



**SHASTA-TEHAMA-TRINITY COMMUNITY COLLEGE DISTRICT  
DISTRICT HEALTH & SAFETY COMMITTEE**

**Meeting Notes**

Friday, February 20, Time: 9AM

**CALL TO ORDER:** Co-Chair Kody Turner called the meeting to order at 9:00 a.m.

**ATTENDANCE: Members/Guests Present**

Andrew Brown	Keri Mathews
Craig Thompson	Amy Westlund
Kody Turner	

**Members Absent**

Elena Carmena	Craig Richie
Denise Axtell	Joe Trompczynski
Phil Clark	Becky McCall
Trinity Brooks	Jeff McCormick
Equipment Technician	SCSS Representative
Hazardous Compliance Specialist	

**MEETING NOTES:** Kody motioned to Approve. Andy motioned. Amy seconded. No corrections or comments were made.

**I. NEW BUSINESS:**

Flu Season Update

Flu activity is currently spreading and affecting staff and families. Some cases have lasted longer than one week. Staff were reminded to wash hands frequently. Avoid unnecessary public exposure when possible.

Goat Grazing Fire Prevention Program

Requests for Proposals (RFPs) were sent out to bring goats back for fire mitigation. Planned locations: Main Campus, Tehama Campus. Target timing: Shortly after graduation (weather dependent).

Weather and Snow

Snow event occurred recently; Coordination took place with Campus Safety. Weather conditions were monitored closely, and impacts were minimal. Conditions improved by mid-morning, avoiding operational disruption.

**II. OLD BUSINESS:**

1600 Building Fire Lane Project

Project is complete. Improvements include New fire lane, new sidewalks on west side. Remaining work: Landscaping in island area, bark installation planned before graduation. Area will be further improved during the upcoming Quad Project.

800 Building Project Update

Project continues to progress; Fencing has been partially removed, pedestrian access restored from CIS 1000 to Starbucks. Temporary fencing and snow fencing remain in place to protect newly installed sod.

**III. OCCUPATIONAL INJURY & ILLNESS INCIDENT REPORTS: Amy**

Report has no concerns.

**IV. ALLEGED HAZARDS REPORTED TO MEMBERS: Andy**

Hazardous Materials (HazMat) and Generator Certification

Monthly and annual generator tank certifications completed.

Submitted to County in early February. No issues reported.

**V. INSPECTION REPORTS: Campus Safety**

No new safety concerns identified.

Hazardous Materials (HazMat) and Generator Certification

Monthly and annual generator tank certifications completed.

Submitted to County in early February.

No issues reported.

**VI. SAFETY COMMUNICATION (notices, procedures, in-service training, etc.):**

Quad Project Planning

Communication will include sandwich board signage and clearly marked pedestrian paths. Construction will be phased: North side completed first while south remains open, then south side will be completed. Coordination will continue with students, staff, community & Cal Fire.

**VII. ENFORCEMENT OF SAFE PRACTICES AND RULES:**

**VIII. RECOMMENDATION FOR HAZARD CONTROL:**

**IX. OTHER**

Motion to adjourn. Andy motioned. Amy seconded.

*AB: rt* Cc: Becky McCall, Vice President, Administrative Services