



**SHASTA-TEHAMA-TRINITY COMMUNITY COLLEGE DISTRICT
DISTRICT HEALTH & SAFETY COMMITTEE**

Meeting Notes

Friday, March 21, 2025, Time: 9AM

CALL TO ORDER: Co-Chair Andrew Brown called the meeting to order at 9:01 a.m.

ATTENDANCE: Members/Guests Present

Andrew Brown
Amy Westlund
Trinity Brooks
Mike Booth
Phil Clark

Keri Mathews
Jeff McCormick
Kody Turner
Joe Trompczynski

Members Absent

Lonnie Seay
Elena Carmena
SCSS Representative
Equipment Technician

Craig Richie
Denise Axtell
Hazardous Compliance Specialist
Mike Mari

MEETING NOTES: **Corrections or comments presented: Phil Clark advised he was in attendance for the February meeting and noted he should be listed as a participant, even though not a voting member. Andy motioned to Approve. Amy motioned. Kody seconded.*

I. NEW BUSINESS:

Campus Parking Lot Striping

- Striping behind Building 2000 is very faded.
- Painter and campus safety have been consulted.
- Considering quotes for re-striping the entire campus.
- South parking lot is in good condition, but other lots and roadways need attention.
- No funding request from the Safety Committee: Custodial Safety Meeting scheduled for March 21, 2025
 - Will address the custodial injuries reported in the last month.
 - Meeting scheduled to emphasize workplace safety, proper lifting techniques, and general awareness.

II. OLD BUSINESS:

Tree Hazards & Weather Damage

- Recent windstorm caused tree damage:
 - Tree down near the football field.
 - Oak tree fell near the Veterans Building.
- Noticed a cracked Italian Cypress near the football field; removed immediately.
- Encouraged staff to report potential hazards before they become major issues.
- Landscape Committee coordination:
 - Some trees near buildings will be removed or trimmed.
 - Oak trees near Building 1100 scheduled for removal.

- Focus on pruning branches over walkways and buildings to prevent falling hazards.

III. OCCUPATIONAL INJURY & ILLNESS INCIDENT REPORTS: HR/ Phil

- 11 total claims since January (up from 9 last year).
- Notable trend: Increase in injuries among temporary and student workers.
 - 5 cases this year (up from 1 last year).
 - Includes groundskeeping, food service, and lab/trades student workers.
 - Possible improved safety training for student workers.

IV. ALLEGED HAZARDS REPORTED TO MEMBERS:

- No newly reported hazards, except for the cracked tree trunk (already addressed).

V. INSPECTION REPORTS: Campus Safety

- Most buildings are in good condition.
 - Request to add exterior walkways and overhangs to inspection reports to help track trip hazards.
- Additional AEDs requested:
 - One for HSUC.
 - One for security officers to carry in vehicles.
 - Proposal to be submitted for approval.

VI. SAFETY COMMUNICATION (notices, procedures, in-service training, etc.):

- SWACC inspection scheduled for early April.
- Findings will be prioritized for corrective actions.
- Construction projects update:
 - Building 800 project approved and will begin April 28.
 - Fencing will be installed around the site.
- Focus on improving safety training for student workers to address rising injuries.

VII. ENFORCEMENT OF SAFE PRACTICES AND RULES:

VIII. RECOMMENDATION FOR HAZARD CONTROL:

- Motion to adjourn. Amy motioned.

IX. OTHER

AB: rt Cc: Becky McCall, Vice President, Administrative Services