



**SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT**  
**Facilities Planning Committee**  
Friday, August 25, 2023  
Zoom, 9am  
NOTES

**CALL TO ORDER:** The meeting was called to order at 9:00am by Andy Brown.

**ATTENDANCE:**

Members Present

Jill Ault-	Administration Representative
Andy Brown-	Committee Chair & Administration Representative
Aaron Mangrum-	Physical Plant Representative
Theresa Markword-	Administration Representative
Carlos Reyes-	Administration Representative
Chelle Sugimoto-	Faculty Representative Appointed by Academic

Members Absent

John Lutkemeier-	Administration Representative
Melissa Markee-	Faculty Representative At -large
Evan Peters-	Physical Plant Representative

Guest

Will Breitbach  
Becky McCall  
Pat McNamara

**APPROVAL OF NOTES:** A motion was made to approve the notes from July 28, 2023. Markee/ Reyes approved.

**PUBLIC COMMENTS:** None

**REPORTS:** None

**DISCUSSION/ ACTION:**

**Institutional Self- Evaluation Report (ISER)**

Will Breitbach shared a snippet of the Institutional Self- Evaluation Report that is most close connected with Facilities Planning. He would like the committee to review the report and give thoughts about the key evidence claims we made in the report. He would like the committee to review it in the next month.

### **Shade Structure- Fire Training**

The project is in progress. There will be three 30x80 shade structures installed at the fire training grounds. Two will be installed west of the classroom and one will be installed behind the repelling tower. Equipment will be stored under the structures, and it will be a way for students to get out of the elements.

### **Cal Fire Housing**

The project is moving along. The walls have been sheet rocked, painted, HVAC ducting installed and working on a storm drain that will run between the dorms and the tennis courts. We brought water over from across the street. The inside has been finished out, the electrical and heating & air are done. There are six bays and originally there were going to be eight cadets in each bay. The number of cadets in each bay may increase, we are waiting to get final sign off on the plan that will create dorm space. The roof portion is complete, the building still needs to be painted.

### **200 Library**

They are pouring concrete now for the walkway and fire lane. We had hoped to have the concrete done by the first day of school. When the concrete is done the construction fence will be moved closer to the 200 building. The inside of the 200 building has been gutted and they are working on the demo and Haz Mat. The soffits on the outside will match the 2400, 2500 & 2600 buildings.

### **2000 HVAC**

Staff and students are occupying the area. The project is almost complete. We are waiting for two air handlers that we are expecting to arrive at the end of September and then the project will be complete.

### **Keying Access**

The project is ongoing. We are working with a local vendor for the keys.

### **AMAG**

World Telecom will start at the 100 building then work on the gym and 1800 building. We will have to stay ahead of World Telecom with the electrical.

### **Sidewalks**

On Monday they started working on the walkway from the south parking lot to the theater. There were four original sidewalks, we are putting three back in. One of the sidewalks will be ADA.

### **Women's Dorm Chiller**

We have received all the equipment. One of the pieces had an issue that we are working on getting fixed. It took over a year to get the equipment.

**Discuss Measure H Bond Projects**

**SC Community Leadership Center**

There will be a ribbon cutting ceremony on Thursday, September 21<sup>st</sup>.

**800 Building Renovation**

Guzi West will start doing a Haz Mat report soon.

**Ad Hoc Committee for Landscape/ Aesthetics**

The committee is looking at the master plan. They will be meeting in the fall.

**OTHER:**

**Annual Area Plan Discussion**

There is no update.

**ANNOUNCEMENTS:** The next meeting will be Friday, October 27, 2023.

**ADJOURNMENT:** The meeting was adjourn at 9:31am.