



**SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
Facilities Planning Committee
Friday, December 19, 2025
Zoom, 9am
NOTES**

CALL TO ORDER: The meeting was called to order at 9:00am by Andy Brown.

ATTENDANCE:

Members Present

Andy Brown-	Administration Representative
John Lutkemeier-	Administration Representative
Mike Mari-	Administration Representative
Melissa Markee-	Faculty Representative At –large
Becky McCall-	Administration Representative
Evan Peters-	Physical Plant Representative

Members Absent

Aaron Mangrum-	Physical Plant Representative
Theresa Markword-	Administration Representative
Chelle Sugimoto-	Faculty Representative Appointed by Academic

Guest

John Westlund

APPROVAL OF NOTES: A motion was made to approve the notes from October 31, 2025. McCall/ Markee approved.

PUBLIC COMMENTS: None

REPORTS: None

DISCUSSION/ ACTION:

Aesthetics Committee Bylaws

A draft of the bylaws was sent to committee members to review before the meeting. Melissa Markee suggested two changes to the bylaws. One change suggested was to add the word Natural in front of science to readfaculty from the Natural Sciences.... Another suggestion was to delete the word co-chair. The committee does not need a co-chair. A motion was made to approve the changes to the bylaws. Markee/ Peters approved. A new draft with the changes will be sent to committee members.

Fueling Station

The project should start in late winter, early spring 2026. We will be removing trees in the area on December 29th and leaving the stumps to be removed by the contractors.

800 Building Remodel

There was a final punch walk on the exterior and there were no major hits. The sheetrock is going up in the interior. The project should be completed by the end of March, beginning of April 2026.

700 Building

The project is moving along quickly. Putting in a French drain was added to the project on the east side of the building. The project should be completed by mid-March 2026.

Apparatus Bay

The apparatus bay is still at DSA. It is at DSA for access only.

Solar/ EVOC Course

The new EVOC course will be moved to the solar field. We have started removing the solar panels and putting them on pallets. One pallet can hold 36 panels. There are 6,300 solar panels that need to be removed.

Quad (Fire Lane)

The project is in progress. The concrete was scheduled to be poured over the Christmas break, but it may have to be postponed due to the weather.

6- Story Fire Tower

The project is at DSA.

Campus Aesthetics Committee

No report.

OTHER:**Annual Area Plan Discussion**

Becky McCall gave an update. They are working on getting accounts to the department heads. The initiative was shared at the College Council meeting.

ANNOUNCEMENTS: The next meeting will be on Friday, January 30, 2026.

ADJOURNMENT: The meeting was adjourned at 9:28am.