



SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
Facilities Planning Committee
Friday, March 31, 2023
Zoom, 9am
NOTES

CALL TO ORDER: The meeting was called to order at 9:00am by Andy Brown.

ATTENDANCE:

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|------------------------|---|
| <u>Members Present</u> | |
| Andy Brown- | Committee Chair & Administration Representative |
| Jill Ault- | Administration Representative |
| Aaron Mangrum- | Physical Plant Representative |
| Melissa Markee- | Faculty Representative At -large |
| Theresa Markword- | Administration Representative |
| Carlos Reyes- | Administration Representative |
| Chelle Sugimoto- | Faculty Representative Appointed by Academic |
| <u>Members Absent</u> | |
| John Lutkemeier- | Administration Representative |
| Evan Peters- | Physical Plant Representative |
| <u>Guest</u> | |
| Pat McNamara | |

APPROVAL OF NOTES: A motion was made to approve the notes from January 27, 2023. Markword/ Ault approved.

PUBLIC COMMENTS: None

REPORTS: None

DISCUSSION/ ACTION:

Facilities Modification Request- 4600 Building

A facilities modification request form was submitted to the committee to add two fourteen-foot gates and a walk-through gate at the south end of the 4600 building. The gate is requested to help keep traffic in an area that will not cause harm to farm animals and will help slow drivers down. The request is a safety issue and the committee thought best to vote on it now rather than wait for the next Facilities meeting. Andy Brown made a motion to approve the request. Reyes/ Markword approved.

Billy Miller Replacement

Billy Miller would like to be removed from the Facilities Planning Committee. He was the representative from Student Services. We will need to find a replacement for him. It was agreed that having a representative from Extended Ed would be beneficial. Andy B. will reach out to student services and Billy Miller for any recommendations.

Facilities Modification Request Form

Tehama campus has work coming up and Andy B. sees more and more requests being submitted to the Facilities Planning Committee. Once the committee approves it, it will go to cabinet for final approval.

Modular Project

A modular will be placed on the west side of the 5200 building, the old racquetball courts. There will be an aggregate pad, infrastructure for water, sewer and data. Cal Fire will use the modular for their program. Melissa Markee asked about the removal of the oak trees in the area. Rico Montenegro (arborist) flagged many of the trees in the area for removal due to disease. Melissa M. said that faculty felt there was not enough communication. Andy B. said there was a quick timeline to remove the trees. Melissa M. said that faculty would like to see more communication in the future regarding tree removal.

Observatory

The project has been approved through cabinet. A location still needs to be determined and have IT involved with the placement. A facilities modification request form will need to be completed so we can get costs assigned to the project.

2000 HVAC

The project is in progress right now. There will be a crane on campus during spring break putting equipment on the roof. A foam spray will be sprayed on the roof. We will need to work with campus safety to ensure no one is parking or walking near the building when they are spraying. The staff is expected to move back in after graduation.

Keying Access

We have been working with Allegiant for the past 1.5 years, but we haven't been getting anywhere and have reached out to another vendor. The new vendor has been more receptive and has had meetings with us and come out to the college to view the project. We will start with the library to be a model for the rest of the campus. There will be an electronic core in the door and a Fob key that can be programmed to open certain doors. Carlos Reyes asked about key distribution. Andy B. said the project will be building by building and not the whole campus at once. Melissa M. asked if the process will be the same as it is now; get approval from division, then it goes to campus safety. Andy B. said yes it will be the same process.

AMAG

The readers are backordered and are expected to be here in May.

Roadways

We are working with PACE Engineering on the roadways around campus. We got the final documents that need to be reviewed. Scheduled maintenance funds have rules that they cannot be spend on revenue generating projects (athletics, dorms, parking lots) so all the main roadways around campus will be updated. They will grind them down 1 inch and replace and paint. The roadway around the north and east parking lots can be done but not where cars park. We would do the upgrades one section at a time, so the campus is always open for students and Cal Fire. We will have engineers looking at the speedbumps and determining if the location they are at needs to stay or be moved. This would be a summer project and done before the Fall semester begins.

Sidewalks

The south parking lot will be done first. There are currently four walkways, and we will redo the walkways and only have three. The walkway in the middle will be ADA. It will wrap around to get the correct slop. PACE is looking into what type of walkway we can put through the redwoods to drain the water and not harm the redwoods.

Women's Dorm Chiller

Ray Mac was awarded the bid. The chiller is expected in May. There is a temporary chiller that has been seating outside the dorms in the parking lot and has been there for a year. The new chiller was ordered last year.

Discuss Measure H Bond Projects

SC Community Leadership Center

There has been a delay in the staff move in date. The new date is June 1st. There was an issue with the state inspection of the elevator. There will be a ribbon cutting/ grand opening in late June, early July.

5000 Building

Cal Fire will be using the 5000 building until the modular building is done. The bond program will be moving to the 600 building and Shasta Cares will be moved to campus safety & the dorms before moving downtown. Dunamis will be vacating their space in the 5000.

800 Building

We got approval for the project from the chancellor's office. The bond program will have monthly meetings with the architect.

200 Building (Library Renovation)

The bid opening will be Tuesday, April 4th. Bid subject to chancellor approval than it will go to the board for approval on April 19th.

100 Building Renovation- Student Services One-Stop Shop

NM&R was awarded the design for the design.

Ad Hoc Committee for Landscape/ Aesthetics

There will be a meeting in April.

OTHER:

Annual Area Plan Discussion

No update

ANNOUNCEMENTS: The next meeting will be Friday, April 28, 2023.

ADJOURNMENT: The meeting was adjourn at 9:25am.