



**SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
Facilities Planning Committee
Friday, January 30, 2026
Zoom, 9am
NOTES**

CALL TO ORDER: The meeting was called to order at 9:00am by Andy Brown.

ATTENDANCE:

Members Present
 Andy Brown- Administration Representative
 John Lutkemeier- Administration Representative
 Mike Mari- Administration Representative
 Melissa Markee- Faculty Representative At –large
 Theresa Markword- Administration Representative
 Becky McCall- Administration Representative
 Evan Peters- Physical Plant Representative
 Chelle Sugimoto- Faculty Representative Appointed by Academic

Members Absent
 Aaron Mangrum- Physical Plant Representative

Guest
 Pat McNamara
 John Westlund

APPROVAL OF NOTES: A motion was made to approve the notes from December 19, 2025.
 Evans/ Mari approved.

PUBLIC COMMENTS: None

REPORTS: None

DISCUSSION/ ACTION:

Fueling Station

The project is still in design waiting for information from the fuel consultant. The trees were removed over the Christmas break when it was safer with less people on campus.

800 Building Remodel

The building close out should be beginning to mid-April. Once the project is closed the fencing can be removed and we can access the inside of the building for set up and technology.

700 Building

The building close out should be beginning of April. Once the project is closed the fencing can be removed and we can access the inside of the building for set up and technology. Once the 700 building is done we can start the work on the remodel of the 100 building.

Apparatus Bay

The apparatus bay has gone through DSA. At the requirement of Cal Fire, it is now at the Office of the State Fire Marshal.

Solar/ EVOC Course

The new EVOC course will be moved to the solar field. We are in the process of removing the solar panels.

Quad (Fire Lane)

The project is complete. We will be removing the barricades next week. With this project complete the Shade Structure project can also be complete.

6- Story Fire Tower

The project is at DSA. It will be located at the college fire training grounds.

Capital Construction

Theresa Markword gave an update on projects and shared pictures of the exterior and interior of the 700 & 800 buildings, concrete walkways, 1600 building fire lane, and the greenhouse. The greenhouse was refreshed with the siding replaced, two new windows added, new doors, gutters added, electrical upgraded, sink and plumbing upgraded and a Wi-Fi thermostat installed.

Campus Aesthetics Committee

No update. Mike Mari will be meeting with the new chair.

OTHER:

Annual Area Plan Discussion

Becky McCall gave an update. They are preparing for the new fiscal year. Annual area plans are due by March 30, 2026. There will be zoom trainings for submitting annual area plans.

ANNOUNCEMENTS: The next meeting will be on Friday, March 27, 2026.

ADJOURNMENT: The meeting was adjourned at 9:23am.