



**SHASTA-TEHAMA-TRINITY COMMUNITY COLLEGE DISTRICT
DISTRICT HEALTH & SAFETY COMMITTEE**

Meeting Notes

Thursday, July 17, 2025, Time: 9AM

CALL TO ORDER: Co-Chair Andrew Brown called the meeting to order at 9:01 a.m.

ATTENDANCE: Members/Guests Present

Andrew Brown	Keri Mathews
Becky McCall	Kody Turner
Mike Mari	Phil Clark
Amy Westlund	

Members Absent

Lonnie Seay	Craig Richie
Jeff McCormick	Trinity Brooks
Elena Carmena	Denise Axtell
Joe Trompczynski	SCSS Representative
Hazardous Compliance Specialist	Equipment Technician

MEETING NOTES: Andy motioned to Approve. Keri motioned. Mike seconded. No corrections or comments were made.

I. NEW BUSINESS:

Air Quality

- Air quality peaked at 500 PPM earlier this week.
- HVAC systems use carbon filters but still intake some outdoor air per code.
- Air is filtered for particulates, though smoke odor may persist.
- Staff, especially in Building 100, reported strong smoke smells.
- Marianne's (HR) communication helped clarify the situation.
- Athletics follows CIF guidelines: outdoor activity is paused if AQI exceeds 150.
- They monitor air quality using Purple Air sensors.
- Air scrubbers, previously used during the Carr Fire, are now deployed campus wide.

Heat Stress Reminder

- Stay hydrated—especially during ongoing heat waves.
- Cold water is available in the air-conditioned Physical Plant building.
- Staff are encouraged to rest as needed and watch for signs of heat exhaustion.

II. OLD BUSINESS:

Trees

- Branch fell in the organic garden (farm area); area taped off.
- Arborist called for full survey in the organic garden and winter range.
- Tree maintenance plan will follow arborist recommendations:
 - Crown reduction or full removal if needed.
 - Aesthetic considerations shared with landscaping.

Construction Updates

- 200 Building: Project wrapping up, minimal disruption.
- 800/900 Buildings:
 - Ongoing work near center complex and Redwoods.
 - Sidewalk through Redwoods temporarily fenced off.

- Signage installed to prevent pedestrian traffic through construction zone.
- 700 Building Remodel (starting Aug 1):
 - Temporary fencing will be installed.
 - Contractors will use adjacent parking lot.
 - Temporary fencing may be put up/taken down depending on exterior work phases.

III. OCCUPATIONAL INJURY & ILLNESS INCIDENT REPORTS: HR/ Phil

- June: No reported incidents.
- July: One pothole incident quickly resolved.
- Bee complaints significantly reduced due to landscape clean-up.
- Injury Summary for Fiscal Year 2023–24:
 - Total claims: 15
 - 5 student worker injuries (increase from last year's 1)
 - Breakdown:
 - Admin: 1 (strain)
 - Clerical: 1 (strain)
 - Custodial: 2 (slip & cut)
 - Food Services: 2 (scrape & strain)
 - Groundskeeping: 2 staff + 2 student workers
 - Labs/Special Ed: 3 student workers
 - Maintenance: 2 (1 student worker)
 - Incurred costs: \$90,406
 - Comparison: 3 more claims than previous year
- Recommendation:
 - Student workers need awareness training (Cal/OSHA requirement).
 - Phil to share claim summary report upon request.

IV. ALLEGED HAZARDS REPORTED TO MEMBERS: Andy

- Reminder: Always report safety concerns via work orders.
- Even if unsure, submit it—each item is reviewed and closed out.
- No new hazard control recommendations presented.

V. INSPECTION REPORTS: Campus Safety

- N/A

VI. SAFETY COMMUNICATION (notices, procedures, in-service training, etc.):

SWACC Updates

- New 4-year contract begins this year.
- No inspection required this year (completed last year).
- Two additional days/year available for professional services (e.g., forklift training, inspections).

Playground Inspection Option

- One-time CPSI or basic hazard assessment available during the 4-year term (voluntary).

Safety Plan Review Reminder

- Annual review of Cal/OSHA safety plans (e.g., IIPP) is required.
- Phil is available to assist with reviews at no cost to departments.

VII. ENFORCEMENT OF SAFE PRACTICES AND RULES:

VIII. RECOMMENDATION FOR HAZARD CONTROL:

IX. OTHER

Motion to adjourn. Amy motioned. Becky seconded.

AB: *rt* Cc: Becky McCall, Vice President, Administrative Services