



**SHASTA-TEHAMA-TRINITY COMMUNITY COLLEGE DISTRICT  
DISTRICT HEALTH & SAFETY COMMITTEE**

**Meeting Notes**

Friday, August 22, 2025, Time: 9AM

**CALL TO ORDER:** Co-Chair Andrew Brown called the meeting to order at 9:00 a.m.

**ATTENDANCE: Members/Guests Present**

Andrew Brown	Keri Mathews
Denise Axtell	Kody Turner
Mike Mari	Phil Clark
Amy Westlund	Craig Richie
Jeff McCormick	Trinity Brooks
Joe Trompczynski	

**Members Absent**

Lonnie Seay	Elena Carmena
SCSS Representative	Hazardous Compliance Specialist
Equipment Technician	Becky McCall

**MEETING NOTES:** Andy motioned to Approve. Kody motioned. Mike seconded. No corrections or comments were made.

**I. NEW BUSINESS:**

**Fire Lane Project**

- Location: West side of 1600 building.
- Adjusted design to avoid trees impacted by prior shade structure project.
- Job walk completed; bid opening scheduled for next Thursday, 08/28.
- Project start: late September/early October; target completion by Thanksgiving.
- Will provide continuous fire lane connection between 5000 and south side of 100.

**Heat Stress & Hydration**

- Reminder to staff regarding heat wave.
- Air-conditioned rest space available for use and keep hydrated.

**Campus Activity & Safety**

- First week of classes increased foot traffic.
- Students attempting to enter construction zones (800 & 700 buildings).
- Additional signage to be placed to improve clarity and prevent entry into unsafe areas.

**Feral Cat Management**

- Collaboration with Haven Humane on Trap-Neuter-Release (TNR) program.
- 10 cats trapped, neutered/spayed, and returned to farm for rodent control.
- Cats marked by clipped ear for identification.
- Safety precautions: gloves and live traps available for staff.
- Voucher system in progress to reduce costs.
- Discussion: student feeding and trash may attract cats; efforts to discourage feeding and secure trash ongoing.

**II. OLD BUSINESS:**

**Tree Safety**

- Large oak tree fell between 1400 & 1600 buildings.
- No injuries or property damage.
- Arborist inspection completed; awaiting recommendations.

**Construction Projects**

- Fire lane project tied to larger quad project.
- Anticipated congestion near 1600 buildings due to sidewalk and concrete removal.

**III. OCCUPATIONAL INJURY & ILLNESS INCIDENT REPORTS: HR/ Phil**

- 2 claims filed: Nothing to report

**IV. ALLEGED HAZARDS REPORTED TO MEMBERS: Andy**

- Bee activity near library handled by grounds. No sting reported.

**V. INSPECTION REPORTS: Campus Safety**

- Annual fire extinguisher inspection completed.
- Emergency action guides are missing in some areas; they are being replaced.

**VI. SAFETY COMMUNICATION (notices, procedures, in-service training, etc.):**

- Emphasis on clear signage for construction zone
- Reminder: seasonal illnesses spreading; encourage handwashing and hygiene.

**VII. ENFORCEMENT OF SAFE PRACTICES AND RULES:**

**VIII. RECOMMENDATION FOR HAZARD CONTROL:**

**IX. OTHER**

Motion to adjourn. Amy motioned. Mike seconded.

*AB: rt* Cc: Becky McCall, Vice President, Administrative Services