



**SHASTA-TEHAMA-TRINITY COMMUNITY COLLEGE DISTRICT
DISTRICT HEALTH & SAFETY COMMITTEE**

Meeting Notes

Friday, December 12, 2025, Time: 9AM

CALL TO ORDER: Co-Chair Andrew Brown called the meeting to order at 9:01 a.m.

ATTENDANCE: Members/Guests Present

Andrew Brown
Becky McCall
Trinity Brooks
Amy Westlund

Keri Mathews
Mike Mari
Jeff McCormick

Members Absent

Elena Carmena
SCSS Representative
Equipment Technician
Joe Trompczynski

Craig Richie
Hazardous Compliance Specialist
Denise Axtell
Phil Clark

MEETING NOTES: Andy motioned to Approve. Becky motioned. Amy seconded. No corrections or comments were made.

I. NEW BUSINESS:

Work Near Building 1600 / Fire Lane

- Current work east of the quad, west of 1600; Work will slow down next week due to finals. Concrete pour scheduled for December 22–24.
- Fire lane will remain closed to vehicles for 30 days but open for foot traffic.

II. OLD BUSINESS:

800 Building Update

- Exterior/site work mostly complete.
- Fencing remains to protect new landscaping, sod, and trees.
- Major trip hazards and sidewalk issues from redwoods to the bus stop have been corrected.

Mental Health Awareness

- Topic will remain a recurring agenda item.
- Goal: keep resources visible and accessible.
- Committee wants to continue providing support resources.

III. OCCUPATIONAL INJURY & ILLNESS INCIDENT REPORTS: Amy

- Nothing repetitive to require intervention.
- Staff are consistently reporting incidents.

IV. ALLEGED HAZARDS REPORTED TO MEMBERS: Andy

- Nothing repetitive to require intervention.
- Staff are consistently reporting incidents.

V. INSPECTION REPORTS: Campus Safety

VI. SAFETY COMMUNICATION (notices, procedures, in-service training, etc.):

Summer 2026 Construction Coordination Large-scale projects planned:

- Quad project starts after Graduation 2026; 100 Building work will also begin.
- Plan is to start work on the gym side of the quad first, keeping the south side open as long as possible; Gym access for summer camps will be from the north entrance.
- Heavy coordination needed for: Foot traffic detours; Map creation; Sandwich boards/signage, maintaining fire lane access
- Veterans memorial landscape work will coincide with quad work.

Sandwich Boards

- Staff encouraged to report fallen boards so they can be reset.
- Email or submit a work order for anything seen while walking campus.

VII. ENFORCEMENT OF SAFE PRACTICES AND RULES:

VIII. RECOMMENDATION FOR HAZARD CONTROL:

ADA Concerns in the Library

- Students in wheelchairs reported difficulty opening interior doors (only one ADA button currently).
- Doors meet code (under 5 lbs. pull force) but remain difficult in practice.
- Administration plans to add electric door openers within the next six months.
- Veterans building is also being prioritized for ADA door upgrades.

No-Smoking Sandwich Board Near 2100

- A “No Smoking” board labeled Health & Wellness is dirty and unclear who owns it. Health & Wellness confirmed it isn’t theirs. Maintenance will remove or clean it.

Bleachers Access Project

- Funding approved (~\$20k).
- Quote sent to contractor.
- Scheduling will be coordinated with Mike and gym availability.

IX. OTHER

Motion to adjourn. Mike motioned. Amy seconded.

AB: rt Cc: Becky McCall, Vice President, Administrative Services