick
Elena Carmena
Joe Trompczynski
SCSS Representative
Equipment Technician

Craig Richie
Trinity Brooks
Denise Axtell
Amy Westlund
Hazardous Compliance Specialist

MEETING NOTES: Andy motioned to Approve. Keri motioned. Kody seconded. No corrections or comments were made.

I. NEW BUSINESS:

800 Building Remodel

- Sidewalks and concrete around 800 are being torn up.
- Students were observed entering through an open gate on the south side and crossing the site.
- Action Items:
 - Sandwich boards will be posted on the east side of 800.
 - Additional signage to be posted near 100/300 and the bus stop.
 - Gate to remain open for dump truck access but warnings will be reinforced.
 - A campus-wide email reminding people of construction zone protocols.

Fire Lane Rerouting (West of 1600)

- Fire lane rerouted further west to save quad trees due to public concern.
- The arborist confirmed that some trees are in bad shape and need removal for safety.
- Efforts are made to balance tree preservation and emergency access needs.
- Decision-making involved Landscape Committee and public input.

Fire Alarm and Sprinkler System Testing

- Annual fire alarm testing completed last week (audio/visual checks).
- Separate sprinkler system (fire riser) inspections required every 5 years.
- Plan to inspect and update all campus fire risers together.
- Recommendation made to ensure inspection stickers are placed on units for easy visibility.

Weight Room Equipment

- Equipment has been moved and is now out of the way.

II. OLD BUSINESS:

Tree Hazards

- Collaboration with Landscape Committee continues regarding hazard mitigation.
- Large heritage oak fell northwest of the football field (no injuries, but close call).
- Arborist using a resistograph to check tree density and health proactively.

Pest Hazards

- Fewer wasp and bee sting reports this year, attributed to vegetation removal.
- Bark placed along south side of 600; sidewalk added for safer pedestrian flow.

III. OCCUPATIONAL INJURY & ILLNESS INCIDENT REPORTS: HR/ Phil

IV. ALLEGED HAZARDS REPORTED TO MEMBERS: Andy

V. INSPECTION REPORTS: Campus Safety

- No major issues reported, minor findings only.

VI. SAFETY COMMUNICATION (notices, procedures, in-service training, etc.):

- Phil/Keenan conducted a recent training for custodial staff. It was well received and appreciated
- Forklift Certification scheduled Friday June 13th at 9am for Transportation and Physical Plant

VII. ENFORCEMENT OF SAFE PRACTICES AND RULES:

VIII. RECOMMENDATION FOR HAZARD CONTROL:

- Fresh Service - Reminder to submit work orders for safety-related concerns for documentation and resolution.

IX. OTHER

Motion to adjourn. Kody motioned.

AB: rt Cc: Becky McCall, Vice President, Administrative Services