



**SHASTA-TEHAMA-TRINITY COMMUNITY COLLEGE DISTRICT  
DISTRICT HEALTH & SAFETY COMMITTEE**

**Meeting Notes**

Friday, February 28, 2025, Time: 9AM

**CALL TO ORDER:** Co-Chair Andrew Brown called the meeting to order at 9:00 a.m.

**ATTENDANCE: Members/Guests Present**

Andrew Brown	Denise Axtell
Keri Mathews	Amy Westlund
Jeff McCormick	Trinity Brooks
Becky McCall	Kody Turner
Mike Mari	Mike Booth

**Members Absent**

Lonnie Seay	Craig Richie
Elena Carmena	Joe Trompczynski
SCSS Representative	Hazardous Compliance Specialist
Equipment Technician	

**MEETING NOTES:** Andy motioned to Approve. Denise motioned. Mike seconded. No corrections or comments were made.

**I. NEW BUSINESS:**

1100 Sidewalk Project

- New sidewalk planned north of the 1100 building in the "jungle area."
- Will connect the existing east-west concrete sidewalk from CIS to 1400.
- Four trees (three oaks, one eucalyptus) will be removed.
- A French drain will be installed to manage rain runoff from the 1100 building.
- The sidewalk will be wide enough for vehicles but will not function as a fire lane due to clearance issues.
- Project targeted for completion before graduation.
- Tree removal scheduled for the next two Saturdays.
- Construction to follow shortly after.
- Concerns raised about jackhammering disrupting classes.

800 Building Remodel

- Approved and pending final state Department of Finance review.
- Expected start date: mid-April.
- Construction fence will be placed around the building.
- Project duration: approximately one year.

Verkada Safety System Upgrade

- AMS is installing mass notification speakers and upgrading exterior cameras.
- 85% of cabling work is completed.
- Project expected to wrap up soon.

**II. OLD BUSINESS:**

200 Building Remodel

- Progressing well.
- New library stacks to be installed on Monday.

- Construction fencing has been removed.
  - Eliminates safety hazard caused by strong winds knocking down the fence.
- Tree Hazard Management
- Ongoing collaboration with the landscape team and arborist to remove hazardous trees.
  - Specific concern raised about a hollow tree near the physical plant that needs immediate removal.

### III. OCCUPATIONAL INJURY & ILLNESS INCIDENT REPORTS: HR/ Phil

Summary of Workplace Injuries (July 1, 2024 – January 31, 2025): Total injuries: **9**

- **Types of injuries:**
  - 4 cuts/punctures/scrapes
  - 2 falls/slips
  - 1 strain
  - 2 "struck by" incidents
- **Departments affected:**
  - Custodial
  - Food service
  - Groundskeeping
  - Student worker
  - Medical training area
- **Total cost:** \$137,775
  - Largest claim: Custodial fall (\$114,000)
- **Comparison to last year:**
  - 8 claims (2023-24) with a total cost of \$82,000.
  - Injuries have remained stable (7–9 claims per year post-COVID).
- No clear trends in injury causes, but custodial injuries remain highest.

#### Custodial Safety Training

- Discussion on additional training for custodial staff, especially night shift workers.
- Focus on slip, trip, and fall prevention.
- Training to be scheduled for a Friday at 4:00 PM.

### IV. ALLEGED HAZARDS REPORTED TO MEMBERS:

- Ant infestation reported near the waterfall.
- Grounds team to investigate and take necessary action.

### V. INSPECTION REPORTS: Campus Safety

- No new inspection issues reported.

### VI. SAFETY COMMUNICATION (notices, procedures, in-service training, etc.):

- Wildlife exposure policy reviewed.
- Campus Safety to compare with existing policy and update as needed.

### VII. ENFORCEMENT OF SAFE PRACTICES AND RULES:

#### Increased Traffic & Parking Issues Behind Cafeteria

- Concerns raised over:
  - Increased traffic due to the new Student Services building.
  - Unclear parking zones lead to blocked emergency access.
  - Car's parking in ambulance-designated spaces.
- Proposed solutions:
  - Re-stripping parking lines for clarity.
  - Adding a designated crosswalk.
  - Requesting increased campus safety enforcement.

- Work order to be submitted for pavement striping and parking designation updates.

## **VIII. RECOMMENDATION FOR HAZARD CONTROL:**

### **SWACC Loss Driver Reduction Program**

- Six training days are still available for Shasta College before June 30, 2025.
- Open to liability training and forklift safety.

### **Upcoming SWACC Inspection**

- Scheduled for April 1–4, 2025.
- Involves a full campus safety compliance review.

## **IX. OTHER**

*AB: rt* Cc: Becky McCall, Vice President, Administrative Services