



**SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
Facilities Planning Committee
Friday, July 25, 2025
Zoom, 9am
NOTES**

CALL TO ORDER: The meeting was called to order at 9:00am by Andy Brown.

ATTENDANCE:

<u>Members Present</u>	
Andy Brown-	Administration Representative
John Lutkemeier-	Administration Representative
Melissa Markee-	Faculty Representative At –large
Theresa Markword-	Administration Representative
Chelle Sugimoto-	Faculty Representative Appointed by Academic
 <u>Members Absent</u>	
Aaron Mangrum-	Physical Plant Representative
Mike Mari-	Administration Representative
Becky McCall-	Administration Representative
Evan Peters-	Physical Plant Representative
 <u>Guest</u>	
Pat McNamara	
John Westlund	

APPROVAL OF NOTES: A motion was made to approve the notes from May 30, 2025. Markword/ Markee approved.

PUBLIC COMMENTS: None

REPORTS: None

DISCUSSION/ ACTION:

Fueling Station

A new above ground fueling station will be to the west of the transportation department. We are waiting on the draft to see the orientation of the tanks. Once we receive the draft, Andy Brown will share it with the committee.

800 Building Remodel

The sewer lines are in. The flooring, in the lectern halls have been redesigned to go north to south. They are framing walls and doing HVAC piping. The demo work on the

walkway through the redwoods has been complete. A concrete slab will be poured over the top of the original walkway, so we don't disturb the redwood tree roots. The new walkway will have a slope that will be ADA compliant. Melissa Markee asked if the contractors were parking under the redwoods. Andy B. said they have been told not to park there.

700 Building

The project will replace the HVAC system and build out offices upstairs. Temporary fencing will be put up next week and the 700 building parking lot will be blocked off. The job trailer will be placed on the east side of the 700 building. A HazMat report was completed. The soffits will be removed and new metal soffits like the ones on the library will be installed.

200 Library

The project is ongoing. A portion of the building is occupied. The lobby area is open now and the rest of the building will be open by the Fall semester. There will be a ribbon cutting ceremony on September 3rd. The elevator inspection has been completed, and it passed.

Apparatus Bay/ Solar/ EVOC Course

Cal Fire North will use the apparatus bay to store fire engines, laundry, and their maintenance department. The access only, was submitted to DSA. The building will not be DSA. The project is to start in Spring 2026. Currently Cal Fire North uses the north parking lot for their EVOC course. The new EVOC course will be moved to the solar field. There will be zero trees removed. The solar field at the east parking lot generates enough power for the campus and the old solar array field is not needed.

Quad (Fire Lane)

The project is at DSA. The fire lane will be redesigned to make it easier for emergency vehicles. The tree work at the quad will be done by a certified arborist from McEntire Construction. Once the fire lane is done, we can close out the 1400/ 1600 shade structure project.

Verizon

A few years ago, a contractor called to arrange a time to come do a project for Verizon to change to 5G. The work was completed a few weeks ago and caused disturbances for Verizon users.

Campus Aesthetics Committee

In the Fall the Campus Aesthetics Committee will be the replacement for the Ad Hoc Committee for Landscape/ Aesthetics. The committee will bring recommendations and ideas to the Facilities Planning Committee.

Facilities Update

Theresa M. shared pictures of the 200, 700 & 800 buildings, the student services area in 2300 building and earthwork being done near the 800 building.

Ad Hoc Committee for Landscape/ Aesthetics

No update.

OTHER:

Annual Area Plan Discussion

No update

Andy B. said they are wrapping up the fiber project at the farm.

Chelle Sugimoto asked if the HVAC in 1100 building was on the table to be worked on in 2026. Andy B. said it is still on the table, and it will eventually get done, but he is not sure when it will be done.

ANNOUNCEMENTS: The next meeting will be Friday, September 5, 2025

ADJOURNMENT: The meeting was adjourned at 9:30am.