



**SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
Facilities Planning Committee
Friday, April 28, 2023
Zoom, 9am
NOTES**

CALL TO ORDER: The meeting was called to order at 9:03am by Andy Brown.

ATTENDANCE:

<u>Members Present</u>	
Andy Brown-	Committee Chair & Administration Representative
John Lutkemeier-	Administration Representative
Aaron Mangrum-	Physical Plant Representative
Melissa Markee-	Faculty Representative At –large
Theresa Markword-	Administration Representative
Carlos Reyes-	Administration Representative
Chelle Sugimoto-	Faculty Representative Appointed by Academic
<u>Members Absent</u>	
Jill Ault-	Administration Representative
Evan Peters-	Physical Plant Representative
<u>Guest</u>	
Becky McCall	
Pat McNamara	

APPROVAL OF NOTES: A motion was made to approve the notes from March 31, 2023. Markword/ Lutkemeier approved.

PUBLIC COMMENTS: None

REPORTS: None

DISCUSSION/ ACTION:

Billy Miller Replacement

Andy Brown is still looking into Billy Miller’s replacement for the committee. He would like to find a representative from Extended Ed.

Facilities Modification Request Form

The form will start being used more and more. It is a good way to keep everyone on the same page about new projects on campus.

Modular Project

A modular will be placed on the west side of the 5200 building, the old racquetball courts. The heavy equipment class should have the aggregate pad done by the end of May. There will be infrastructure for water, sewer, and data. The sewer line will be tied into the existing manhole north of the north parking lot. The water line will be tied into an existing water line. Melissa Markee asked where the stormwater runoff will go. Andy B. said the storm drain west of the gym will collect it. There is a 12-inch culvert that runs along the north parking lot. Melissa M. said that the heavy equipment students have appreciated the opportunity to do the pad.

200 Library

The project went out to bid. McCune Construction won the bid, and it was approved by the board. The project has been sent to the Chancellor's office and we are waiting on approval from them. There is no estimated timeline currently.

Soccer Field Storage Shed

There is a tall storage shed that is located on the southwest end of the soccer field. It was originally the archery shed. It has not been used in years and is deteriorating and the Physical Plant staff would like it removed. A Facilities Modification form will be submitted for the removal.

Observatory

There has not been any movement on the project. A location needs to be determined. Andy B. would like a location where it can stay permanently and not be moved.

2000 HVAC

The project is in progress right now. The equipment was placed on the roof last week.

Keying Access

We have received three quotes. We have been working with Allegion but we haven't been getting anywhere with them and reached out to another vendor, Medeco. There are several types of keys, the one we are looking at is the CLIQ Key, with an electronic core in the door and a key fob that can be programmed to open certain doors. These would be easy to disable with better security. Carlos Reyes asked if there was a battery replacement plan. Andy B. has asked the salespeople about that as well as the durability of the keys.

AMAG

The readers are backordered.

Roadways

We are finalizing the project with PACE Engineering. The project will be done over the summer. It will include all the roadways around campus as well as the parking areas. We will pay separately for the parking areas because scheduled maintenance funds have rules that they cannot be spend on revenue generating projects.

Sidewalks

We are finalizing the south parking lot sidewalk. PACE Engineering is looking into what type of walkway we can put through the redwoods to drain the water and not harm the redwoods.

Women's Dorm Chiller

Ray Mac has started the project.

Discuss Measure H Bond Projects**SC Community Leadership Center**

The estimated completion of floors 2-4 is May 15th and floor 5 is May 31st.

200 Building (Library Renovation)

Bid opening was held on April 1st and the construction contract was awarded to McCuen Construction, pending Governing Board and California Department of Finance approvals.

200 Building (Library Renovation)

Bid opening was held on April 15th and the low bid was awarded to Wike Restoration.

100 Building Renovation- Student Services One-Stop Shop

Four architectural firms presented, and the project assignment was awarded to Nichols, Melburg & Rossetto Architects.

700 Building HVAC & Light Renovation

The project was awarded to Nichols, Melburg & Rossetto Architects.

Ad Hoc Committee for Landscape/ Aesthetics

The committee met in April. There was a lot of concern around the ongoing projects and protecting the existing oaks on campus. The trees were planned to be removed but there was not a lot of communication about the removal. The committee had some concerns about what the college is doing to maintain the existing trees. There was a discussion about having an employee monitor the protected trees. The committee ran out of time and will be meeting again on May 5th.

OTHER:**Annual Area Plan Discussion**

No update

ANNOUNCEMENTS: The next meeting will be Friday, May 26, 2023.

ADJOURNMENT: The meeting was adjourn at 9:36am.