



**SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
Facilities Planning Committee
Friday, February 2, 2024
Zoom, 9am
NOTES**

CALL TO ORDER: The meeting was called to order at 9:00am by Andy Brown.

ATTENDANCE:

Members Present

Jill Ault-	Administration Representative
Andy Brown-	Committee Chair & Administration Representative
John Lutkemeier-	Administration Representative
Aaron Mangrum-	Physical Plant Representative
Melissa Markee-	Faculty Representative At –large
Theresa Markword-	Administration Representative
Carlos Reyes-	Administration Representative

Members Absent

Evan Peters-	Physical Plant Representative
Chelle Sugimoto-	Faculty Representative Appointed by Academic

Guest

Becky McCall
Pat McNamara

APPROVAL OF NOTES: A motion was made to approve the notes from October 27, 2023. Markword/ Reyes approved.

PUBLIC COMMENTS: None

REPORTS: None

DISCUSSION/ ACTION:

Shade Structure- Fire Training

The project is almost done. There will be three 30x80 shade structures installed at the fire training grounds. One will be installed on the east side, and it will be for our cadets. The other two will be installed west of the classroom and will be used by Cal Fire North.

**Cal Fire Housing
Shower Locker Room**

They have been living in the housing for two weeks and so far, there have been no issues. They will use the shower trailers until we build out a shower locker room.

200 Library

The project is moving along. It has been gutted. If you would like to see inside contact Andy Brown.

2000 HVAC- Increment II in Progress

Two air handlers have been installed on the roof. We are going through the punch list and wrapping up the project.

Keying Access- On Going (Medeco)

The project is ongoing. We have received click keys, but Physical Plant and Campus Safety need to have training on them before installing. We will start with the Cal Fire and CLC buildings.

AMAG

The 100 building, gym and locker rooms are being prepped. The locker rooms will be the first ones online.

Sidewalks

The 1400 & 1600 fire lane has been replaced and is ADA compliant.

1400 & 1600 Shade Structure

There will be a shade structure installed on the flat area between the 1400 & 1600 buildings. It can be used for events and a student study area. DSA is concerned about snow.

Locker Room Refresh

Resin was applied to the walls and floor and the partitions were updated. The walls and floors will be easier to clean. We will be getting new community lockers installed and they are to arrive in April or May.

Discuss Measure H Bond Projects**200 Building (Library) Renovation**

Work is continuing on the renovation with prepping for metal installation, electrical infrastructure work, trenching for restroom plumbing, sheetrock installation and landscape mitigation adjacent to new sidewalk.

Space Refresh

1600 Building (Life Science)- Cadaver room prepping for installation of Anatomage table.
1400 Building (Earth Science)- Hallway

Priority for Spring 2024: Classrooms (800 building will be closed June 1st)
Room 400- Lecture Hall
Room 1411- Lecture Classroom
Room 5006- Lecture Classroom

A project submission form and prioritization evaluation sheet are being developed. They will be sent to the Facilities Planning committee members for comment. The Facilities Planning Committee will evaluate the submitted projects and prioritize, with recommended priority list submitted to the Vice President of Administrative Services for approval.

Ad Hoc Committee for Landscape/ Aesthetics

There was no update.

OTHER:

Annual Area Plan Discussion

There was no update.

ANNOUNCEMENTS: The next meeting will be Friday, March 29, 2024.

ADJOURNMENT: The meeting was adjourn at 9:22am.